

IQAC Meeting – 24th August 2022

The meeting of the IQAC internal committee of the College of Social Work (Autonomous) was held on 24th August, 2022.

Members Present:

The following members were present

1. Dr. Lidwin Dias, Chairperson
2. Dr. Anita Panot, Associate Professor
3. Dr. Anita Machado, Associate Professor
4. Dr. Sonia Rodrigues, Associate Professor
5. Dr. Renu Shah, Assistant Professor
6. Ms. Meghna Vesvikar, Assistant Professor
7. Dr. Kalyani T Assistant Professor
8. Dr. Ronlad Yeshudas, Assistant Professor
9. Mr. Cletus Z, Assistant Professor
10. Ms. Sabeena Gonsalves, Member of the Management
11. Ms. Shweta Malvankar, Office Superintendent
12. Ms. Swati Karekar, Assistant Administrator
13. Mr. Pravin Gavali, Librarian
14. Ms. Farida Lambay, Nominee from Local society
15. Mr. Chaitanya Joy Abraham, Student Representative
16. Dr Helen Joseph, Alumni Representative
17. Mr. Elvis Thomas, Nominee from Employers
18. Mr. Vinayak Dalvi, Nominee from Industry
19. Mr. Santosh Shinde, Nominee from Stakeholders
20. Dr.Vaijayanta Anand, Coordinator /Director of the IQAC

Agenda of the meeting

1. Welcome to the New Members

2. Minutes of the previous meeting held on 22nd April 2022
3. Action taken report
4. Reporting of Academic events held from June 2022 till date
5. Brainstorming on BSW Syllabus as per NEP guidelines
6. Conferences, Workshops, Maharashtra level Students Research Award (Jigyasa) and Staff development Program Academic year 22-23
7. Skills hub and update of office assistant course RUSA Grant update
8. RUSA Grant update
8. Launching of the MA Social Innovation and Entrepreneurship
9. Any other business

Dr. Lidwin welcomed new members Ms. Meghna Vesvikar, Mr. Cletus Zuzarte, and Chaitanya Abraham. Dr. Renu read the minutes of the last meeting.

Action Taken Report

1. Dr. Ronald updated on the Saksham project. 80 regional coordinators and 120 evaluators were on boarded and empanelled across 136 NGOs in 3 states. All evaluations for the financial year 2021-22 and financial audit by TISS and Global Fund have been satisfactorily completed. For 2022-23, 131 Tis have been evaluated. Fresh evaluators are on boarded and we are still receiving applications. After 15 visits and 13 de-briefing sessions, the TB counseling master trainers' module is ready. The program will be held in YMCA Mumbai on 10-14 Oct and in Bangalore on 1-5 Nov. 25 master trainers will train TB counselors in each district. Supportive supervision systems need to be set up. The primary recipient is Ministry of Health and the sub-recipient is TISS.
2. Dr. Anita Machado reported on the Spandan project. Spandan will be facilitated by the Kharasgaon community and is currently headed by Dr. Anita Machado assisted by Greta Fernandes, the social worker, a local animator and 8 students. Started in 2017, it has 4 programs: Sathi, Kishordhara, Satavahar and Unnati. Unnati is an eco-friendly skill development initiative with 95 beneficiaries. A pilot project with 10 families will start on 25th Aug. A visibility initiative in the form of an exhibition of items made of coconut shells will be organized on 26th Aug.

Academic Events

1. Dr. Lidwin reported that a degree distribution ceremony was organized for the batches passing out in 2020 and 2021. Dr. Philomena was chief guest.
2. Dr. Lidwin reported that College was ranked 69th in NIRF, 1st in UoM, among the top 5 SW colleges in India Today and 71 in EduWorld ranking of India's autonomous colleges.

3. Dr. Lidwin reported that the academic calendar was presented to the Governing Board comprising UGC and University representatives. There were a few changes in the BSW-I schedule due to delays in University's centralized admission. They started on 23rd July and will gradually align themselves with the other classes. They will have classes till 21st Oct, exams from 22-31 Oct, a shorter Diwali vacation from 1-6 Nov and camp with other classes from 7-15 Nov. 60 students were admitted with 3 drop outs. These seats cannot be filled again. Short term courses will be conducted in a hybrid mode. Courses of Therapeutic Intervention, RM, CSR and para professionals have started. Khalsa College and Somaiyya College with 34 and 29 candidates each have approached College for admission into the para professional course. Offline FW has started.
4. Dr. Lidwin reported that there has been no NOC from the govt since 2013 for 9 vacancies. As a result, 3 external FW supervisors were appointed: Ms. Purvi, Ms. Sharon and Ms. Anna.

