

## **Instructions to be followed while appearing for online exams through mUni Pariksha Portal:**

1. You can appear for the examinations through **laptop/mobile app**.
2. If possible and if not extreme case **do not switch** from one device to another in an ongoing exam.
3. Make sure you are using a camera enabled device to appear for your exam. Eg. Laptop, Mobile, Tab etc.
4. The mUni Mobile APP "**mUni Pariksha**" is available over **Google Playstore** and is only for ANDROID mobile phones.
5. During the exam you will have to go through the **authentication** process at the beginning of the exam.
6. Kindly keep **your Institute Identity card/Govt. Identity card** handy so that you can use it for scanning.
7. It is **mandatory** for all students to follow the **Authentication** process, so kindly follow the process and upload the image of your identity card followed by your own image.
8. You will have to click on "**I agree terms and conditions**" option and click on "**START TEST**" to get inside the exam paper.
9. Kindly read the instructions **very carefully** which is given in the description before you click on **START TEST**.
10. Kindly check the **timing** of Exam properly before starting your exam.
11. You can use the question marker available below the questions to toggle between the questions.
12. Once you have finish answering all the questions click on **SUBMIT** button below the last question to finally **submit your Exam**.
13. Click "**SUMBIT**" button at the end after you have completed the exam. The exam paper will be stored to the backend of the App and you won't be allowed to make any modifications to it. Here whenever you are connected back to the internet your exam paper would be submitted to the server.
14. Kindly do not put off the mobile data or your internet purposely. Try and maintain good internet connection to have a smooth conduction of exam.

**All the best!**