

**Program Title:** Job placement workshop on CV writing, Grooming, GD and Interview  
**Objectives of the Workshop:**

1. To learn skills for appearing in GD and Interviews both offline and online.
2. To methodically write our CV using standard format.
3. How to take care of oneself and make oneself more presentable.
4. The art of dressing up appropriately as per the occasion.
5. To learn appropriate behavior and manners.

**Date of the Program:** 10<sup>th</sup> January, 2022

**Coordinating Faculty:** Dr. Saman Afroz (Convenor, JPC) & Mr. Sameer Mohite (faculty)

**No. of Participants:** 64 students from MSW II and BSW III

**About the Resource Person:** Mr. Adrian Rosario is a free lance consultant with over 30 years of work experience – 12 years in the IT sector and 18+ years in HR, Training and Education. He is a Management Faculty – teaching various subjects at several institutes in Mumbai, etc. He is a trainer for corporates, NGOs, hospitals and educational institutions. Is the former Dean of the Xavier Institute of Management, Mumbai. He was Visiting Faculty at Nirmala Niketan College of Social Work, teaching Management of Non-profit Organizations (MNPO) from 2004 – 2016. He was at IBM India in the HR Department, responsible for Diversity Communications and Special Events across India. Was trained at the Center for Creative Leadership (CCL) in the USA (2008)



**Main Highlights of the Workshop:** The session delved around the following:

1. Preparing ones CV
2. Preparation that needs to be done before the Interview
3. Grooming
4. Preparation for GD.

#### Group Discussion Process



Students (JPC committee members) happy after the Online Workshop