Brainstorming on BSW Syllabus as per NEP guidelines

1. Dr. Lidwin reported that the 2023 BSW batch will be the first under the NEP 2020. The BSW syllabus was revised in 2019 on getting autonomy. Professional colleges will be most affected by multiple entry-exit. The intake of 60 students is linked to the number of faculty without workload guidelines. College space too is limited. It was suggested that we start a 4 year BSW honors with a 7.5 CGPA cut off for 4th year. Dr Helen Joseph and Ms Farida Lambay will be members of the NEP core committee. Dr. Joseph suggested we try to include para-professionals into multiple entry-exit programs. However, space and administration will be challenging. Ms. Lambay suggested targeting staff of institutions as their career prospects improve with further qualifications. She also said that the landscape may change in the future. However, we need to be prepared. UoM has started the BSW program in Ratnagiri. Dr. Joseph suggested that courses be conducted in hybrid mode. Dr. Vaijayanta reported that students who had joined college after online studying were struggling with basic concepts. Dr Ronald suggested that since 30% of each course can be in the form of MOOCs, we can call online students to college once a weekend have contact classes and skills labs. Mr. Thomas said that online students by default have lesser teacher interaction, rapport with other students, library access etc but it can be their choice in such courses. He suggested information based courses be conducted online and core courses and FW could be offline. Online education is urban-centric and can have mental health implications. It was suggested that we create college clusters with Home Sc, Sophia College and St. Teresa's keeping in mind the mixing of streams and the number of students. However, the colleges in the cluster have to decide who will take the lead and how will core courses and electives' workload be balanced.

Conferences, Workshops, Maharashtra level Students Research Award (Jigyasa) and Staff development Program Academic year 22-23

1. Mr. Cletus Zuzarte reported that a national conference on FW planning and assessment and another on tribal peoples' concerns have been scheduled for Oct and Dec respectively. YB Chavan centre and YMCA are being explored as venues. Dr Vaijayanta reported that the student led conference will be held in March 2023. Up to 20 visiting students can be accommodated in Goregaon campus. Dr Vaijayanta reported that a workshop on initiating FAPs will be started in April 2023. Dr. Renu reported that registration details for Jigyasa, a social science research competition have been forwarded. Staff development programs aligned with NEP 2020 are as follows: Dr. Ronald reported that a workshop on developing scales, rubrics and tools will be organized on 9th and 10th Sept and the workshop on copyright registration and generating IPR will be held on 23rd-24th Sept. From August-Nov. 2022, every Friday a soft skills training workshop will be held for the non-teaching staff by Adrian and Allison Rozario on topics like leadership, team building, time management, stress management, work ethics and etiquette. Dr. Kalyani reported that research workshops in Marathi will be organized on 10-11 Sept in the evening online. A professional development program as well as an add-on course on basic Qual Res. will be held in Diwali vacations. Dr. Joseph suggested a workshop for research for field workers. Alumni Association workshops are on Enhancing CO skills, Public health bill, Disability and Ageing. Last year's Alumni workshops were on CSR and Creative Dance movement therapy.

Skills hub and update of office assistant course

1. Dr. Ronald reported on the Skilling program organized by College. The Govt of India mandated the College to delegate faculty for Skill Hub Training. Dr. Ronald, Mr Cletus, Ms Pallavi, Dr Sameer and Mr Albin underwent training. The program aims to skill Std. X and XII dropouts. Based on our infrastructure, the office assistant course was identified to provide formal sector employment, advancement in the same company and possibility of higher education. The course has an adhaar card enabled biometric system. Of the 30 students mobilized, 5 were below 18 and 2 did not register. The come from disadvantaged and tribal backgrounds and sustaining them was a challenge. 14 completed their external assessment and plan to go for higher education. The non-teaching staff's cooperation was appreciated.

RUSA Grant update

1. Dr. Lidwin reported that the college received Rs 2.5 crores in 2019 in the first phase of RUSA. Due to the lockdown, part of this was allotted to online workshops. In the 2nd phase the college received 2 installments of 1.25 crores to be allotted to Spandan, conferences and social entrepreneurship programs.

