

Minutes of the IQAC Meeting held on 23rd July 2026 at 2.00 p.m.

Members Present:

1. Dr. Lidwin Dias, Chairperson
2. Dr. Anita Machado, Coordinator, IQAC
3. Dr. Renu Shah, Assistant Professor
4. Dr. Sonia Rodrigues, Associate Professor
5. Dr. Ronald Yesudhas, Assistant Professor
6. Dr. Kalyani Talvelkar, Assistant Professor
7. Ms. Meghna Vesvikar, Assistant Professor
8. Mr. Pravin K. Gavali, Secretary IQAC
9. Ms. Shweta Malvankar, Office Superintendent
10. Ms. Swati Karekar, Assistant Administrator
11. Ms. Sabeena Gonsalves, Member of the Management
12. Dr. Helen Joseph, Alumni Representative
13. Ms. Mabel Abraham, CSR Head at L & T, Nominee from Industrialists/CSR
14. Ms. Dolly James, Project Consultant, Navjeevan, Nominee from Stakeholders
15. Mr. Elvis Thomas, Nominee from Employer

Apologies

1. Ms. Farida Lambay, Nominee from the Local Society

Agenda of the Meeting:

1. Confirmation of the Minutes of the Previous IQAC Meetings.
2. Action taken report
3. IDP Annual plans
4. Presentation on the recommendation of the Academic and Administrative Audit peer reviewers by Dr. Anita Machado
5. Presentation on the recommendation of the Accessibility Audit peer reviewers by Dr. Kalyani Talvekar
6. Reporting of Global Peace Prog, Tufts University by Dr. Virochan
7. Reporting of the 26-27 admission BSW, MSW, MA Social Innovation & Entrepreneurship and short-term courses.
8. BSW honors and honors with research update
9. Presentation of April regular exams and June ATKT exams
10. Academic Bank Status
11. Presentation by Dr. Anita Machado on the Quality Enhancement Initiatives – Indicative Suggestions emerging from the Edu Leaders Workshop organized by MSFDA
12. Any other business

1. Confirmation of the Minutes of the Previous IQAC Meetings.

- Dr. Lidwin Dias welcomed all the IQAC committee members and formally called the meeting to order.
- Mr. Pravin read the minutes of the previous meeting held on March 16, 2026. The minutes were formally proposed for approval by Dr. Kalyani Talvelkar and seconded by Dr. Sonia Rodrigues.
- Dr. Lidwin welcomed Mr. Elvis Thomas as new IQAC member.

2. Action taken report

- Dr. Renu reported about the commissioned research titled Status of Police welfare programs in Maharashtra- the pilot study for the said research has come to an end...pilot study was conducted in three districts- Thane city, Thane Rural and Palghar. One to one interview was conducted of around 1200 constabulary Police workforce and 2 FGDs were conducted. We should be able to submit the pilot study report to DG office by next week.
- Renu reported the new pattern of field work for the current academic year. one-month continuous field work now from 24th August to 19th September and one-month continuous field work in next semester from 15th Feb to 18th March 2027. Field work committee is in the process of placing students for their field work and as per NEP requirements we need to do their placements class-wise which is quite time consuming

3. IDP Annual plans

IDP micro plans were made for the academic year based on five areas:

A. Alumni Engagement

To strengthen our institutional network and leverage the expertise and resources of our former graduates, the following activities are planned:

- Alumni Day: A dedicated event to welcome back alumni, celebrate their achievements, and foster ongoing institutional connection.
- Alumni Speak: Interactive sessions where alumni share industry insights, career journeys, and professional guidance with current students.
- Resource Mobilization: A target to mobilize ₹3 Lakhs in alumni contributions to support institutional development and student welfare initiatives.

B. Incubation & Innovation

Focused on nurturing entrepreneurial mindsets and practical business applications among students:

- Seed Funding: Financial and mentorship support to be extended to two promising student ventures.
- Exposure Visits: Field trips and experiential learning opportunities to expose students to startup ecosystems and industry environments.
- External Fund Sourcing: Active efforts to secure external grants and financial support for the Incubation Centre and Tinkering Lab.
- Student-Led Cooperative Store: Establishment and operation of a student-managed cooperative store to provide hands-on business experience.

