



PROSPECTUS

BSW, MSW, & PhD Programs

2021-22

**College of Social Work (Autonomous)
Nirmala Niketan Institute
38, New Marine Lines, Churchgate, Mumbai**

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WELCOME

Dear Friends,

Since its inception in 1955, College of Social Work (Autonomous) has been dedicated in its pursuit of excellence in social work education. Periodically, the college has made efforts in updating knowledge base of social work and making its educational initiatives relevant to the existing national and global socio-economic realities. The college has received the catholic minority status since 1995 received Autonomous Status by the University Grants Commissions in in the month of Feb 2019.

College of Social Work (Autonomous) offers a range of courses relevant to the field of social work practice such as BSW, MSW, PhD and a host of PG Diploma, Diploma, Certificate, and professional development courses in Social Work and allied Social Science field. This prospectus provides the guidance to prospective student to understand the College, its academic programmes and the procedures involved in admission and selection. It also outlines the programmes and facilities designed for the students.

Located in the heart of South Mumbai, less than five minutes away from Churchgate railway station, the College is easy to access and provides a vantage point in exploring the city of Mumbai. The portals of the College resound with the spirit of camaraderie and fun coupled with a sense of purpose. A chatter of voices in different languages will greet you in its corridors, as our student community is representative of people from all across the country and from all age groups. What makes life in the College of Social Work different is the fact that once you are a part of it, you are not just a student of the academic institution but also a very special part of the Nirmala Niketan community.

BSW and MSW graduates have opportunities for employment in rural and urban areas of India and abroad in a variety of settings such as Non-Governmental Organisations; Government/ private Hospitals; Schools; Correctional Institutions; Community Based Organisations; Rehabilitation Centres; Counselling Units; Disability Agencies; Campaigns/ Movements on Environment, Livelihood, Dalit and Tribal issues; Disaster Management Authorities; women, Youth and Child Development Centres, Social Enterprises, Training Institutions, Industries, Funding Organisations, Research/ Documentation Centres and other Development Organizations. There are increasing opportunities of employment for social workers in the areas of Social Research, Media, Corporate Social Responsibility, and in Legal Aid Cells also.

I hope you find all the information you need to take a decision that will perhaps change the course of your life. I wish you all the best and look forward to welcoming you to our Institution.

Dr. Lidwin Dias

Principal

ABOUT THE COLLEGE

The College has shaped its vision in tune with the spirit of its founders to contribute to building up of a new social order in India based on human dignity and social justice. The College constantly stands by its commitment to work with a preferential option to the vulnerable and exploited groups in the society, to ensure their development and empowerment. As an academic institution, the College strives to build a cadre of professional social workers, irrespective of caste, creed, language and sex.

Vision and Mission is as follows:

- Contribute to building a new social order based on human dignity and social justice.
- Work with a preferential option for the vulnerable and exploited, both locally and globally.
- Build a cadre of young, competent professionals having a global perspective and a strong value base of compassion, personal integrity, moderation, tolerance and self-respect.

College of Social Work was founded in 1955 by a religious society of Catholic Christian women, known as The Daughters of the Heart of Mary, whose charisma is to readily respond to felt needs of the people according to the signs of times. In the years following the independence of India, the founders discerned that the nation's struggle for development would be served not so much by material relief as by sensitive social concern and insightful committed action. Accordingly, the College was born to realize their dream.

The Institute of Social Service managed the College till the year 1978. Since 1978, the Nirmala Niketan Institute has become the parent body of the College. The Institute awarded its own Diploma in Social Work till 1965. The college sought affiliation with University of Bombay in 1969 and the MSW program was offered as a PG program under the Faculty of Arts. Realizing the need to respond to professional interventions at grassroots levels, the College also started its university recognized three-year BSW program in 1971. The University of Bombay recognized the College for registration of students for Ph.D. degree in Social Work from the year 1997. All these programs are revised periodically in order to ensure that the educational content is relevant to the social reality of contemporary life.

The Government of Maharashtra recognized College of Social Work as a Catholic Christian Minority Institution in the year 1995. National Assessment and Accreditation Council (NAAC) awarded the College the FIVE STAR status for its academic excellence in 2001. The same body, after further inspection and appraisal re-accredited the College of Social Work at the A+ level with an Institutional Score of 93 per cent in March 2007, and in May 2015, college was awarded with A grade, corresponding to a CGPA of 3.53 on a scale of 4. The college received Autonomous status (academic) in the month of February 2019. The college is ranked 62 in the NIRF national ranking of colleges in India.

