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# **ANNUAL REPORT 2017-2018**

**Celebrating 63 years of Excellence  
(1955- 2017)**

**NAAC “A” Grade with Third Cycle with CGPA (3.53) on a scale of 4.**



**COLLEGE OF SOCIAL WORK**

**NIRMALA NIKETAN**

**38, NEW MARINE LINES,**

**MUMBAI 400 020**

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*A deep love of the of the Virgin Mary is a characteristic feature of the*

*Daughters of the*

*Heart of Mary spirituality.*

*Our Institute was named*

*Nirmala Niketan by Mother Paiva a sanskrit word.*

*Nirmal implying*

*“clean or pure”*

*symbolizing the*

*Immaculate Conception of Mother Mary and Niketan means Home.*



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## OUR GUIDING PRINCIPLES

The College of Social Work Nirmala Niketan is one of the pioneering institutes of social work education in the country. The College was founded in 1955 by a band of valiant women belonging to the Daughters of the Heart of Mary whose mission was to readily respond to the felt needs of the people according to the signs of the time.

In the years following independence of India, our founders, Mother Paiva Couceiro, Ms Collette Galby and Dr Dorothy Baker realized that the nation's struggle for development would be served by insightful committed action. This led to the conceptualization of a programme of Social Work education to prepare young people to undertake and assist in resolving the existing social problems: widespread poverty, ill health, unemployment, illiteracy and social inequalities.

The founders of the College set up a strong edifice of commitment to human dignity and social justice clearly reflected in its 63 years of functioning. They envisioned that each student stepping out of the portals of the institution would have a critical understanding of the dynamics affecting vulnerable and exploited groups in society and would work with compassion, respect and tolerance towards their development and empowerment.

It is with immense humility and gratitude to the Almighty that we can proudly claim the conscious effort made to uphold the vision of the founders in all College endeavors.

The Annual Report 2017-2018 bears testimony to the spirit and zeal of the College to operationalize the vision and mission through the academics, field practicum, research studies undertaken as well as extension work and outreach programmes.

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*The Vision of the College is drawn from the spirit of its founders. The founders of the Daughters of the Heart of Mary sisters were fired by the vision of “Liberty, Equality, Fraternity” that was central to the French Revolution in the late 1700s. It was this background that gave the College its motto: “The Highest Law of Love is Service”.*

### **Vision**

*The College strives to contribute to the building of a new social order in the country, based on human dignity and social justice. To work with the preferential option for the vulnerable and exploited groups in society both locally and globally.*

*The vision sums up the ideological leanings and value orientation of the institution, inspired by its founding members. The philosophical value postulates highlighted in the vision and mission statements are also in congruence with the social ideals contained in the preamble of the Constitution of India.*

### **Mission**

*To build a cadre of young committed professionals having a global perspective and strong value base of compassion, personal integrity, moderation, tolerance and self-respect.*

### **Objectives**

*To facilitate an understanding of the history and context of the communities and societies within which we function.*

*To develop a local and global understanding of the dynamics of poverty and human development and its impact on various social groups*

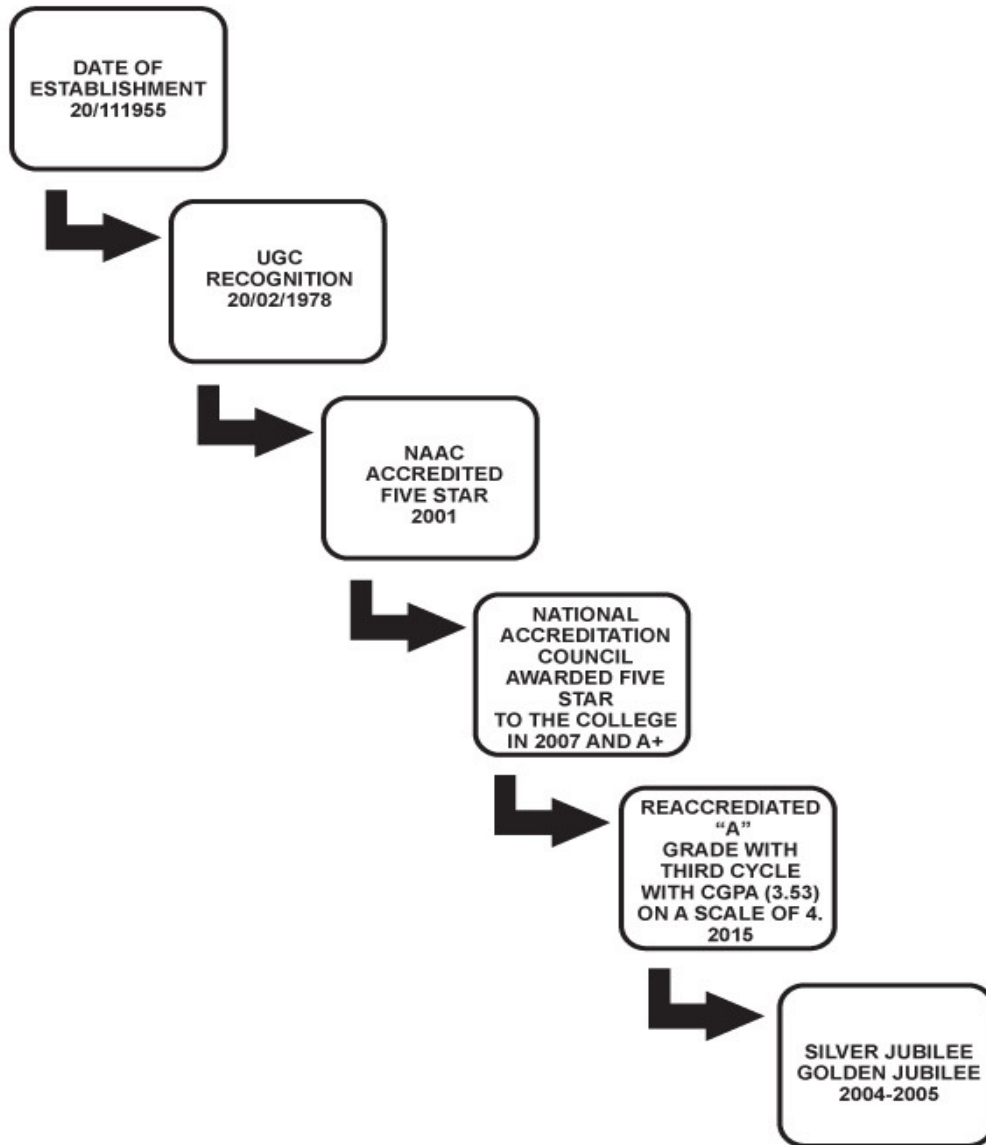
*To develop an understanding of the dynamics of the state and civil society organizations in the context of transnational influences.*