Launching of the MA Social Innovation and Entrepreneurship

1. Dr. Ronald reported that the MA in SIE programs received 17 applications and more are expected by the last date of 5th Sept. Of these, 10-15 will be selected who can develop a

start-up considering people, planet and profit. ARIA mandates 3-4 startups every year. A management post for an MSW candidate cleared NET/SET was advertised and the interview was conducted.

Any other business

1. Dr. Lidwin reported that the Social Welfare Dept. asked the college to conduct a workshop on transgenders but to carry out all preparations and fund raising by itself which was not possible.
2. The next IQAC meeting is proposed for Nov 2022.

The meeting ended with a vote of thanks to the Chairperson and all present.

Minutes of the IQAC Meeting held on 20th Dec 2022

The meeting of the IQAC committee of College of Social Work (Autonomous) was held on 20/12/22.

Members Present:

- 1. Dr. Lidwin Dias, Chairperson**
- 2. Dr. Anita Panot, Associate Professor**
- 3. Dr. Anita Machado, Associate Professor**
- 4. Dr. Sonia Rodrigues, Associate Professor**
- 5. Dr. Renu Shah, Assistant Professor**
- 6. Ms. Meghna Vesvikar, Assistant Professor**
- 7. Dr. Kalyani T, Assistant Professor**
- 8. Mr. Cletus Z, Assistant Professor**
- 10. Ms. Sabeena Gonsalves, Member of the Management**
- 11. Ms. Shweta Malvankar, Office Superintendent**
- 12. Ms. Swati Karekar, Assistant Administrator**
- 13. Mr. Pravin Gavali, Librarian**
- 14. Ms. Farida Lambay, Nominee from Local society**
- 15. Mr. Chaitanya Joy Abraham, Student Representative**
- 16. Dr. Helen Joseph, Alumni Representative**
- 17. Mr. Vinayak Dalvi, Nominee from Industry**
- 18. Dr. Vaijayanta Anand, Coordinator, IQAC**

Apologies: Dr. Ronald Yesudhas, Assistant Professor, Mr. Elvis Thomas, Nominee from Employers, Mr. Santosh Shinde, Nominee from Stakeholders

Agenda

1. Minutes of the meeting held on 24th August 2022.
2. Action taken report
3. NEP (4 years undergraduate course) and self-financed courses
4. Students Council Programs
5. National Student Led Conference
6. Skill Development Workshop on Youth as change agents in digital world in collaboration with St. Paul's College
7. Any Other Business

The minutes of the previous meeting held on 24/8/22 were proposed by Dr. Helen Joseph and seconded by Ms. Farida Lambay.

Action Taken Report

1. Dr. Sonia presented the report of the RUSA funded National Conference on Field Work: Planning, Assessment and Good Practices held on 21-22 Nov 22. The objective of the conference was to promote dialogue on the contemporary perspectives on assessment. The Advisory Committee consisted of management representatives, IQAC members, external members and FW Committee members. The themes of the conference were Planning Field Practicum, Student-Supervisor Relationship, Reflective Practice, Tools for Assessment, and Good Practices in Evaluation. 125 members across 30 colleges

registered for the conference. The Keynote speaker Dr. Srilatha Juvva spoke on the use of self in FW. The participants appreciated the ideas of objective means of assessment, class wise competency based evaluation and the use of self in professional social work. As a follow up of the conference a FW seminar focusing on self and the SW practicum was conducted for BSW-I, II and III students and was sponsored by RUSA.

2. Mr. Cletus reported that the National Conference on Issues and Concerns of Adivasis (Tribals) in India: A Way Forward! was held on 9 - 10 December, 2022. The sub-themes were land alienation and displacement, culture and identity, migration and livelihood, governance, PESA and tribal councils, health and malnutrition, inclusive and quality education, ecology and control over natural resources, and atrocities. 34 abstracts were received and 6 parallel paper presentations were organized. The plan of action included adopting a hamlet, developing a course, initiating a network of SW colleges in Maharashtra to document their work, especially on tribal culture and medicine, strengthen alumni fora working with tribals, form solidarity networks and support organizations working with tribals through advocacy. The advisory committee comprised of Dr. Helen Joseph, Mr. Brian Lobo and Dr. Bipin Jojo. Mr. Vinayak enquired about the dissemination of the learnings from the conference. Mr. Cletus informed that a publication was planned, either with an ISBN or a special issue of PISW. Dr. Helen enquired why AROEHAN as a FAP was not focused on. She stated that we need to showcase our FAPs, especially those that have expanded from urban to rural areas. They should be used as an example for students and faculty. Ms. Lambay seconded this and said that Pratham's ASER should be discussed in college to be more relevant. Dr. Lidwin said that personalized e-mails should be sent to guests and organizations invited to the conference.