Over the years, the College has been evolving its specific commitments, which relate to all aspects of its functions – teaching, field instruction, research, administration, and field service projects. It encourages its teaching and non-teaching staff to get involved and contribute to the community through these services.

The primary emphasis of the curricular and cocurricular activities is on disadvantaged urban and rural population. The focus of the programs provides structural perspectives of issues affecting the slum, rural and tribal communities and also searches for various approaches of problem-solving processes. There is also a commitment to the problems of health, education and employment of disadvantaged groups and the need for improved delivery and adoption of a humane approach of social and development services for disadvantaged groups.

All full-time faculty members have a Master's Degree in Social Work (MSW) and are UGC-NET qualified, and several also have an MPhil or a PhD. degree. Several visiting lecturers teach full courses (papers) as they contribute to the inter-disciplinary base of the curriculum. These visiting lecturers are drawn from the Social and Behavioural Sciences and from other professions such as law, medicine/mental health, etc. University recognized guides are available for the PhD programme in Social Work.

ACADEMIC PROGRAMMES

The College provides a generic course of studies both at the MSW and the BSW levels. A semester system of three years has been adopted for the BSW program since 2009, and the Credit Based Semester Grading System, initiated by the University of Mumbai started for BSW from 2011-2012 and for MSW from 2012-2013. In the year 2016, As per UGC requirement College adopted semester-based choice-based credit system. The syllabus was revised as per the structure recommended by the UGC. The curriculum is carefully designed to ensure that the student has a broad base of the necessary knowledge, skills and attitudes to function in a variety of settings related to the existing employment opportunity in the development sector. Despite being generic programs, the courses are designed to deepen students' interest in specific areas through fieldwork, research projects, term paper and elective subjects.

The curriculum consists of relevant aspects of both theory and field work to help students enhance their practical understanding of social work practice.

Theoretical perspectives provided in the programs hope to achieve the following objectives:

- acquire knowledge of the functioning of individuals and groups in social systems, the interrelationships between them and the manner in which they promote or impede a healthy social functioning,
- obtain knowledge from other disciplines which contribute to the understanding of persons in the bio-psycho-social matrix,
- develop professional capacity for identification of issues and problems violating the human rights of groups and communities and design effective responses for affecting a meaningful change in their situation,
- attain the capacity to select and order priorities, to plan, to make realistic goals, and select appropriate strategies to fulfil the goals,
- develop skills in the utilization of social work intervention methods and adopt ethical practices using the principles of the profession while working with individuals and families, groups and communities.

Field Work is an integral part of the programme of training in social work. It comprises learning professional social work practice under the guidance of trained field instructors in selected Government and Non- Government organizations. It enables the student to see the applicability of theoretical knowledge taught in the classroom to actual situations requiring social work intervention. It is both goal-oriented to solve a particular problem to which the student addresses her/his activities and learner-centred in relation to her/ his particular interest areas and aptitudes.

Practical experience in fieldwork aims at the following objectives:

- provide opportunity for the integration of classroom learning and field practice and vice versa (feedback mechanism for both class and field),
- develop skills through learning how to utilize the knowledge learnt in the classroom for analysis of problems affecting the target groups and selection of the appropriate means for problem-solving,
- cultivate attitudes, values and commitments of the profession relevant to working with the most disadvantaged sections of society,
- develop awareness of self and the way in which student's behaviour is affected by past experiences and cultural factors, and the way in which these affect the perceptions of their response to others.

Students will be required to maintain regular recordings of the fieldwork done during the course of their study. All students are required to dress soberly and appropriately, giving due respect to the socio-cultural practices of the people whom they work with while at fieldwork. A similar sobriety in dress code is also expected from students within the College premises and hostels. Each student is assigned to a Faculty Adviser. Ordinarily a new Faculty Adviser is appointed each year. The appointment of the Faculty Adviser is based on the particular fieldwork placement of the student since each faculty member is responsible for a group of placements whether or not they directly provide field instruction in those placements. Besides being responsible for the students' field work performance, the Faculty Adviser is also responsible for the students' overall academic work and professional development. Difficulties experienced by the student may be discussed with the Adviser whose function is to assist and guide the student. The students receive individualized attention in the form of guidance and supervision from the teaching faculty.