*To develop skills for devising and implementing effective, people-oriented interventions to ameliorate the miseries of marginalized populations and develop skills for practice-based research into social phenomena and issues.*

*To develop appreciation for the values of social justice, human dignity, tolerance and respect toward ‘the other’ in a diverse society.*

*To develop sensitivity toward the vulnerable sections of the population, recognize and uphold their right to participation in governance and to self-determination.*

*To develop professional ethics with reference to self and society and commitment in all aspects of work.*



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During the year 2017-18, we bid farewell to our Teaching and Administrative staff of the College of Social Work, Nirmala Niketan, the College acknowledges with immense gratitude their dedicated service and valuable contribution to the growth and development of the College.

***Our Chief Administrator***

***Ms. Gracie Joseph***

Ms. Gracie Joseph served the College for more than two decades, in the positions of, *Registrar* and *Chief Administrator*. Ms. Gracie Joseph has been a pillar of strength to the College and strived towards promoting the well-being of all its stakeholders. Ms. Gracie Joseph spearheaded various initiatives during her tenure. ‘Her integrity, autonomy, sharp mind and astute statesmanship was evident in all her work. She took genuine interest in the well-being of the staff, teaching and non-teaching While we wish her best wishes for her new mission we will carry forward the legacy she has entrusted to us: to *serve beyond the call of duty*.

***Our Teaching staff Members***

***Ms. Tejaswani Uzgare, (Associate Professor)***

Ms. Tejaswini Uzgare was superannuated on 30<sup>th</sup> July 2017, after a dedicating 21 years of her life to the service of the College and the Social Work profession. Ms. Uzgare made significant contributions in the milestones achieved by the College. Ms. Uzgare was been a member of various committees, actively participated in national and international conferences, golden jubilee and diamond jubilee celebrations of the College, collaborated with the government on important research projects, and advocated for child rights and gender justice by spearheading various interstate workshops and campaigns. Her contribution to the *Two Year Krantijyothi project-A project for empowerment of rural elected women representatives in Local Self Government* run by the State Election Commission, Government of Maharashtra was commendable and well appreciated. Ms. Uzgare has also initiated many student friendly initiatives such as the Laptop Bank for students that benefits them in their documentation, recording and research work.

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### ***Our Administrative and Support Staff***

Our Administrative and Support staff have been the arms of the College. They and the support staff are experts in multitasking and take up various tasks beyond their assigned roles. The dignity and value they gave to their work is remarkable despite challenges at the personal and professional level. We express our deep sense of gratitude and appreciation for their painstaking efforts and service. The college would like to especially thank *Mr. Bhagwan Vanjare* for his 20 years of dedicated service and hard work in various capacities. He joined the College in April,1997 and superannuated on April,2017.

The other staff whom we bid farewell to are Mr. Sibi George on Ad hoc post for two years, Dr. Lavanya P.V. On Ad hoc post for one year. Our admin staff Ms. Jovan Coelho, Ms. Shimi Varghese, Computer Coordinator, Mr. Abhay Karande and Ms. Vaishali Pagare our support staff. We are grateful to all of them for their valuable and dedicated services to the development of the College.

We welcomed Sr. Sabeena Gonsalves as the new Administrator, Mr. Albin Thomas, Ms. Pallavi V. Xalxo on Ad hoc post of lecturer, Mr. Mahendra Pal and Mr. Vishal Koli as our support staff.

### ***Obituary to our dear Support Staff, Mr Ramdas Walmiki***

Late Mr. Ramdasji Walmiki completed twenty-nine years of dedicated service in the College of Social Work, Nirmala Niketan. Employed as a support staff, Mr. Ramdasji was a well-respected as an individual with great virtue. His radiant smile, hard work and commitment were important values that inspired his fellow colleagues. Despite various challenges related to his health, he faced them silently and with dignity. His accountability to his duty was commendable. Late Ramdasji will always be remembered for his warm affection towards each and everyone in the College.

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## **ACADEMIC PROGRAMMES AND ENROLLMENT DETAILS**

Through its social and community engagements especially with the poor and disadvantaged sections of the society, the institution participates and contributes to nation- building efforts in a significant way- through its curriculum, which helps in developing knowledge base and perspectives, through its field practice and through its research and extension activities.

### **FULL TIME PROGRAMMES**

The academic programmes of the College: *Bachelor in Social Work* and *Master in Social Work* aims to create critical understanding of social realities reflecting its changing nature and participate in the dynamics of change; orient students on diverse population, their issues and social justice stance for social work practice; equip the students with skills to work with different groups and communities using social work practice methods and strategies; and inculcate professional values and ethics that guide social work graduates in professional practice.

Our graduates and post-graduates have been grounded in liberal arts and generalist social work perspectives and are employed in the *government and Non-Government Organizations, Social Movements, Hospitals, Social Enterprises, Cooperatives, International Development Agencies and Corporate Social Responsibility Projects, in capacities such as Community Organizers, Program Officers, Social Planners, Development Facilitators, and Social Welfare Administrators.*

### ***Attributes Inherent in the expectations from the social work programme***

The College focuses on developing attributes of *Appreciation for social work profession and its relevance, Critical citizenship, becoming Cosmopolitan Citizens and Lifelong learners, focusing on Skills Development, Employability and Social Activism in its students.* These attributes have ensured that our alumni carry on the legacy of our founders through social work practice.