3. Mr. Cletus reported on the FDP on Social Entrepreneurship (SE) held on 24th-29th Nov 22 at Goregaon with 30 participants. The two much appreciated resource persons were Dr. Haseena Sayyed retired from Jai Hind College who spoke on ideation with business opportunities and case studies, and Dr. Mary Fernandes from Pune who taught effective reading through numerous exercises. More than 60 candidates registered online and the eligible ones were selected. Mr. Rahul, Jt. Dir., RUSA spoke about entrepreneurship with cases from his career and the scope for networking with faculty in and outside Maharashtra. Three entrepreneurs presented their ideas on the environment, finance and edu-tech.
4. Dr. Vaijayanta reported on the online workshops organized for the alumni. She reported that the attendance was dismal. The workshops were conducted on CSR, Dance Movement Therapy, and Working with the Elderly and Persons with Disability. The offline workshop on the Public Health Bill with Dr. Lara Jessani was well received. Ms. Lambay suggested that we get the alumni together for a social event and then provide input as required by the alumni. Dr. Vaijayanta said that alumni workshops should not be organized unless there is a specific demand. Dr. Lidwin suggested initiating state and nation-wise chapters of alumni. She asked Ms. Lambay and Dr. Helen to join the Alumni Asso. With Drs. Nilima Mehta and Geeta Balakrishnan. She reported that College of Home Science alumni are registering their organization with the NNI president as an ex-officio member.
5. Dr. Anita Machado reported on the FAP Spandan. The Unnati project's training program on artefact making with bamboo and coconut shells saw 43 and 94 participants respectively. 11 exhibitions have been organized and marketing is catching up. The focus is on making the participants individual entrepreneurs, especially the women who have started using machines. The project is collaborating with Bamboo Research and Training Centre, Chandrapur for training and costing. The project is registered with TRIFED for marketing. The Community

Colleges will run the registration and marketing. Dr. Helen suggested that the project diversify with more varied products and aim at livelihood creation. Mr. Vinayak stated that since there is a demand for such products, we should explore festival themes, corporate gifting etc. Ms. Lambay suggested that there should be synergy between the college's Soc. Entre. program and Spandan. Mr. Cletus suggested that the project register with NCSIE.

The Parasbaug project is doing well with 338 seeds distributed for starting nutrition gardens with families. Under the Sathi project, Health Promotion Trust has adopted Ganjare village. They have implemented six modules with services visible in the community. Students and staff have conducted 19 sessions in Anganwadis. Students are playing an important role in the project. Meetings have been held with Anganwadis to conduct capacity building programs for their teachers. HPT's nutritional powder program has 35 families participating. The school nutrition program using protein bars has had 670 beneficiaries, 443 in one school. The teacher distributes these bars and charts progress. 87 children are supported by the Kellogg Foundation. Ms. Lambay suggested to avoid wet food and follow govt. guidelines as Kellogg's products are not the target group's cultural food. Dr. Vaijayanta suggested that local women's groups could cook nutritious snacks. Ms. Lambay suggested that Talasari being an aspirational district for the govt. we should explore the possibilities of working on the anganwadis with the govt. Dr. Machado replied that this would need more manpower.

Suicide prevention is a rising concern in Talasari and Dahanu. The organization Samaritans have conducted two sessions on the same for nurses.

6. Mr. Pravin reported on the RUSA sponsored workshop for 30 non-teaching staff. The workshop on work environment covered 6 topics across 8 sessions: time management, work ethics, team building etc. The District Chembur office asked the college to conduct a workshop for transgender persons. An inter-collegiate

sports event for women non-teaching staff will be organized in the college on 13th Jan, 23.

7. Dr. Lidwin reported that of the 17 applicants for the MA SIE program, 6 were selected and 2 dropped out. The first semester exam will begin in January 2023. Rural placement for girls was in MPSM, Nasik and SVD for boys.