As per the Regulation of the Directorate of Social Welfare, Government of Maharashtra, the staff student ratio of the College is to be maintained at 1:14. There is no minimum age for admission provided the student meets all other eligibility and admission criteria required by the University and the College. Admission is open to both men and women students for all programmes. Medium of Instruction English is the medium of instruction for all courses. Hence, the ability to use English as a language is essential. Fluency in either Hindi or Marathi is required for working with the client system. Theory classes are held on Mondays, Tuesdays, Wednesdays, and Thursdays (half-day). Fieldwork days are on Thursday afternoon, Friday and Saturday. Most of the classes are conducted with a combination of lecture, presentation and discussion method where participation from students is strongly encouraged.

The students are given an outline of the content of each course as well as bibliography of the required reading at the beginning of each semester. Students are expected to supplement classroom learning by independent reading. Required readings are prescribed from several sources which are available in the library.

There is continuous internal assessment (40%) and semester end examination (60%) for each course in each semester. Students both at BSW and MSW level need to have minimum of 75% in all subjects to be eligible to appear for exams. The college can withhold the students from appearing for exam in case of failure to attain 75% attendance. The learners to pass a course shall have to obtain minimum of 40% marks for each course at the Semester End Examination. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination respectively. The learner shall have to obtain a minimum of 40% in field work in each semester.

Hence, to pass the Examination, a candidate must obtain:

- 40% of the full marks assigned to a course
- 40% of the full marks in field work

The medium of instruction is English and thus the question papers set at the Internal and External exams will be in English, However the student will be allowed to write the exam in Marathi or Hindi.

It is strongly recommended that students make necessary alternate arrangements for carrying out their family responsibilities if any, as the program would make demands on their time. Prior written permission has to be obtained for absence from individual classes from the faculty concerned. Leave of absence in each case may be granted on the merit of the particular case. For leave exceeding one day, prior intimation has to be sent to the Faculty Adviser. In case of illness exceeding a day, a letter explaining the absence must be sent to the Principal duly signed by the Faculty Adviser and a medical certificate should be submitted within three days after the student reports to the college after the illness. Any absence of students on the day of the reopening of the College after vacation will not be condoned except in unavoidable circumstances. Such absence will be treated as a serious lapse in the conduct of the student.

Field Work Students are expected to work for a minimum of 15 hours per week in the field. They are also expected to make up their fieldwork hours when absent from field work. The students are expected to compulsorily inform the agency and the field instructor if they cannot attend to the work on a fieldwork day so that the client system and the agency are not inconvenienced. Failure to do so will be strictly dealt with. Any absence from fieldwork of a longer duration than one day must be communicated in writing to the Faculty Adviser. Hundred per cent attendance in fieldwork must be completed to be eligible to appear for the Examination

BSW CURRICULUM

The program of study for the Degree of Bachelor of Social Work (Prog Code: 301) is of six semesters duration extending over a period of three academic years. Each academic year is divided into two semesters, coinciding with the two terms as announced by the University of Mumbai for every academic year. The total number of credits earned by the learner on successful completion of the BSW course is **122 credits**.

The need to provide individualized field instruction (practice training), demands that a relatively small number of students are admitted to the College. As per GR No. UG/54 of 2008 the College may admit the following maximum number of students every year at the entry level.

1. BSW First Year: 60 students

BSW Semester – I (20 credits)/ (Sem Code: 301-A)

- Introduction to Social Work (4 credits)/ ISW 1.1
- Foundation for Social Work -Sociology (4 credits)/ FSWS 1.2
- Foundation for Social Work -Human Growth and Behaviour (4 credits)/ FSWHB 1.3
- English – I (2 credits) / ENG1 1.4
- Field Work-I (6 credits)/ BFW1 1.5

BSW Semester – II (20 credits)/ (Sem Code: 301-B)

- Social Work Practice with Individuals and Families (4 credits) / SPWIF 2.1
- Social Work Practice with Groups (4 credits)/ SPWG 2.2
- Foundation for Social Work- Contemporary Development Studies (2 credits)/ FSWCDS 2.3
- Environment Studies (2 credits)/ EVS 2.4
- English – II (2 credits)/ ENG2 2.5
- Field Work-II (6 credits) BFW2 2.6

BSW Semester – III (20 credits)/ (Sem Code: 301-C)

- Women Studies (4 credits)/ WOST 3.1
- Social Work Practice with Communities (4 credits) / SWPC 3.2
- Social Work Administration (4 credits)/ SWAD 3.3
- Computer Application (2 credits)/ COAP 3.4
- Field Work-III (6 credits) / BFW3 3.5

BSW Semester –IV (20 credits)/ (Sem Code: 301-D)