Attributes	Graduate and Master's Level
<i>Appreciation for social work profession and its relevance</i>	<i>The social work student should be able to appreciate the relevance of professional social work practice in various settings and apply social work paradigms and perspectives in interventions and approaches while working on issues. The student should develop professional attitudes utilizing principles and values of social work (service, social justice, dignity and worth of the individual, importance and centrality of human relationships and competence) in practice.</i>
<i>Critical Citizenship</i>	<i>The student should develop the knowledge of social realities and its eco-political dimensions at the global, national and local level. The mission of the college itself is to build a cadre of young, competent professionals having a global perspective and strong value base of compassion, personal integrity, moderation, tolerance and respect.</i>
<i>Cosmopolitan citizens</i>	<i>The student should be able to internalize ideals of the Indian Constitution and function effectively, flexibly and constructively in an inter-cultural/global environment. The student should be able to appreciate the multicultural fabric of Indian society and transcend caste, class, gender, religion and other identities.</i>
<i>Lifelong Learners</i>	<i>The student should be able to ensure lifelong development of professional competence and effectiveness in practice through praxis. The student should be able to appreciate and consciously utilize social work theories, models and research for developing innovative interventions models to address social issues.</i>
<i>Skills development</i>	<i>The student should develop specific skills for intervention at the micro level (individual, family, group and community) and at the macro level (social systems and institutions-both national and international).</i>
<i>Employability</i>	<i>Graduate and Post Graduate students should be equipped with requisite skills to command jobs both at the national and international level.</i>
<i>Social Activism</i>	<i>The student should be able to inculcate the passion of activism to raise their voice against injustice in society and be able to articulate the plight of the vulnerable sections of society such that they can strengthen advocacy campaigns for good governance and justice and dignity for all.</i>

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### ***Bachelor of Social Work (BSW)***

The vision of the Bachelor of Social Work (BSW) programme is to build a cadre of committed grassroots level development and professional social workers who would be fully equipped to respond to the changing global and local socio-economic realities. The programme, developed on a liberal arts paradigm enables students to use the full range of tools, theories and perspectives to understand, recognize, critique and appreciate themselves and their role in the globally dynamic environment. The district method of instruction (comprising andragogic and participatory teaching learning exercises) sets the tone for this strong foundation and helps the students to develop diverse, experiential, and practical knowledge. The Bachelor's degree in social work is a three-year course open for all those who have passed their Pre-University education or its equivalent qualification.

### ***Master of Social Work (MSW)***

The *Master in Social Work Programme* aims to educate students to become highly competent professionals who are skilled at providing effective service, integrating interdisciplinary knowledge, theory, and social work values with practice to address social needs. Students are trained to become leaders in social change promoting values to promote social justice and equity.

A graduate in any discipline can join the Master's Degree in Social work.

### ***Doctoral Programme in Social Work***

Ph.D. Social Work or Doctor of Philosophy is a Doctorate Social Work Degree course. The Doctoral Programme in Social Work aims at training professionals (both teachers and practitioners) in the skills and competence related to the systematic investigation of various issues and problems in the area of Social Work expected to provide new and original insights into the problem or the area under investigation.

This year 290 students are enrolled in all of the above the regular courses of the College.

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**Enrollment status 2017-18:**

Sr No	Programme Level	Name of the Course	Duration	Entry Qualification	Medium of Instruction	Nos of students	Male	Female
1.	Under Graduate	BACHELOR IN SOCIAL WORK	Three Years	12th Std	English			
		First year				50	11	39
		Second Year				58	17	41
		Third Year				60	24	36
2.	Post Graduate	MASTER IN SOCIAL WORK	Two Years	Graduation in any discipline	English			
		First Year				54	23	31
		Second Year				58	21	37
3.	Doctoral Programme	Ph.D		Post-Graduation in Social Work		10	4	6

**FIELD WORK PRACTICUM**

The Field Work Practicum is an essential component of the Social Work curriculum and pedagogy. Social Work is viewed as a practice-oriented discipline. Students of Social Work are expected to apply the theories and concepts of the discipline while addressing problems and working with individuals, groups and communities. The overall objectives of Field Work are to develop analytical skills and critical thinking on social issues, develop an integrated approach to social work practice, develop specific skills for intervention from an ecological framework and professional attitudes utilizing principles and values of social work.

The Field Work Practicum of the academic programme at the College of Social Work consists of three components: *Orientation/induction programmes at the beginning of the year; Concurrent field work /block placement, and Block Placements for senior students (Masters in Social Work) and Rural StudyCamps.*

### ***Field Work Programme 2017-2018***

In the beginning of the academic year students across classes were inducted into the course through a structured orientation programme that integrated lectures, workshops on skills and attitudes, field visits to government and non-government organizations and inputs sessions by various experts in the field. Students are also given an orientation to the introduction to course, field work, report writing and the roles and functions of various mandatory committees of the College. The orientation programme was designed based on the subjects for each class. A presentation by student class wise on the learning outcomes is held at the end of the orientation programme.

A brief overview of the orientation visits is presented below:

<b>CLASS</b>	<b>INPUT SESSIONS</b>	<b>WORKSHOPS</b>	<b>VISITS</b>
Bachelor in Social Work First Year	<b>Three</b> Session on New Horizons	<b>One</b> Two-day workshop on Constitutional Values.	<b>Four</b> Pratham Family Service Centre MESCO Bombay Natural Historical Society Bal Asha Trust
Bachelor in Social Work Second Year	<b>Four</b> Session on child rights, education, current political scenario, Brihanmunmbai Mahanagar Palika	<b>Two</b> Two-day workshop on Constitutional Values, One day workshop on Film Appreciation.	<b>Eight</b> Centre For Health and Allied Themes (CEHAT), SNEHA, Pratham, Institute for Exceptional Children, Akansha, Doorstep, C Ward, D Ward,

<b>CLASS</b>	<b>INPUT SESSIONS</b>	<b>WORKSHOPS</b>	<b>VISITS</b>
Bachelor in Social Work Third Year	<i>One</i> Session on living in harmony	<i>Two</i> Two-day workshop on Constitutional Values. Two-day workshop on Stress Management	<i>Five</i> Jivan Asha Home for senior citizens, Helpers of Mary Bal Ashram, Little sisters of Poor, Sneha Sadan
Master in Social Work First Year	<i>Two</i> Session on current political scenario, rural urban realities	<i>One</i> Two-day workshop on Values	<i>One</i> Navjeevan, Murbad
Master in Social Work Second Year		<i>One</i> Two-day workshop on Constitutional Values.	