C. Audit & Quality Assurance

- Energy Audit: A comprehensive campus energy audit to evaluate current consumption patterns, promote sustainability, and identify areas for energy conservation.

D. Career Guidance and Placement

Based on the feedback on United Way and other Placement agencies, Job readiness has become our priority. To enhance the employability and holistic skill set of students preparing to enter the workforce, the following activities will be conducted:

- Skill Enhancement Training: Specialized training modules covering Advanced Excel, Mindfulness practices, Advanced Google tools, and Canva.
- Alumni Mentorship: Dedicated interactive sessions linking students with experienced alumni in their respective career fields.
- Job Readiness: Intensive preparation workshops focusing on Interview techniques, Group Discussions (GD), and professional Resume Writing.

E. Faculty Development

Focused on upgrading pedagogical tools, digital learning adoption, and academic content creation, the following events will be conducted:

- MOOCs Course Development: A targeted proposal writing workshop and guidance session led by Dr. Anish from Rajagiri College.
- Student Engagement in MOOCs: Initiatives led by Dr. Ritu Madan from Home Science College aimed at encouraging and motivating students to enrol in and complete online certification courses.

F. Research & Publications

- Dedicated Writing Time: Allocation of one dedicated week during block field work specifically for faculty/students to draft and

prepare research articles, either individually or in collaborative groups.

4. Presentation on the recommendation of the Academic and Administrative Audit peer reviewers by Dr. Anita Machado:

Dr. Machado shared their presentation and recommendation of the AAA reviewers Prof. Vijay Dabholkar and Dr. Geeta Shetty. Overall, the reviewers were happy to note our institutional strength with respective academic programme, Field Interventions, Job Placement, etc. Some of the recommendations were as follows:

1. Established best reader award for the library
2. Final dissertation plagiarism report to be sign and stamped by the librarian
3. Keep a digital question bank based on passed question papers available for the students for the reference
4. Adopt energy saving methods in campus
5. Develop staff welfare policies for admin staff specially group health insurance for non-teaching staff
6. Provide duplicate service book for govt staff with sign and staff

Some of this recommendation will be taken up in the future based on the feasibility.

5. Presentation on the recommendation of the Accessibility Audit peer reviewers by Dr. Kalyani Talvekar:

After Accessibility Audit Suggestions presentation, Dr. Machado added that one of the suggestions was also to keep a bigger font for exam papers and I added that there were a few more suggestions like Faculty Development

Programs with the broad goals of updated knowledge about disability issues and inclusive as well as accessible teaching tools and strategies; Disability sensitization programmes for students during orientation week and audio/video recording of lectures, translations of lecture notes etc.

6. Reporting of Global Peace Prog, Tufts University by Dr. Virochan:

Dr. Virochan Raote attended the international planning meeting of the Global Peace Campus Programme as the official representative deputed by the College of Social Work, Nirmala Niketan. The meeting was hosted by Tokyo University of Foreign Studies (TUFS), Tokyo, Japan, and was coordinated by Dr. Aya Fukuda in preparation for the launch of the programme in October 2026.

The meeting brought together five academicians representing different Asian countries:

- Dr. Aya Fukuda – Tokyo University of Foreign Studies (TUFS), Japan
- Prof. Desmond Molloy – Cambodia
- Dr. Fatima Sajjad – Pakistan
- Dr. Annie Mae Berowa – Philippines
- Dr. Virochan Raote – India

Dr. Virochan reported that the deliberations were highly constructive, collaborative, and enriched by diverse regional perspectives on peace education. The participants collectively designed the academic framework of the Global Peace Campus Programme, ensuring that it reflects both theoretical understanding and community-based practice.

The group finalized a 10-session training curriculum, consisting of:

- 7 theoretical sessions focusing on peace studies, intercultural dialogue, conflict transformation, and global citizenship.