- Development Communication (4 credits)/ DCOM 4.1
- Health and Nutrition (4 credits) / HENT 4.2
- Social Policy (4 credits) / SOPO 4.3
- Life Skills (2 credits)/ LISK 4.4
- Field Work-IV (6 credits) / BFW4 4.5

BSW Semester – V (22 credits)/ (Sem Code: 301-E)

- Social Work Theories (2 credits) /SWTH 5.1
- Social Movements (2 credits)/ SOMO 5.2
- Research (4 credits)/ RES 5.3
- Education (2 credits) / EDU 5.4
- Elective (Select any three/ 2 credits each)
 - Aging Studies (AGST 5.5)
 - Child Rights and Protection (CRPR 5.6)
 - Social Inclusion and Exclusion (SIE 5.7)
 - Social Entrepreneurship (SOEN 5.8)
- Field Work-V (6 credits)/ BFW5 5.9

BSW Semester – VI (20 credits)/ (Sem Code: 301-F)

- Rural and Urban Studies (4 credits)/ RUST 6.1
- Integrated Social Work Practice (2 credits)/ ISWP 6.2
- Human Rights (2 credits)/ HURI 6.3
- Informal Labour and Informal Sector (2 credits)/ ILIS 6.4
- Elective (Select any two/ 2 credits each)
 - Disability Studies (DISS 6.5)
 - Basic Counselling Skills (BCSK 6.6)
 - Peace Education (PEED 6.7)
- Field Work-VI (6 credits) / BFW6 6.8)

MSW CURRICULUM

The course of study for the degree of Master of Social Work (Prog Code: 501) shall be a fulltime course and its duration shall be four semesters which is two academic years. The curriculum consists of relevant theory and fieldwork. The total number of credits earned by the learner on successful completion of the MSW course is 96 credits.

As per GR No. UG/54 of 2008 the College may admit the following maximum number of students every year at the entry level.

2. MSW First Year: 60 students

MSW Semester – I (24 credits)/ (Sem Code: 501-A)

- History and Philosophy of Social Work (2 credits)/ HPSW 1.1
- Social Work Practice with Individuals and Families (4 credits)/ SWIF 1.2
- Community Organisation (4 credits)/ COMR 1.3
- Research Methodology-I (4 credits)/ REME 1.4
- Foundation for Social Work -Sociology (2 credits)/ FSWS 1.5
- Foundation for Social Work -Psychology (2 credits)/ FSWP 1.6
- Field Work (6 credits)/ MFW1 1.7

MSW Semester – II (24 credits)/ (Sem Code: 501-B)

- Social Welfare Administration (2 credits)/ SWAD 2.1
- Social Work Practice with Groups (4 credits)/ SWPG 2.2
- Contemporary Social Movements (2 credits)/ COSM 2.3
- Social Policy and Planning (4 credits)/ SOPP 2.4
- Foundation for Social Work- Politics (2 credits)/ FOSP 2.5
- Foundation for Social Work- Economics (2 credits) / FOSE 2.6
- Research Methodology-II (2 credits)/ REME 2.7
- Field Work (6 credits)/ MFW2 2.8

MSW Semester – III (24 credits)/ (Sem Code: 501-C)

- Integrated Social Work Practice (4 credits) / INSWP 3.1
- Health (2 credits)/ HEALTH 3.2
- Rural and Urban Studies (4 credits)/ RUST 3.3
- Mental Health (2 credits)/ MEHE 3.4
- Electives (Choose any three/carries two credits each)
 - Informal Labour and Informal Sector (ILIS 3.4)
 - Therapeutic Intervention (THIN 3.6)
 - Social Inclusion and Exclusion (SIEX 3.7)
 - Communication Skills (COMS 3.8)
 - Sustainable Development and Environment (SDEN 3.9)
- Field Work (6 credits)/ MFW3 3.10

MSW Semester – IV (24 credits)/ (Sem Code: 501-D)

- Women's Studies (2 credits)/ WOST 4.1
- Human Rights (2 credits)/ HURI 4.2
- Management of Non-Profit Organisations (2 credits)/ MNPO 4.3
- Research Project with Dissertation (8 credits)/ REP 4.4 Or Term Paper (4 credits) TPP 4.4
- Electives (Carries 2 credits/ Any One for research and Three for term paper students)
 - Disability Studies (DIST 4.5)
 - Perspectives on Ageing (PEAG 4.6)
 - Peace Education (PEED 4.7)
 - Field Work Supervision (FWSU 4.8)
 - Education and Development (EDDE 4.9)
- Field Work (6 credits)/ MFW4 4.10

In part fulfilment of the requirements of the M.S.W. Degree, students are required to undertake a Research Study or a Term Paper. Research Project Students may undertake a Research Project, which is of 8 credits. A member of the faculty will be assigned as a Research guide. The selection of topics starts towards the beginning of M.S.W Semester-II and students are required to utilize at least a part of the vacation each year for research related activities. Term Paper Student may undertake a Term Paper which is of 4 credits. A member of the faculty will be assigned as a Term Paper guide. The project report must be submitted for examination on the day fixed in the College.