The orientation committee members consisting of Faculty Members Dr. Saman Afroz, Ms. Meghna Vesvikar, Ms. Pallavi Xalxo coordinated the entire programme and visits including the inaugural and the meeting held for parents of Bachelor in Social Work First Year and Master in Social Work Second Year students. At the end of the orientation programme students made a presentation of their learning gains and suggestions.

Parents and Guardians of students of Bachelor in Social Work and Master in Social Work First Year students meeting are organized during the orientation week to provide them an overview of the course and expectations from students and parents/guardians in facilitating better learning outcomes. This year the parents meeting was held on 27<sup>th</sup> June 2017.

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***Concurrent Field Work with various organizations /block placement***

The Field Work Committee headed by Dr. Prabha Tirmare (Convenor), Dr. Vaijayanta Anand, Ms. Roshni Aphanso and Dr. Ronald Yeshudas coordinated the Field Work practicum for students at the Bachelor's and Master's levels. The Committee serves as an apex body in facilitating Field Work placements, addressing grievances related to field work, and monitoring the overall learning prospects of students through Field Work. This year students were placed in government and non-government organizations in the city of Mumbai, Raigad and Palghar districts.

Every Faculty Member was assigned 12-16 students for supervision in Field Work. Social work practitioners were also appointed as Field Instructors under the guidance of Faculty Advisors. This year Ms. Swati, Ms. Anjali, Ms. Sneha, Ms. Regina, Ms. Natty, Ms. Hilda, Ms. Mary Vaghmali, and Ms. Mariam served as Field Instructors for our students.

***A list of Fieldwork placements 2017-18:***

<b>ISSUES</b>	<b>AGENCY NAME</b>
<b>CHILDREN</b>	Sahayini: Don Bosco Sisters
	Family Service Centre
	Jeevan Dhara (ISS) (Discontinued)
	Akanksha
	Pratham
	Vatsalya
	Sneha Sadan
	Mobile Cretche
	Amcha Ghar
	Hamara Foundation
<b>WOMEN</b>	Toy Bank
	Sakhya: Women Guidance Cell
	Young Women Christian Association
	Men Against Violence Against Women

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<b>ISSUES</b>	<b>AGENCY NAME</b>
	Mahila Arthik Vikas Mahamandal
	Society For Nutrition Education Health
	Action (SNEHA)
	Navjeevan
<b>RURAL</b>	Spandan, Talasari, Palghar
	Sarvahara, Roha, Raigad
	Sarva Vikas Deep, Mangoan , Raigad
	Aroehan, Mokada, Palghar
	Tamarind Tree, Dhanu, Palghar
	Institute of Social Service, Jeevan Dhara,
	Kolad, Raigad
	Ankur Trust, Pen, Raigad
<b>HEALTH</b>	Rangoonwala Foundation
	Bhaktivedanta Hospital
	Kripa Foundation
	K.J Somaiya Hospital
	Bhakti Vedanta Hospital
	FMCH India – Foundation for Mother &
	Child Health
<b>DISABILITY</b>	National Society For Equal Opportunities For
	The Handicapped (NASEOH)
<b>YOUTH</b>	Youth For Unity and Voluntary Action
	(YUVA)
	Anubhav Mumbai

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**ISSUES****COMMUNITY****AGENCY NAME**

Dev Kripa Mandal

Karunya Trust

Community Outreach Programme (CORP)

Municipal Corporation of Greater Mumbai

Navjeet Community Centre

Centre For Social Action

Jagruti Kendra

Chuim Community Center

Reach Education Action Programm(REAP)

Sitaram Jindal Foundation

**CRIMINAL JUSTICE SYSTEM** WCDWD (Children's home)

Family Court

Prayas

**ELDERLY**

HelpAge India

Silver Innings Foundation

Dignity Foundation

**OTHER ORGANIZATIONS**Education, Livelihood Creation  
and Youth

Piramal Foundation

Education Aid, General Aid And  
Health AidModern, Educational, Social and Cultural  
Organization(MESCO)Urban Poverty Governance,  
homelessness and destitution.

Koshish

Hinduja Foundation

Jindal foundation

Education, Health, Income,  
Social Inclusion,  
Environment, Public Safety

United Way

Sadbhavana



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***Block Placement:***

The fieldwork committee also facilitated the placement of Master in Social Work, second year students in fifteen organizations such as RSCD, Ankur Trust, Panvel, Disha Gujarat, Social Centre Ahmednagar, Hawker Sangram committee, Purvanchal gramian Seva Sansthan, Laya, Astha, SEARCH, Purvanchal Pragati Samaj, Asam, Xavier's Institute of Social Action, Raipur, across six states in India (Maharashtra, Assam, Madhya Pradesh, Andhra Pradesh, Gujarat, and Rajasthan) for the Block Placement from 20<sup>th</sup> May to 15<sup>th</sup> June 2018. The presentation of students was held on June 25<sup>th</sup> 2018.

Four Workshops were organized by the Field Work Committee:

- ✓ The Master's in Social Work, First Year and Bachelor in Social Work students were given an overview of the relevance of Field Work to the Social Work Programme, learning outcomes expected per class, Code of Conduct and the evaluation criteria of Field Work as per the Field Work Manual (2017-2018) during the Orientation Week.
- ✓ Workshop for Field Instructors and Field Contacts on "Work Ethics and Safety Policy" on August 3<sup>rd</sup> 2018.
- ✓ Workshop for Field Instructors and Field Contacts on 'Facilitating Learning through Field Work: Concerns and Challenges on 24<sup>th</sup> August 2018, and meeting with the Field Instructors and Field Contacts on "*Guidelines of Project Work*" for Master in Social Work (Second Year) students.
- ✓ A workshop on Rural Realities: Concerns and Future Directions was conducted for all the rural field work students on September 1<sup>st</sup> 2017 at the College of Social Work, Nirmala Niketan. Forty-Two students actively participated in the workshop.