Agenda

1. **NEP (4 years undergraduate course) and self-financed courses:** The upcoming BSW batch from June 2023 will be in a 4 year UG program under the NEP. Dr. Vaijayanta presented the FYUGP grid that had been presented to the CDC. Dr. Lidwin stated that the students of Std. XI in schools had not been prepared for the FYUGP. Several webinars were organized by Mumbai University for the FYUGP and syllabi for affiliated colleges but not for autonomous ones. Dr. Helen suggested that all core courses should be included. Dr. Vaijayanta suggested that Sem. V and VI offer two concentrations: family and child welfare and urban-rural community based practice with 1 core subject. FW should be for 4 credits in each semester. Dr. Lidwin suggested that Sem. I and II syllabus be kept similar to the current one as that term will start soon. Short term courses will be renamed Self Financing courses with one faculty in charge and will shift to Goregaon campus including BSW-I as it's a certificate course. This batch will be Std. Xi pass outs. The intake will be 60 students. Ms. Lambay suggested we increase the intake in case of exits or drop outs and keep Soc. Wel. Dept. informed.
2. **Students Council Programs:** Mr. Chaitanya presented the Student Council activities. The students participated in Mumbai University's Youth Fest in more than 60 events. The council organized Indoor Sports Day with chess, carom and TT and Sports Day on 18th Dec with athletic and team sports. The Rotaract Club organized a treasure hunt. 2 GBMs were conducted. Students will participate in

College of Home Science's carol singing competition on 22nd Dec. The college's socio-cultural fest will be held on 20-21 Jan with a RUSA funded budget of Rs. 1.3 lakh. The concept note is ready and sponsors are being identified. The theme for the college magazine Neenv this year is Beyond gravity. Write-ups, photos etc are being collected. Each Wednesday is reserved for student's activity with the Literary, Sports and Cultural activities being held in rotation. The first screening of the annual day has been carried out.

3. **National Student Led Conference:** Dr. Vaijayanta reported on the RUSA funded national student-led conference to be held on 10-11 March, 23, coinciding with World SW Day. The theme is Psycho-Social Dimensions of Marginalization and will cover the homeless, elderly, LGBTQIA community, persons with disability, persons with mental health conditions, sanitation workers, SC/ST/NT/DNT and undertrial prisoners. It will be held offline and all national schools of SW will be invited.
4. **Skill Development Workshop on Youth as change agents in Digital world in Collaboration with St. Paul's College:** The RUSA funded skill development workshop on Youth as change agents in digital world in collaboration with St. Paul's College, Bandra will be organized for the BSW-II and MSW-I classes and 80 final year students from St. Paul's. The program on Day 1 includes a keynote address, panel discussion and 5 sessions on content writing, photography, reel making, digital marketing etc. Day 2 sessions are on IPR.
5. Ms. Swati reported that the current MIS vendor Academic Solutions provided a user friendly admission form for BSW and MSW admissions. It makes filling compulsory and optional field easy and provides an immediate receipt after fee payment which was appreciated by the students. The hall tickets for the current BSW-I and MSW-I will be printed with this MIS and it's proposed to print their mark sheets with it too. The college is planning to start a portable biometric attendance for students. Dr. Machado enquired if it could also be used to communicate

common information to students. Ms. Swati said that an app is being developed for it.

6. Dr. Kalyani reported that St. Xavier's College had asked us to collaborate on a research on Women's safety audit in Vasai-Virar and be a part of the sampling, data collection, data analysis and report writing. Ms. Pallavi and Mr. Albin had volunteered for it. Dr. Lidwin reported that the proposal writing was not up to the mark but at the next meeting St. Xavier's proposed that College take up all the tasks and it will be named in the report. Dr. Kalyani reported that the project is vast and includes FGDs, infrastructure and perception audits, surveys of schools and colleges, police stations and Bharosa Cells, key informant interviews on schemes on gender based violence, e-resources, NGOs, female headed households etc, and college was asked to give a budget for the study. Ms. Lambay asked about the MoU signatories. Dr. Machado enquired if it could be converted to a commissioned study. Dr. Lidwin reported that since the study is commissioned by the National Council for Women, the permission to sign agreements, conversion to a commissioned study etc would require a separate MoU with the NCW and not St. Xavier's college. Dr. Helen seconded this by saying that the College needs to have decision making power in terms of the research design. Dr. Vijayanta suggested that each college could be assigned a ward. Dr. Lidwin said that since this was a rather large project and we had limited resources, we would only provide St. Xavier's with research-based contacts of data collectors and subject experts. Ms. Lambay suggested a meeting with St. Xavier's staff for a formal closure.