PHD CURRICULUM

Duration of the PhD programme (Prog Code: 601) shall be a period from the date of admission to the programme to the date of submission of thesis for the degree. The PhD programme shall ordinarily be of a minimum duration of three years and a maximum of six years from the date of admission, including course work; provided that the candidate has spent at least one year after registration; provided further that the minimum period shall be two years from the date of admission for candidates who have pursued PhD after Master's degree by research and registers for PhD in the same subject. Extension up to a maximum period of four semesters/two years for PhD shall be given by the Research and Recognition Committee (RRC) concerned on the recommendation of the Guide and the respective Research Advisory Committee (RAC). The candidate concerned shall submit the application in prescribed format for extension through his/her Research Guide and Head of the Research Centre three months prior to the expiry of the registration period.

Credit requirements, number, duration, syllabus, and minimum standards for completion for PhD programme shall be as under:

- A minimum of 12 credits shall be assigned to PhD course work, which could cover areas such as philosophy of research, social theory, quantitative methods and statistics, qualitative methods, publication ethics, and computer applications.
- All courses prescribed for PhD course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the respective Board of Studies.
- The courses shall be arranged in a formal way by the PhD Centre at CSWNN where experts in the areas of course work shall deliver requisite number of lectures. Record of attendance of the students shall be kept. The attendance of a candidate less than 75% shall make the course null and void for the candidate.
- The course work may be completed by the candidate either at the CSWNN or University departments, or premier institutions such as TISS and ICSSR, provided the syllabus is equivalent to the syllabus of CSWNN.
- All the students admitted to the PhD. programmes shall be required to complete the course work prescribed within the initial two semesters.
- The candidates already holding MPhil Degree as per the UGC guidelines may be exempted by CSWNN from the PhD course work after concurrence of RAC. All the other students admitted to the Ph.D. programme shall be required to complete the approved course work.
- The grades in the course work, including research methodology courses shall be finalized after a combined assessment by the RAC and the final grades shall be communicated to the Head of the Centre and to the University.
- PhD student has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7 or 10 point (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible continue in the programme and submit the dissertation/thesis

ADMISSION PROCEDURE FOR BSW PROGRAM

Candidates aspiring for BSW programme should have completed Higher Secondary Course/ PUC/ +2 from any of the Approved School Boards in India or Abroad. The minimum percentage for marks at the Higher Secondary Course for eligibility to BSW admission process is 45% for general and 40% for Roman Catholic (Minority) and Reserved category candidates.

BSW admissions is completely online. Applicants aspiring for BSW admissions need to simultaneously register with the University Pre-Admission Online Registration web portal available at <http://mumadmission.digitaluniversity.ac/> This site becomes active as soon as results of higher secondary (XII Std) exams are declared by the Maharashtra Board. Application form for admission to BSW program would be accepted only if candidate has done registration at the above-mentioned weblink. Applicants from states other than Maharashtra, and foreign nationals may also use this facility. However, foreign nationals may have to undergo additional mandatory procedures by contacting the University directly before applying.

The BSW application form process will commence only after the declaration of H.S.C results in the state of Maharashtra. An entrance exam will be conducted followed by group discussion and interviews. Upon the completion of the admission procedure, the list of selected candidates will be put up on the notice board and website.

ADMISSION PROCEDURES FOR MSW PROGRAM

For admission into MSW Programme, only online mode is available. Candidates aspiring for the MSW Programme should have completed Graduation (10+2+3) from any of the UGC approved University in India or from a foreign University approved by AIU. The minimum percentage for marks at the Graduation level for eligibility to MSW admission process is 50% for General Category candidates and 45% for Roman Catholic (Minority) and Reserved category candidates.

Candidates from University of Mumbai are required to submit their result of Undergraduate program to the College as soon as it is declared. If the candidate is declared failed in Semester VI by University of Mumbai, the admission of MSW program stands cancelled.

Candidates with Semester VI results pending from other than University of Mumbai are required to produce their confidential reports of the Semester VI results from their respective University on the day of MSW Interview/ Group discussion failing which candidates will not be allowed to appear for the same. The Candidates applying from University other than University of Mumbai have to follow eligibility process subscribed by the University of Mumbai.