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## ***Camps***

The five-day annual camp is held every year for Bachelor in Social Work First Year to Third Year and Master in Social Work (First Year) to various organizations across the country. The aim of the camps is to provide exposure to students about the socio-economic, political and cultural realities of rural life. Orientation to the grassroots level interventions/strategies of various organizations working against various forms of oppression through local governance and leadership is organized as part of the camps. As the camps are solely managed by students, students are trained in taking up leadership, group living and team work through planning and coordination.

The details of the camps for 2017-2018 are as follows:

<b><i>Class</i></b>	<b><i>Names of Organizations</i></b>
Bachelor in Social Work, First Year	Nasik, MPSM Bharuch, Vidya Deep
Bachelor in Social Work, Second Year	Kaira Social Service Centre (Ahmedabad, Gujarat) Disha (Ahmedabad, Gujarat)
Bachelor in Social Work, Third Year	Social Centre Ahmednagar Anand, Gujarat
Master in Social Work, First Year	Jan Jagran, Belgaum

## **Short Term Courses**

This year Short term courses commenced from 23<sup>rd</sup> July 2017. Dr. Gracie Fernandes the vice president of the institute was present as a chief guest of the programme. Dr. Lidwin Dias – the Principal, Dr. Anita Panot, the faculty incharge – coordinator - short term courses and other faculty members of the college were present. They were shown the film on the college to get familiar with the college programmes and activities. Importantly the vision and mission of the college was explained to the students.

<b>Sr. No.</b>	<b>Course Name</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
1	Diploma in Social Work	9	20	29
2	Advanced Social Research Methodology	3	4	7
3	P. G. Diploma in Therapeutic Counseling	4	26	30
4	P.G. Diploma in Child Rights and Child Protection	2	12	14
5	Certificate course in Law and Social work	14	17	31

### **Diploma in Social Work**

*Exposure visits:* There were four exposure visits organized to NGOs in Mumbai to get an orientation to the field of professional social work. 32 students visited organizations such as Perna, CRH, Salam Balak Trust and Family Service Centre. The students could interact with the social workers and the directors of the respective NGOs. They could learn community interventions carried out by these NGOs. The visits were an eye opener for the students as some of them visited slum communities for the first time.

A few induction workshops were organized to enable the students to analyse the social realities and to develop social sensitivity. This developed the framework of the field of professional social work. The workshop helped to widen their perspective on social work. Around 30 students participated in the workshop.

*Rural Camp:-* The College organized a rural camp for 3 days at Taluka - Alibaug, Dist.- Raigad. A group visited various social development initiatives such as Light of Life, SOS Village. The group was also exposed to various innovative models

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related to education at Light of Life. The group interacted with tribals and could understand their problems. Students visited the Primary Health Centre and could get an input regarding the Primary Health System and several Government health schemes.

A few students from the course on child rights also attended the camp as there were a few visits organized at the child care institutions. There were 30 students in all who attended the camp and were exposed to rural development initiatives.

*Field Work:* 29 students were placed in 9 NGOs in Mumbai and Thane for their field work. Each student did the field work for 15 days of the block field work. Some of the agencies they were placed are Karunya Trust, Sakhya, Salam Balak Trust, J.J. Dharamshala, etc.

The students had an exchange of their field work experiences through the 'Field Work Presentation Workshop'. They presented their field work in the presence of the experts from the field. The experts gave insights to their presentations.

### **P. G. Diploma in Therapeutic Counseling**

32 students have enrolled for the course. The students were placed in the counseling services offered by Children's Home, Aged Home, Hospital settings, etc. for the field work for 1 month. A few workshops were organized on some topics in theory part such as Child Sexual Abuse, Issues related to the women, alcoholism. The activists and the subject experts on this topic took the lectures for the students. A few students from the child rights course also attended the session.

### **Advanced Social Research Methodology**

Seven students have enrolled for the course this year. All the students were assigned a research guide for their research practicum.

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## **P. G. Diploma in Child Rights and Child Protection**

This year the course got affiliation to Mumbai University. 14 students enrolled for the course. The course got wider publicity. Exposure visits were organized to NGOs in Mumbai to get an orientation to the field of social work in the child rights sector. The students visited organisations such as Arpan, St. Catherin Home, Umang – An orphanage for children of mentally challenged and UNICEF. The students could interact with the social workers and the directors of the respective NGOs.

**Field Work:** All the students were placed in 6 NGOs in Mumbai for the field work. Each student did the field work for 15 days of the block field work. Some of the agencies they were placed in are Pratham, Resource Centre for Juvenile Justice (RCJJ), Prerna etc. The students were given the marks on their presentations by the external examiner.

## **Law and Social Work**

This year the College of Social Work in collaboration with Majlis inaugurated the four-month course on *Law and Social Work on December 12<sup>th</sup> 2017*. The main topics of the course are: Constitution, Fundamental Rights and Directive Principles, Agencies of Justice: Police and Court, Protection of Women from Domestic Violence Act, 2017, Introduction and Interface between law and rights, Protection of Children Against Sexual Offenses Act, 2012, Muslim Women's Rights and the Uniform Civil Code, Right to Education, Rights of Juveniles as per the Juvenile Justice Act, and Protection of Women Against Sexual Harassment at Workplace Act, 2013. The course also consists of visits to Family Court, Police Station, Protection Officers and presentations by students.

*Other events organized by the Short-Term Course team:*

A session on 'Responsible Netism' was organized for students that focused on safe use of net and cell phones. Ms. Sonali Patnkar the president of *Ahan* foundation gave the insights. Around 50 students across all the courses were present for the session.

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The Short Term Course unit and Research Unit of the college jointly organized two workshops on Research Methodology for three days each. Around 25 participants could successfully complete the workshop and were awarded the certificates. The workshops were focused on the statistics and hands on experience of the SPSS.

***Short Term Courses, Extension Centre, College of Social Work, Goregaon, Mumbai***

The College of Social Work, Nirmala Niketan located in Churchgate Mumbai is offering yeomen service to this nation since 1955 by training regular students in social work at the bachelors, masters and doctoral levels. Those passing out of the precincts of this college imbibe the social, moral and ethical values that help them to transform the community in which they work. In the early 1990s, the college administration felt that in addition to providing quality education to its own regular students, it should be able to reach out to the immediate neighborhood/ community, civil society organizations, industry and the society in general as part of its social responsibility. With this objective, the Extension Centre was set up at Goregaon in the year 1993.