- 3 practical sessions emphasizing community outreach and field-based engagement, enabling participants to apply peace-building concepts within local communities.

The meeting marked an important milestone in developing a shared Asian model of peace education. Dr. Virochan's participation strengthened the college's international academic collaboration and contributed India's perspective to the curriculum design of the Global Peace Campus Programme, which is scheduled to commence in October 2026.

7. Reporting of the 26-27 admission BSW, MSW, MA Social Innovation & Entrepreneurship and short-term courses:

- **Master's in social work (MSW) Admission:**

Dr. Kalyani informed that the MSW Admissions & Recruitment Committee of the College of Social Work, Nirmala Niketan (Empowered Autonomous), carried out an intensive recruitment campaign alongside a multi-stage evaluation process for admission into the Master of Social Work (MSW) Programme (2026–2028 batch).

A total of **149 applications** were submitted, of which **147 candidates** met the qualifying criteria and were scheduled for the entrance examination.

101 candidates appeared for the written entrance test on June 17, 2026.

Following assessment of the entrance papers, **87 candidates qualified** for the GD & PI rounds. **78 candidates attended** and completed both the Group Discussions and Personal Interviews between June 22 and June 24, 2026. A final cohort of **60 candidates** was successfully selected and admitted to the MSW programme for the 2026–2027 academic session.

- **Bachelor's in social work (BSW) Admissions:**

Ms. Meghna reported on the admissions process and outcomes for the BSW programme:

Applications Received: A total of **68** applications were submitted.

Selection Process: **58** candidates successfully cleared both the written examination and personal interview stages.

Final Enrolment: **53** candidates completed the process by paying their fees and were formally admitted into the BSW programme.

- **Master of Arts in Social Innovation and Entrepreneurship (MASIE) Admissions:**

Dr. Ronald presented the admissions update for the MASIE programme:

Applications Received: A total of **60** applications were registered for the course. Evaluation & Interaction: Screening and personal interactions were conducted with **42** candidates. Final Selection: A cohort of **15** candidates was officially selected for admission.

8. BSW honors and honors with research update:

Dr. Ronald (NEP Nodal Officer) and miss Shweta (OS) met the university officials to understand way to speed up offering BSW Honors and Honors with research. Based on that college is preparing last 10 years university shared details which will be presented to the university by end of sept 26. After obtaining NO dues and NOC from 4 university sections we will be able to go ahead with other statutory requirements such as academic council approval University of Mumbai. Meanwhile curriculum for both the prog is already prepared by the BOS of the college.

9. Presentation of April regular exams and June ATKT exams:

Ms. Sabeena shared their presentation with the following details:

April 2026 Regular Exams:

The Examination Committee conducted the Regular Examinations in April 2026 followed by the Allowed to Keep Term (ATKT) Supplementary Examinations in June 2026 across the Bachelor of Social Work (BSW), Master of Social Work (MSW), and Master of Arts in Social Innovation and Entrepreneurship (MASIE) programmes.

Overall academic outcomes were consistently strong, with regular examination pass rates exceeding 90% across every cohort. Two cohorts—**MSW II (56/56) and MASIE I (8/8) secured a 100% pass rate. MSW I and BSW III followed closely at 98%, BSW I at 96%, MASIE II at 93%, and BSW II at 91%.** The subsequent June 2026 ATKT examinations provided progression pathways for students with backlogs, enabling the majority to clear their requirements or advance to the next academic level under promotional norms.

A total of **267** student examination appearances were recorded across the seven batches, yielding **259** successful completions.

June 2026 ATKT Exams:

Out of **29** candidates appearing across all programmes, **15** cleared all papers, **8** were promoted with ATKT to the next level, and 5 failed with more than 4 backlogs (2 in BSW I, 1 each in BSW II, BSW III, MSW II, and MASIE II).