MSW admission is based on

- a. Entrance Test (50 marks)
- b. Group Discussion and a Panel Interview (50 marks)

The reservation of seats is maintained as per rules relating to Minority Institutions. Admission shall be confirmed after paying fees, and verification of Mark Sheets / Degree certificates. The College will then apply to the University of Mumbai for Provisional Eligibility Certificate and get the documents verified from the Board / University from which the students have completed the qualifying examination. If the student does not have a 'Migration Certificate' and a Passing or Degree Certificate from his / her previous University, an application should be made for the same in the proforma prescribed by the University from which the candidate graduated. After obtaining the Provisional Eligibility, Migration and Passing or Degree Certificates, the College will then follow up the process of obtaining 'Permanent Eligibility' for candidates. All the original documents will be returned in due course of time to the students by the College. Prior to applying for the Provisional Eligibility Certificate, the College will verify the certificate of the students.

ADMISSION PROCEDURE FOR PHD PROGRAM

The College has been recognized as doctoral research centre for registration of students to the PhD in Social Work since 1996. Applicants will be considered for registration who:

- demonstrate a capacity for satisfactory performance of advanced academic work and potential for scholarship,
- possess adequate knowledge of research and statistics,
- have a Master's Degree in Social Work from a recognized University with a minimum of 55% and for SC/ST applicants with a minimum of 50%, College of Social Work, Nirmala Niketan, Prospectus 23
- have at least three years of field / teaching experience after acquiring the Master's degree in Social Work,
- have completed the advanced research methodology course from a recognized Institution.
- have passed the UGC NET/ PhD Entrance examination (PET) from any University

As per the Regulation of the University of Mumbai, students registered for the doctoral programme will have to reside in Mumbai till they complete their thesis submission. A student from another University will have to obtain a provisional statement of eligibility from the University of Mumbai in the prescribed form and on payment of the prescribed fee before registering for Ph.D. The selection of students for the enrolment in the doctoral programme is done entirely at the discretion of the Research Review Committee of the University of Mumbai.

SHORT TERM PROGRAMS UNIT

The College offers self-financing short-term programs in various professionally relevant areas of specialization such as Social Research, Child Rights, Therapeutic Counselling and Sustainable Development. Refer the Short-Term Programs Prospectus for the same.

EXTENSION CENTRE

The College has set up an Extension Centre at Goregaon, a western suburb in the year 1992. The Extension Centre offers Certificate in Social Work for Para Professionals, Certificate in Social Work for Senior Citizens, PG Diploma in Corporate Social Responsibility, Certificate in Community Counselling, and Professional Development Course in Management of Non-Profit Organisations. Refer the Extension Centre Prospectus for the same.

RESEARCH UNIT

The College has a Research Unit which undertakes sponsored and consultancy research projects, either on request from government or non-governmental organizations or on its own initiative, in areas specific to social welfare and development. The Research Unit focuses on systematic, fact-based and action-oriented research that creates user-friendly social work-related knowledge for social work education and practice, social policy and advocacy. It aims to find effective field practice methodologies and person-centred interventions to better the quality of life of people.

The College publishes a peer-reviewed professional journal titled “*Perspectives in Social Work*”, thrice a year. The students, faculty, and alumni are encouraged to subscribe to the journal and contribute articles.

LIBRARY

College of Social Work has a well-equipped library which serves as a rich resource of updated, relevant material for undergraduate and post graduate students. The library is completely computerized and serves all interested development professionals from the field in addition to its service to the College.

COMPUTER CENTRE

The College possesses a state-of-the-art updated computer lab; equipped with Core i3, i5 Windows 30 computers, three-in-one laser printers, ink jet printers, DVD writers, cabinets for students and other ergonomically designed computer tables and chairs. The lab equips students with skills and knowledge in the area of Information Technology so as to enhance their performance in their professional practice in today’s technology driven world. It is open Mondays through Saturdays from 9:00 a.m. to 5:00 p.m.

AUDIO-VISUAL UNIT

Audio-Visual Unit serves the faculty and students in complementing lectures and fieldwork. It has a rich collection of AV materials with approximately 756 CDs, videos, films and audiotapes. The Unit ensures that every class is provided with laptops and LCD projectors as and when required. It also bears the responsibility of providing lending and borrowing facilities of audio-visual materials and undertakes the smooth running of the classes, cultural programmes and whenever AV materials are required for the College use.