In this academic year, the Extension Centre of the College has conducted various short term programmes and activities. Anubhav Mumbai project also had organised many sessions, programs and exposure visits for the college youth based on the theme of the year.

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***Enrollment status 2017-18:***

<b>Sr No</b>	<b>Name of the Course</b>	<b>Duration</b>	<b>Nos of students</b>
1.	PARA PROFESSIONAL TRAINING IN SOCIAL WORK (YOUTH)	Six Months	54
2.	CERTIFICATE IN SOCIAL WORK FOR SENIOR CITIZENS	Three Months	23
3.	POST GRADUATE DIPLOMA IN CORPORATE SOCIAL RESPONSIBILITY	One Month	16
4.	CERTIFICATE IN MANAGEMENT OF NON-PROFIT ORGANIZATION'S	Six Months	
5.	RECOGNIZED PRIOR LEARNING LEVEL 1		12

***Para professional training in social work (youth)***

The 44<sup>th</sup> and 45<sup>th</sup> batches of six month's programme, of the 'Para Professional Training in Social Work' was successfully completed by 54 students.

As part of the programme, students were exposed to various social issues, social work methods, skills and intervention strategies through theory classes and orientation visits to Police Station, Government Hospital, Ward Office, Family Court

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and Non-Government Organizations. For individual/ group assignments and presentations, the students visited different NGOs working on the social issues like Vaccha, Centre for Social Action, Magic Bus, Pratham, MAVA, YUVA and Help Age India. The theory sessions, visits, assignments and presentations helped students professionally and personally in terms of skills development (presentation skills, analytical skills), self-confidence, team work and personality development. Students were placed in Dayanand Foundation, Prerna, Aseema, Young Women Christian Association, Humsafar for their fieldwork practicum. Educational camps were organized for the students to give them exposure to urban/ rural life, issues and problems.

Students of the 44<sup>th</sup> batch were taken to Vidhayak Sansad- Shramjeevi Sanghatana, Usgaon for the rural camp, in Thane District working on the areas of civic concerns, dalit rights and welfare, education and literacy, human rights, labour and employment, legal awareness and aid, tribal welfare, women's empowerment. For the field work, 45<sup>th</sup> batch students were placed in different organisations like Dayanand Foundation, Prerna, Aseema, YWCA, Humsafar and so on. The aim of the field work is to orient and expose them to some of the social problems and organisations/ existing services connected with social problems. Ex-Students of the course have an active alumni group called *Sanghmitra*. This year the new executive committee of Sanghmitra was elected and various sessions on on Slum Rehabilitation Authority, Panchayati Raj Adhiniyam, Participatory Rural Appraisal and group bonding were organized by them apart from ongoing celebrations of Indian festivals and the yearly commemoration of the International Day for women.

### ***Certificate in Social Work for Senior Citizens***

The Senior Citizen course is of three months duration and nine hours per week. The minimum eligibility for enrollment to the course is 12<sup>th</sup> Standard. This year twenty-three senior citizens successfully completed the 31<sup>st</sup> and 32<sup>nd</sup> batches of the Certificate in Social Work for Senior Citizens. The theory sessions, skills workshops, exposure



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visits, assignments and group presentations organized during the course helped students to enhance their understanding about various social issues and also provided a platform to share their knowledge and experiences. Apart from theoretical inputs, exposure visits were organized to Police Station, Family Court and KEM Hospital's Urban Community Health Centre, Non-Government Organizations such as Family Service Centre, Men against Violence against Women (MAVA), Prayas, Jagriti Kendra and Committed Communities Development Trust (CCDT).

The Alumni Association of the Senior Citizens course continues to be strong, active, enthusiastic and dynamic. The association consisting of 158, members regularly conducts its monthly meeting on the second Thursday of every month. These meetings serve as a platform for ongoing training and exchange of knowledge on social issues emerging in the current socio-political context and support for the challenges they face in their personal and professional life. This year the Association celebrated important international, national events and festivals like United Nations International Day for Elders (1<sup>st</sup> October), International Women's Day, Independence Day, Dussera, Diwali, and Christmas. A session on 'Positive Ageing' and 'Issues of Senior Citizens (Social, Legal and Financial), orientation to Anubhav Mumbai project, and Madhav Baug, Health Centre, Khopoli, workshop on 'First Aid and Disaster Management' were some of the programmes organized by the Association. The '*Ever Young Dance Group*' of the Association Members are not only practicing dance as an important form of creative expression but also performs during important cultural events of the Extension Centre. The troupe participated in a stage talent show 'UMANG' organized by Silver Inning Foundation and Rotary Club of Mumbai Nariman Point on 17<sup>th</sup> February, 2018 at Birla Matoshri Hall, Churchgate for the second time in a row.

### ***Post Graduate Diploma in Corporate Social Responsibility***

Post Graduate Diploma in Corporate Social Responsibility is a One year Programme spread across 12 months through two semesters. The objectives of the programme are to orient the learners about the concept, principles and practices of CSR and to

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provide immersion opportunities for the learner in field practices and help them document best practices in CSR.

The first batch of Post Graduate Diploma in Corporate Social Responsibility was inaugurated on 30<sup>th</sup> July 2017. Seventeen students enrolled for this course out of which male students were eleven and female students six. The First batch was successfully completed in June 2018 June18.

The second batch was inaugurated in July 2018. Thirteen students enrolled for this of which male students were six and female students were seven.

***Certificate in Management of Non-Profit Organization's (NPO)***

The Certificate Programme in NGO Management' is a unique six month's programme offered by the Extension Centre since 2012. This programme has been reframed and offered as, 'Certificate in Management of Non-Profit Organizations' from August 2017. The delivery of the programme is through a set of six workshops. Each workshop is conducted on second Saturday of every month for a six-month duration. The programme has been developed to enable NGOs/Non-Profit Organizations and other agencies to enhance management skills among their staff.