10. Academic Bank Status:

Progress Report on the Implementation of the Academic Bank of Credits:

Dr. Ronald presented the progress made by the College in implementing the Academic Bank of Credits (ABC) and highlighted the institution's achievements in aligning with the National Education Policy (NEP) 2020. He

informed the members that the College has made significant progress in uploading and validating student academic records on the ABC portal, thereby strengthening digital academic governance. Dr. Ronald reported the following achievements:

- **639** verified student records have been successfully uploaded to the ABC portal for the year 2025.
- **2,216** digital marksheet records have been uploaded since 2022.
- **176** Academic Bank of Credits (ABC) accounts have been created for students through our facilitation so far.
- The College has established the necessary digital infrastructure and is prepared for the implementation of Multiple Entry–Multiple Exit (MEME) as envisaged under NEP 2020.

The members appreciated the systematic efforts undertaken by the ABC Cell and acknowledged the significant progress achieved in digitizing academic records and strengthening compliance with national higher education reforms.

Dr. Ronald further informed the members that the College has now achieved full integration of MOOCs with the academic curriculum under the National Education Policy (NEP) 2020. He explained that in the M.A. in Social Innovation and Entrepreneurship (MA-SIE) programme, 6 credits in Semester I are earned through approved MOOCs/SWAYAM/NPTEL courses, while 4 credits in Semester III are similarly procured through MOOCs. These credits are integrated into the course load of the students, and after assessment via due process by the MOOCs testing body will be deposited in the National Academic Depository (NAD) and reflected in the students' Academic Bank of Credits (ABC) accounts. This integration provides students with greater academic flexibility, multidisciplinary learning

opportunities, and seamless credit accumulation and transfer in accordance with the provisions of NEP 2020. The members appreciated this initiative as a significant milestone in strengthening outcome-based and technology-enabled learning within the institution.

11. Presentation by Dr. Anita Machado on the Quality Enhancement Initiatives – Indicative Suggestions emerging from the Edu Leaders Workshop organized by MSFDA

Dr. Anita briefed the members on the key learnings and recommendations emerging from the MSFDA Edu Leaders 2030: Higher Education Governance for Viksit Maharashtra Workshop, held from 23rd to 25th June 2026. The workshop focused on NEP 2020, Institutional Development Planning, quality assurance, accreditation and ranking frameworks, digital governance, institutional audits, leadership, equity and inclusion.

The following areas were identified for further action:

- Exploring ISO Certification for institutional quality management.
- Exploring participation in the NIRF Sustainable Development Goals (SDG) category.
- Strengthening the use of the ERP system for academic and administrative data management.
- Exploring the introduction of Moodle LMS.
- Developing and implementing an Institutional Development Plan (IDP) aligned with institutional priorities.
- Initiating preparations for NAAC Maturity-Based Graded Accreditation (MBGA).
- Initiating AISHE and Carbon Audit processes.

Clearly defining the strategic goals of IQAC and establishing follow-up mechanisms based on Academic Audit and stakeholder feedback.

The meeting also noted the importance of strengthening Academic and Administrative Audit (AAA) as a continuous quality-improvement mechanism, with systematic documentation of departmental activities, evidence, OBE practices, research, faculty achievements, student support, placements, extension activities and best practices.

The IQAC resolved to prioritise these areas through a phased action plan, with responsibilities assigned to relevant committees/departments and periodic monitoring of progress

12. Any Other:

Dr. Lidwin briefed the committee on the following updates:

- Ms. Aparna Vasin has been appointed as Professor of Practice, succeeding Mr. Cletus Zuzarte.
- Three research scholars—Rushila Rebello, Rini Rajan, and Anshit Baxi—have successfully been awarded their Ph.D. degrees.
- Dr. Kalyani, Dr. Saman, Dr. Ronald, and Dr. Smita have been officially recognized as Ph.D. Research Guides by the University of Mumbai.
- The College secured the 5th Rank nationally in the *India Today* rankings for the Top 10 Best Social Work Colleges in India.

Meeting ended with vote of thanks to the Chairperson.

Minutes Written by

Mr. Pravin K. Gavali

Secretary, IQAC