MANDATORY RURAL CAMP

Rural Study Tours/ Camps are organised outside Mumbai in order to supplement students' classroom lectures, field work practice, and orientation activities. Students have to travel in small teams to places all over India. Parents should note that these camps are mandatory and there shall be no exception to your wards. Camps promote community living, provide experiences in organization, planning, adaptation and appreciation of varied cultural patterns and environments. Faculty members accompany students in order to promote the educational goals of this experience. Similarly, professional development workshops are organized each year to enable students to gain skills to work in rural / tribal areas of the state and country. Attendance in orientation activities, workshops and camps are compulsory and is seen as part of the total learning process.

COUNSELLING CENTRE & JOB PLACEMENT CELL

The College believes that social workers need to be healthy in body and mind in order to effectively reach out to their client population. Completely aware of challenges and stressful situations that students and staff face both in their personal and academic/professional life; the College offers counselling services to students and staff. The Job Placement Cell proactively seeks to identify jobs for graduating students by inviting representatives from the Governmental, Non-Governmental and private sectors at the local, national and international levels to conduct campus recruitment at the end of the academic year. Campus recruitment starts in December to March every year and many students benefit from this recruitment drive.

HOSTEL FACILITIES

The Institute of Social Service (ISS) provides limited number of hostel seats on twin sharing and six-seater basis for women students at the premises of where the College is located. The Asha Kiran located at the Extension Centre at Goregaon provides additional hostel facilities for women students. Since a limited number of seats are available, they are allotted to students who are most needy. Admission to the course does not guarantee admission to the Hostel.

SCHOLARSHIP AND SUPPORT SERVICES

College provides interest free loan scholarship to needy students to meet their educational expenses. It also facilitates in getting Government Scholarship and other merit scholarship for students. Students with physical disability or belonging to reserved categories can apply for government scholarships. The forms for these scholarships should be submitted to the office latest by mid-August in order to claim exemption from University fees by reserved category students. If the forms are not submitted by the above date, the University fees will be paid to the office by the end of August

In order to help the students to meet the academic requirement of research and term paper, College has initiated a laptop bank where the students can avail the facility. Similarly, a free mid-day meal program is organised for students from vulnerable section of the society.

STUDENTS ACTIVITIES

Throughout the year the College is a hub of extra and co-curricular activities that brightens up student life at the College.

- Student Council functions as per the Maharashtra Universities Act, 2016. There are various student-led committees which look after the educational, sports and cultural activities of the students. Annual Day is an important culminating event that is celebrated with fun and festivity. Almost everyone hopes for this wonderful event to showcase their talents and achievements. Sports Day is another event which is much anticipated by students, often with the aim of winning trophies or prizes. Festivals such as Aarambh and Riwayat are organised by the general body of students' council, in addition to publishing *NEEV*, the annual magazine of students
- Rotaract Club has been supported by Rotary Club of Mumbai South and their successive Presidents and District Governor
- E-Cell is dedicated to promoting the spirit of entrepreneurship among students and encourage students today to start their own enterprise
- Cultural Troupe prepares students to theatre and cultural competitions. Mr. Sandesh, our college staff directs the social plays of the college

FEES

First Year summary fees for 2021-2022 batch is:

BSW First Year

- General: Rs. 26259
- Reserved Category: Rs. 18545

MSW First Year

- General: Rs. 34064
- Reserved Category: Rs. 22720

Please see breakdown and subsequent year fees in the next 4 pages.

GENERAL CATEGORY FEE STRUCTURE FOR THE YEAR 2021-22

University Prescribed	MSW First Year	MSW Second Year	BSW First Year	BSW Second Year	BSW Third Year
Tuition Fees	1500	1500	1200	1200	1200
Library Fees	300	300	300	300	300
Gymkhana Fees	400	400	400	400	400
Other fees/ Extra Curricular Activity	250	250	250	250	250
Exam Fees	3120	3120	2120	2120	2120
Enrolment Fees	850		220		
Disaster Relief Fund	10	10	10	10	10
Rural Camp	5000	5000	4500	4500	4500
Admission Processing	200	200	200	200	200
Utility Fees	500	500	500	500	500
Magazine Fees	100	100	100	100	100
ID Card	50	50	50	50	50
Group Insurance	40	40	40	40	40
Students Welfare Fund	100	100	100	100	100
Development Fees	1200	1200	1000	1000	1000
Vice Chancellor Fund	20	20	20	20	20
University of Mumbai, Sports & Cultural Activity	30	30	30	30	30
Ashwamedh/ Indradhanu	24	24	24	24	24
E- Suidha	50	50	50	50	50
E- Charges	20	20	20	20	20
Computer Practical	3000		1500	1500	
Skill Lab Fees	2000	2000	1000	1000	1000
Alumni Association	100		25		
Project Seminar Fee		800			500
<i>Refundable</i>					
Caution Money	200		150		
Library Deposit	300		250		
Sub Total-I	19364	15714	14059	13414	12414