The first batch began on 12<sup>th</sup> August 2017. Eleven students enrolled for this course of which eight were female and three were male students. For individual workshops, seventeen students had enrolled. This batch ended in the month of January 2018.

The second batch began in February 2018 and all six workshops were successfully conducted. There were total 12 students enrolled for the second consisting of five male and seven female students.

The third batch has been begun in September 2018. Eleven students were enrolled for the third consisting of four are male and seven female students.

The topics of six workshops are Governance and Legal Framework for NPOs, Project Planning and Proposal Writing, Monitoring and Evaluation, Financial Management, Human Resource Management and Communication in NPOs and Fund Raising.

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The students have to submit assignments for all 6 workshops to get the programme certificate or they can choose to attend any individual workshop and will be provided a certificate of participation.

### ***Recognized Prior Learning Level 1***

*The Recognized Prior Learning Level* based on the National Skill Qualification Framework was started at the Extension center and was conducted through a three-day workshop held from 21<sup>st</sup> to 23<sup>rd</sup> April 2018. Twelve students enrolled and successfully completed the workshop.

The main objective of the programme was to make candidates who have not been able to access formal education eligible for full-time jobs, through short-term, job-oriented training and certification programmes relevant to Social Work. The certification would provide them formal recognition for those with skill sets and will enable them to join formal vocational training programmes to upgrade their skills. The focus is on drawing employable youth from rural and urban areas into the workforce and to provide those already in the workforce with re-skilling and up-skilling support. The programme aims to provide skills training to youths through recognition of prior learning, which will be utilized for carrying out assessment and introducing bridge courses for skill development of enrolled candidates. The Programme would consist of four levels *Certificate of Appreciation and Recognition of Prior Learning in Social Work- Level 1*, *Certificate of Appreciation and Recognition of Prior Learning in Social Work- Level 2* , *-Certificate of Basic Proficiency in Social Work (CBPSW) and National Certificate for Work Preparation- Level 3 Certificate of Intermediate Proficiency in Social Work (CIPSW) National Certificate for Work Preparation-Level 4*.

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## **Graduate Diploma Course on Inter-Religious Dialogue and Water For Sustainable Development:**

The Centre for Inter – Religious and Inter – Cultural dialogue was established in September 2009 in St. Andrew’s College in association with the Cardinal Paul Poupard Foundation Chair of Inter Religious and Inter Cultural Dialogue. The Cardinal Paul Poupard Foundation has been constituted under Italian law and recognized by the Republic of Italy. The Foundation intends to conserve and make use of the considerable



patrimony of cultures and relationships that the Cardinal created over many years, in seeking to promote and encourage cultural initiatives that can foster the coming together and understanding between religions and cultures all over the world. It seeks to promote Congresses, Conferences and Publications, to create Chairs in Universities throughout the world, so as to help students with grants, and to promote ‘*The Dialogue of Cultures*’. On 19<sup>th</sup> August 2017, His Eminence Oswald Cardinal Gracias, inaugurated the “*Post Graduate Diploma Course on Inter-Religious Dialogue and Water For Sustainable Development*” at the College of Social Work, Nirmala Niketan conducted under the Cardinal Poupard Chair of UNESCO in collaboration with Sociology Department, St. Andrew’s College Bandra and Institute of Indian Culture, Andheri. The course focuses on water and sustainability in religions and cultures, water governance and development, sustainable development and alternative energy. Dr Gracy Fernandes (Programme Convenor and Vice President, Nirmala Niketan Institute, Dr Marie Fernandes (Principal, St Andrews), Dr Sebastian, N.Michael, Director of Institute of Indian culture, Rev Fr Stephen Fernandes, Professor, St Pious and Director, FIAMC graced the inaugural function

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with their valuable presence and inputs. Mr Elvis Thomas, Associate Professor, College of Social Work, Nirmala Niketan is the Course Coordinator. The course consists of four modules and has an intake capacity of 20-25 students. Presently 17 students enrolled for the course.

## **STUDENT SUPPORT AND PROGRESSION**

### **TEACHING-LEARNING PROCESS**

Student-centered participatory learning is the central pillar of the learning process.

The courses taught at the various academic programmes aim to impart a combination of information, skills and attitudes and hence teachers engage students through debates and discussions, group and individual presentations, field-based assignments, use of films and videos as teaching aids, workshops and seminars by experts/field practitioners as an integral part of their teaching pedagogy.

#### ***Some of the important workshops/sessions conducted for students across classes this year included:***

A Workshop on Human Rights by Public Concern for Governance Trust (PCGT) on 16<sup>th</sup> December 2018 was held. The inaugural address was given by the Founder Trustee of PCGT, Mr. Julio Ribeiro, a retired police officer, civil servant, and recipient of the Padma Bhushan, India's third highest civilian award. The workshop was conducted by Mr. Chaman Mehta a former Indian Police Service Officer and ex-DGP of Nagaland along with Mr. Yogesh Kamdar of People's Union for Civil Liberties, Director Bharati Vidya Bhavan. The workshop was conducted for the Bachelor in Social Work (Semester VI) subject on Human Rights.

Three half day workshops on *Expressive Art Therapy* was organized for the Master in Social Work (Semester II) students from Monday 15<sup>th</sup> to Wednesday 17<sup>th</sup> January 2018 by Ms. Manju Jain and on 18<sup>th</sup> January 2018 from students from the Diploma in Therapeutic Counselling course by Ms. Manju Jain, trained in counselling,

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coaching and expressive arts facilitation. She is a certified Expressive Arts group facilitator and also has a Master's in Community Counselling from Portland State University, Oregon and a Master's and Bachelor's in psychology from India.

An innovative session on '*Chat with the Boss*' organized for Master in Social Work (Semester IV) students on 22<sup>nd</sup> February 2018 as part of the course on Non-profit Management for Master in Social Work First Year.

A series of input sessions was organized for students in collaboration with Dr Avinash Desouza, Psychiatrist, Psychiatry Department, Lokmanya Tilak, Municipal General Hospital on mental psychiatric illness of adolescents and children and role of social work practitioners in promotion of Mental Health other sessions were organized for the Master in Social Work, Semester III, enrolled for the course on Therapeutic Counselling, Mental Health, Bachelor in Social Work, Semester III enrolled for the course on Human Behaviour, and Bachelor in Social Work, First Year students enrolled for the course in Human Growth and Development.