Any Other Business

7. Dr. Lidwin reported the RUSA physical inspection was carried out on 01/12/22. There was also an online meeting. Rs. 3.75 crores of the sanctioned Rs. 5 crores

have been spent. The college has permission to use funds for the Extension Centre. The college's transparency and documentation were appreciated. Two concerns raised included that the programs conducted every year were the same (for new students every time) and utilizing soft component funds for hard component criteria. The remaining funds will be used to upgrade classrooms and renovate the hall in the Ext. centre. It was suggested that the college include other colleges and NGOs in research programs. The plagiarism software was demonstrated and has been used by 52 people. College was asked to scan all students' assignments, faculty's research projects and also let neighboring colleges use it. The Inspection Committee met the teachers who had conducted research under RUSA and asked them to publish articles based on their findings. The Rs. 16 lakh balance will be used for developing e-content for core subjects on the 3rd floor. Equipment for it will be purchased. College will not take the next instalment due of Rs. 1.25 crores as it cannot be utilized in the next three months mainly for soft components. Dr. Lidwin appreciated Dr. Vaijayanta and Dr. Machado for their contribution to RUSA-related tasks.

Dr. Lidwin reported that HPT has organized a health and wellness program for teaching and non-teaching staff from 6-8 Jan. 28 participants have signed up.

Christ University, Bangalore will organize an FDP for teaching and admin staff and management representatives on global ethics on April 13th or 17th. They have also asked us to conduct an FDP later on ethics in higher education and sustainability or a 2 day international conference on ethics in higher education.

She also reported that the Savitribai Phule lecture will be held on 4th Jan on the relevance of Savitribai's work to SW.

8. Dr. Sonia reported on the FAP Pravaas. Operating in Bhagat Singh Nagar, Goregaon, it has four groups of senior citizens with 15 members. There are 28 members who visit weekly for yoga classes, getting senior citizen cards made etc.

Recently 12 senior citizen attended a basic candle making workshop organized by Kora Kendra.

9. Ms. Meghna reported that the international exchange committee was exploring zero budget student and faculty exchange programs with Asian countries. For students, this would be self-sponsored program at the end of the academic year for approximately 3-4 weeks. Dr. Vaijayanta suggested joining consortiums like the Poverty Consortium, Sussex and similar ones in China, South Korea and South Africa and understanding other existing exchange programs from SPPU, Cassidab, Germany etc.
10. Ms. Lambay reported that Sabah Khan from Parcham has authored a book on the contribution of Muslim women to the country. She will be giving a copy to the library.

The meeting ended with a vote of thanks to the Chairperson and members.

Minutes of the IQAC Meeting held on 2nd May 2023

The meeting of the IQAC of College of Social Work (Autonomous) was held on 02nd May 2023.

Members Present:

1. Dr. Lidwin Dias, Chairperson
2. Dr. Anita Machado, Associate Professor
3. Dr. Sonia Rodrigues, Associate Professor
4. Dr. Renu Shah, Assistant Professor
5. Ms. Meghna Vesvikar, Assistant Professor
6. Dr. Ronald Yesudhas, Assistant Professor
7. Dr. Kalyani T, Assistant Professor
8. Mr. Cletus Z, Assistant Professor
9. Ms. Sabeena Gonsalves, Member of the Management
10. Ms. Shweta Malvankar, Office Superintendent
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12. Mr. Pravin Gavali, Librarian
13. Ms. Farida Lambay, Nominee from Local society
14. Dr. Helen Joseph, Alumni Representative
15. Dr. Vaijayanta Anand, Coordinator, IQAC
16. Mr. Elvis Thomas, Nominee from Employers
17. Mr. Santosh Shinde, Nominee from Stakeholders

Apologies:

1. Dr. Renu Shah, Assistant Professor
2. Mr. Vinayak Dalvi, Nominee from Industry
3. Mr. Chaitanya Joy Abraham, Student Representative

Agenda

1. Minutes of the meeting held on 20th Dec 2022.
2. Action taken report
3. Reporting on the Field action projects
4. Tentative calendar of Conferences, Seminars and Workshops for the academic year 2023-24
5. Update on AQAR reports

The minutes of the previous meeting held on 20th Dec 2022 were proposed by Mr. Elvis Thomas and seconded by Dr. Helen Joseph.