Additional fees for services provided	MSW First Year	MSW Second Year	BSW First Year	BSW Second Year	BSW Third Year
Reading Material	650	650	650	650	650
Locker Rent	50	50	50	50	50
Industrial Visit/Field Agency Visit Fees	3000	3000	2500	2500	2500
Administrative costs for Block Placement		250			
Workshops & Guest Lectures	4000	4000	3000	3000	3000
Field Work, Research Manual	100		100		
Syllabus	100		100		
Students' activities	1500	1500	1500	1500	1500
College Net Campus and Computer Centre Fees	3000	3000	3000	3000	3000
Field Work Viva	300	300	300	300	300
Research Viva		500			
Research/ SPSS	1000	2000			
Library facilities	1000	1000	1000	1000	1000
Sub Total -II	14700	16250	12200	12000	12000
TOTAL (I + II)	34064	31964	26259	25414	24414

Tuition fee for foreign students: BSW Rs.4000/- & M.S.W. Rs. 5,000/-.

Students should pay University Prescribed fees to the "College of Social Work" A/c. and Additional fees for services provided to the "Nirmala Niketan Institute" A/c. by 2 separate online payment.

Camp is subject to Covid 19 protocol by appropriate authorities

RESERVED CATEGORY FEE STRUCTURE FOR THE YEAR 2021-22

University Prescribed	MSW First Year	MSW Second Year	BSW First Year	BSW Second Year	BSW Third Year
Tuition Fees					
Library Fees					
Gymkhana Fees					
Other fees/ Extra Curricular Activity					
Exam Fees					
Enrolment Fees					
Disaster Relief Fund	10	10	10	10	10
Rural Camp	5000	5000	4500	4500	4500
Admission Processing	200	200	200	200	200
Utility Fees					
Magazine Fees					
ID Card	50	50	50	50	50
Group Insurance	40	40	40	40	40
Students Welfare Fund	100	100	100	100	100
Development Fees					
Vice Chancellor Fund	20	20	20	20	20
University of Mumbai, Sports & Cultural Activity					
Ashwamedh/ Indradhanu					
E- Suidha					
E- Charges					
Computer Practical					
Skill Lab Fees	2000	2000	1000	1000	1000
Alumni Association	100		25		
Project Seminar Fee		800			500
<i>Refundable</i>					
Caution Money	200		150		
Library Deposit	300		250		
Sub Total-I	8020	8220	6345	5920	6420

Additional fees for services provided	MSW First Year	MSW Second Year	BSW First Year	BSW Second Year	BSW Third Year
Reading Material	650	650	650	650	650
Locker Rent	50	50	50	50	50
Industrial Visit/Field Agency Visit Fees	3000	3000	2500	2500	2500
Administrative costs for Block Placement		250			
Workshops & Guest Lectures	4000	4000	3000	3000	3000
Field Work, Research Manual	100		100		
Syllabus	100		100		
Students' activities	1500	1500	1500	1500	1500
College Net Campus and Computer Centre Fees	3000	3000	3000	3000	3000
Field Work Viva	300	300	300	300	300
Research Viva		500			
Research/ SPSS	1000	2000			
Library facilities	1000	1000	1000	1000	1000
Sub Total -II	14700	16250	12200	12000	12000
TOTAL (I + II)	22720	24470	18545	17920	18420

Students should pay University Prescribed fees to the "College of Social Work" A/c. and Additional fees for services provided to the "Nirmala Niketan Institute" A/c. by 2 separate online payment.

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ADMISSION RELATED CONTACT DETAILS

Dear Prospective Candidates:

Please note that due to lockdown restrictions no staff is available in office, so please post your queries in the following email addresses:

For any query related to BSW admissions, email to: nnbswadmission@gmail.com

For any query related to MSW admissions, email to: cswnnadmission@gmail.com

For any query related to PhD admissions, email to: cswnnphd@gmail.com

For any query related to Short Term Courses in Churchgate, email to: stccsw@gmail.com

For any query related to Extension Courses in Goregaon, email to: nnvirtualllearning@gmail.com