

Master of Social Work (MSW) Admission Policy 2022

Program Information

- The College provides a generic course of studies at the MSW level. The curriculum consists of relevant aspects of both theory and field work to help students enhance their practical understanding of social work practice.
- The need to provide individualized field instruction (practice training), demands that a relatively small number of students are admitted to the College. As per GR No. UG/54 of 2008 the College may admit the following maximum number of students every year at the entry level.

MSW –I : 60 students

- There is no minimum age for admission provided the student meets all other eligibility and admission criteria required by the University and the College. Admission is open to men, women and other gender students for all programs.
- English is the medium of instruction. Hence, the ability to use English as a language is essential for this course. Fluency in either Hindi or Marathi is required for field work while working with the client system.

Check the following MSW Program Eligibility Norms before starting your Application:

- Candidates aspiring for the MSW Programme should have completed Graduation (10+2+3) from any of the UGC approved University in India or AIU approved foreign universities.
- The minimum percentage for marks at the Graduation Course for eligibility to MSW admission process is 50% (aggregate of all semesters) for General Category candidates; 45% (aggregate for all semesters) for the candidates from Roman Catholic (Minority), and SC, ST, OBC, NT, DT, and PwD.
- Candidates from University of Mumbai are required to submit their final semester result of Undergraduate program to the College as soon as it is declared. If the candidate is declared failed by University of Mumbai, the admission of MSW program stands cancelled.
- The applications with final semester pending results from other university will be allowed for the written exams provided they agree to produce their results or confidential reports of the results from their respective University on the day of Entrance Exam and failing which candidates will not be allowed to appear for the same.
- The Candidates applying from University other than University of Mumbai have to follow eligibility process subscribed by the University of Mumbai.
- MSW admission is based on:
 - a. Entrance Test (50 Marks)
 - b. Group Discussion and Panel Interviews (50 Marks)
- *College of Social Work (Autonomous) Nirmala Niketan Institute is a Catholic Christian Minority institution, affiliated to the University of Mumbai. As per the Judgement dated 12th October 2017 of the Honourable Bombay High Court vide Writ Petition No. 1726 of 2001, Minority Colleges do not need to set aside seats for Backward Classes. This is reiterated by the University of Mumbai Circular (No.Aff./Recog./Admission/(2018-19)/10/of 2018), dated 30th May, 2018. Thus, 50% of the seats are reserved for Christian Minority students.*

Securing Admission (Most important things to be noted)

- Students whose names are declared in the first merit list should secure admission by paying the fees within the time and date specified. If they do not pay the fees and secure admission as per the first merit list date and time, they will not be considered further.
- Admissions will be considered to be completed only when the full fees for the academic year are paid (against an official receipt) and the name of the applicant appears on the relevant rolls.

Progress in the Consecutive Years

- All UG and PG admissions are valid only for one year and are therefore to be renewed for each subsequent year of study.
- A student will not be re-admitted to the College if he / she has:
 1. *Had three unsuccessful attempts at the same examination*
 2. *Been debarred twice within the first four semesters due to lack of attendance*
 3. *Serious complaints of indiscipline against him / her in that year.*

Application Procedure

- Application forms are invited for MSW programs only through ONLINE mode.
- Applicant has to apply online in the admission portal given in the College website.
- The application fee payment process is online, the link for this is given in the online application form.
- Application fee for MSW program is 500 Rs. (Rupees Five Hundred Only) for all. Please note that the application fee is Non-refundable.

Documents Required for Filling Online Form

Candidates are required to keep the following documents ready for filling the MSW application form.

- Baptism Certificate (for Roman Catholic Candidates)
- Caste certificate (if applicable)
- Mark sheet of SSC
- Mark sheet of HSC
- Mark sheets of all semester/year (Do not put consolidated mark sheets here)
- Final Consolidated Mark sheet
- Grade point converter of your Board/University
- Degree Certificate/Passing certificate
- Transfer Certificate (for all the students of colleges affiliated to University of Mumbai)
- Migration Certificate (compulsory for all the students from Universities other than University of Mumbai)
- Verification Report from previous University (compulsory for all the students from universities whose results are pending)
- Any other additional certificates/ diplomas obtained
- Passport size Photographs
- Marriage certificate (for married candidates)
- Disability certificate (if applicable)

For details about the MSW Program and the Fee Structure, kindly read the **PROSPECTUS** available on the website.

Entrance Examination Process

- Entrance Test (Offline) for MSW 2022-23 Batch - shall be on 7th June 2022.
- Candidates must maintain discipline during the examination hall and follow the instructions given by Invigilator. Failure to comply with the instructions can lead to disqualification from writing the examination.
- The AIMS paper can be written in English, Hindi or Marathi. Rest of the tests are in English only.
- Shortlisted candidates based on merit will be called for group discussion and panel interviews.