Action Taken Report

1. **Student-Led Conference:** The two day Student-Led Conference (10-11th March 2023) was organized on the theme Psychosocial Dimensions of Marginalization. Keynote speaker Prof. A. Ramaiah and Valedictory speaker Dr. Anuradha Sovani graced the conference with their insights on psychosocial marginalization based on caste and tribe, and exclusion of persons with mental health issues respectively. Day 1 plenary speakers, Advocate Lara Jessani and Mrs. Farida Lambay spoke on condition of under-trial prisoners, marginalization of migrants, persons with disability among others. Day 2 plenary speakers Dr. Ketaki Ranade and Dr. Shailesh Darokar explored issues of psychological and social exclusion of LGBTQIA+ community and sanitation workers. Papers and posters were presented by students and educators of social work colleges like College of Social work, Roshni Nilaya, TISS, MIT University Pune among others.
2. **Riwayat:** As Mr. Chaitanya was absent, Dr. Lidwin briefly reported that the college's fest was organized on 20th and 21st January 2023 in the Churchgate campus. 17 colleges participated in the various events.
3. **Portable biometric attendance:** The MIS vendor said that the college MIS will incorporate students' attendance and will start in June 2023. Faculty can practice it in the MSW-2 classroom on the smart board.
4. **St. Xavier's College Research Partnership:** College could not be a partner in the research by St. Xavier's on gender audit in Vasai-Virar region. This was conveyed to them in a meeting attended by Dr. Lidwin, Dr. Kalyani and Ms. Pallavi. It was decided that Ms. Pallavi and Mr. Albin will provide support in terms of consultancy and details of researchers.
5. **Women Non-teaching Staff's Sports Day:** Mr. Pravin reported that 42 members from 9 colleges participated in the Women Non-teaching Staff's Sports Day held on 13/1/23. The etams participated in 1 minute games, cricket, one legged race, carom, tug of war and skipping. The program was anchored by Ms. Shama and Mr. Santosh Lalde from the Extension Centre. Ms. Arti Bari, a kabaddi referee was the chief guest. The visitors appreciated the organization of these activities in the limited space.
6. **RUSA Visit:** The physical visit by RUSA staff took place on 13/2/23. The remaining amount of Rs 1.25 crore will be spent by Sept 2023 on seminars and workshops including an inter-college and a student-led conference in September and Training Programs by the Placement Cell, educational scholarships, smart boards, research, international conference on field based research and ethics and major and minor research, more licensed copies of SPSS, exploring tie ups to strengthen teaching pedagogy, social entrepreneurship projects and FAPs.

7. The second meeting to plan the annual calendar for 2023-24 was held on 20/4/23. It was also presented to various other bodies. It may change after the Mumbai University declares the dates for Diwali holidays.

Agenda:

1. **Tentative calendar of Conferences, Seminars and Workshops for the academic year 2023-24:** Dr. Lidwin shared the tentative calendar for 23-24. The 4 year UG program will start in June 23. It will see lesser FW, more workshops and seminars. Continuous FW will start after Diwali holidays. Camp will start from 2nd January onwards including travel. Block FW will be longer. After camp, there will be FW viva and classes from 15th Jan. FW days will be on Wed, Thu, Fri. Saturday will be classes. Dr. Sonia has sent a form in this regard to all FW agencies. The final decision will be taken by end of May 23. Mr. Elvis said that FW on Wed, Thu, Fri will make the BSW-I students alone in the field. Dr. Lidwin replied that they will do block FW. Dr. Helen said that rural field work students will not get enough rest if Saturday is lecture day. The student-led National Conference will be held in September 2023. Dr. Dorothy Baker Lecture Series and the International Conference on Field Based Research and Ethics are scheduled for December 2023. The 12th Krantijyothi Savirtribai Phule Lecture Series is scheduled for January 2024.
2. **Valedictory and Degree Distribution Ceremony:** It was held on but there was little space for the students and guests. Next year it will be held separately as students wish to bring their parents for the same.
3. **The International Conference on Field Based Research and Ethics:** The conference aims to provide a platform to share findings and experiences of research studies that influenced social work practice at the individual, organizational or larger levels. Research methodologies are also constantly evolving. Now social media, digital media, innovative data collection tools including photos and videos are catching the interest of researchers in all fields, including social work. It would be interesting and enlightening to look at some such research studies and their findings. This conference will give opportunity to share information and experiences regarding ethical challenges in social work research and the new issues emerging in field-based research.
4. **Reporting on the Field action projects:**
ANUBHAV YOUTH DEVELOPMENT CENTRE

The project conducted 26 sessions on constitutional values, 9 sessions on personality development based on the module *Lahey* (470 participants), capacity

building workshops on social entrepreneurship (4 half-day sessions) (15 participants), and one workshop on career guidance in colleges and communities (205 participants). It also conducted a camp on promoting health and well-being through preventive, promotive and curative models of intervention through art therapy, stress management, and positive thinking sessions in the colleges and in NSS camps (350 participants). Sensitization campaigns on peacebuilding and resilience through street theatre were conducted wherein the staff trained 140 students through 6 workshops. There was mobilization of two new adolescent groups through door-to-door visits, small group meetings, and four educational sessions and sports day programme (219 participants). An intercollegiate suburban youth festival was conducted on themes related to the promotion of mental health and creative expressions (170 participants). The Right to Information campaign received responses for over 50 RTIs that were filed.

SPANDAN

- Sakhi: Spandan intervenes with women through anganwadi centres and existing Self-Help Groups and organizes various sessions on issues related to reproductive health, prenatal, postnatal care and on low-cost nutrition. Spandan intervenes with women through Anganwadi centres and existing Self-Help Groups and organizes various sessions for women on issues related to reproductive health, ill effects of early motherhood, Importance of SHG's and Role of Women in Village Development and importance of diverse diet.
- Kishordhara: Interventions with Adolescents focusing on multi-varied issues with emphasis on holistic health.
- Unnati: Alternative livelihood options for community youth and families such as training in different skills like coconut shell and bamboo products, herbal medicine.
- Satwaahar: Program focuses on ensuring continued learning and practice of setting up Kitchen gardens to improve the families' food and dietary conditions.

Pravas

Through RUSA support, Pravas reached out to the elderly in bhagat Singh Nagar through various initiatives on:

- Skill development in candle and agarbatti making (in collaboration with Kora Kendra)
- Wellness promotion: Yoga sessions, medical screening for cognitive and psycho-social wellbeing (in collaboration with holy Spirit Hospital)
- Sessions on home remedies and nutrition (in collaboration with HPT)

- Creative sessions: Dance movement, art and clay therapy
- Medical camps
- Educational/awareness visit: Assissi Bhavan and national park
- Session on stress relief
- Strengthening support groups: Independence Day, inter-religious festivals, World Senior Citizens' Day, Children's activity, visit to Extension centre.

Saksham

In 2007, the project catered to capacity building for Counsellors employed under SACS and NN was the nodal centre for capacity building in Maharashtra, Madhya Pradesh and Goa. Since 2021, College is one of the five Regional Institute for Capacity building and Evaluation (RICE), managing the Western zone (Maharashtra, Karnataka & Goa) for the nationwide project. There are two projects under Saksham:

- **Saksham Pramaan:** Pramaan project focuses on evaluation aspect of Saksham Projects. Our role is to facilitate transparent evaluation of Targeted Intervention Projects and Link Worker Schemes under NACO in all the three states (Maharashtra, Karnataka and Goa). Through the project, Saksham team enlists professionals as evaluators, trains identified professionals in evaluation, co-ordinates with regional State AIDS Control Organizations to schedule evaluations, monitors evaluations and submits reports to NACO as and when reports are received. In the reporting year, the team was able to facilitate 116 TI/LWS evaluations in 2 states of Maharashtra and Karnataka respectively. As project partners, Saksham also trained 51 evaluators for the process through 2 Regional Trainings organized in Mumbai and Bangalore respectively.
- **Saksham Pravaah:** As RICE institute, Saksham has also been able to make its contribution in TB elimination through Saksham Pravaah. This project is an adjunct to existing Saksham Pravaah project of TISS, which focuses on enhancing capacities of TB elimination program through DR TB counsellors. As the outcome of counselling was being appreciated, Central TB Division sought out to implement counselling trainings for all its frontline workers through Regional institutes across India. Through this project, our college has been able to identify 304 Master trainers in counselling. We led two Training of Trainers for Counselling Skills training for Frontline TB workers in Mumbai and Bangalore respectively. Furthermore, NN was first among the country to start cascading training for frontline TB workers by already trained master trainers. Within the reporting period, Saksham Pravaah could finish about 3 trainings in Maharashtra and 9

trainings in Karnataka in coordination with respective State TB Demonstration and Training Centres.

5. Update on AQAR reports: The AQAR report was divided into various sections and faculty were assigned in charge of each section. The report for 2021-22 is currently being compiled. After completion, they will be checked again prior to uploading.

The meeting ended with a vote of thanks to the Chairperson and all present.