### **SCHOLARSHIPS FOR STUDENTS**

The College provides financial assistance to students from disadvantaged socio-economic backgrounds through various support services, midday meals, laptop bank, reimbursement of 50 percent fees to students for rural field work placements, loan scholarships that are repayable after the students get employed.

Students from socio-economically disadvantaged backgrounds are assisted in meeting the expenses of their course work through interest-free educational loans supported by the Management, Nirmala Niketan Institute and non-governmental organizations working on educational rights and the government loan scholarships for students from the Scheduled Caste/Scheduled Tribes and Other Backward Groups.

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A total of Rs 5,61,014 (Rupees Five Lakh Sixty-One Thousand and Fourteen) of Loan scholarship by the College was sanctioned benefitting 25 students across classes in the academic year 2017-2018.

***Foundation for Academic Excellence and Access Scholarship.***

Two students from Bachelor in Social Work, Semester III are recipient of the Foundation for Academic Excellence and Access scholarship. They were also deputed by the College to participate in the National Workshop organized by the Foundation for Academic Excellence and Access scholarship on Employability, Entrepreneurship, and Skill Development with special focus on Inclusiveness from December 27<sup>th</sup> 2017 to 2<sup>nd</sup> January 2018 at the Vishwa Yuvak Kendra, New Delhi. The sessions covered a wide range of topics focused on capacity building and skills enhancement: Higher Studies and You; Higher Studies and the Corporates: Challenges and opportunities Learning: An essential way of Life; Employability Attributes and learning process; Interpersonal Skills and Team Building: Experimental Learning; Interpersonal Skills and Team Building: Experimental Learning; Winning Edge through information technology: Latest trend in information technology; From Bench to Bedside: Scientific Journey; Effective Communication Skills: Concept, Process and Practice; Creative Visualisation: On Becoming A Creative Person (Technical session The Universe if Imagination is the preview of the Story of our Lives' Entrepreneurship and Innovation: Concept, Process and Application; Process and Application' Culture Programme Polishing Career readiness: experimental Learning; and Opportunities and Challenges: Inclusive Society

**COUNSELLING SERVICES FOR STUDENTS**

Recognizing the importance of counselling as an important tool to sustain the mental health of students. The College has established a counselling centre headed by a full-time counsellor Ms. Iravati Mahajan.

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The Counselling Centre has actively been involved in the following tasks:

- ✚ Provide psychosocial support to the students facing difficulties in their academic and personal life;
- ✚ Facilitating the use of problem focused coping skills;
- ✚ Comprehensive advice on career, courses and jobs in Social Work Profession

*Details of the counselling services 2017-2018:*

<i>Total no. of clients</i>	<i>Total no. of counselling sessions held with students</i>	<i>Total no. of counselling sessions held with parents</i>	<i>Total no. of closed cases</i>	<i>Total no. of ongoing cases</i>	<i>Total no. of clients who did not continue</i>
17	47	1	10	5	2

### **JOB PLACEMENT CELL (JPC)**

The College helps students in exploring placement opportunities by inviting various non-government organizations, corporates for campus recruitment of students who are in the final year of the programme and are likely to graduate at the end of the academic year. The final placements, at the College, are a result of very systematic interaction with the various non-government organizations and corporates throughout the academic year.

Once an organization shows interest in recruitment from the Institute, the students are asked to register their interest for the job. An email informing about the job opening and its details will be shared with the student coordinators and placement committee. Placement cell will try to get as much details as possible about the job profile. Only students who register for that particular job profile will be considered for the job opening and their names and CVs will be shared with the recruiting organization. It is the primary responsibility of the student to keep his/her resumes



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updated with placement cell. Sometimes companies come for Pre-Placement Talk / Group Discussion / Written Test and the short-listed students are interviewed at the campus or off the campus. Alternately, some companies select students based on their CVs and may invite them for Group Discussions/Interviews at their offices.

In the academic year 2017-2018 around 71 students registered in the Job Placement Cell. The Job Placement Cell prepared an e-brochure on the College and brief profiles of graduating students. A session on resume-writing and interview preparation was held for students registered for job placement. The counsellor also plays the role of a Placement Officer guiding students and alumni with valuable information about job opportunities, conducting workshops such on topics such as writing resumes, preparation for interviews. The campus recruitments for the academic year commenced in February 2018.

*Details of the Campus Placements organized by the Job Placement Cell:*

<i>Total no. of students who registered in JPC</i>	<i>No. of organizations who participated in campus placement</i>	<i>No. of vacancies generated for on campus interviews</i>	<i>No. of vacancies generated for off campus interviews</i>
71	11	68	15

The organizations that had participated in the campus interviews included Under the Mango Tree, Arpan, The Lighthouse Project, YUVA, Mentor Together, Bright Future India, Masoom, India Joint Trust, Antarang Foundation, and Direct Dialogue Initiative. Of the 71 students who participated in the campus interviews, sixty-nine students were shortlisted and 19 students were selected. Of the 19 students, 14 students were eventually recruited.

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### **Students' Committee Report (2017-18)**

At the beginning of the new academic year, i.e. in the second week after the college reopened, on 19<sup>th</sup> July, 2017, elections were conducted in each class to constitute the Students' Committee. Elections were conducted for the positions of Class Representative for each class, House Captain and Vice Captain for each House (Marie Adelaide House, Agnes Cummorford House, Paiva Couceiro House and Dorothy Baker House) and House representatives in each class. In total, there were 33 elected students in the Students' Committee. Student Committee comprised of following elected members. The faculty members in charge of Students' Committee were Dr. Kalyani Talvelkar (Convener), Dr. Smita Bammidi, Ms. Anjana Parmar and Mr. Albin Kuruvila.

This academic year was a fruitful year in the college as usual. Given below are the programmes conducted by Students Socio-Cultural Committee under four domains, namely education, cultural, sports and literary.

- **Fresher's Party:** Fresher's Party was organized on 2<sup>nd</sup> August, 2017. The theme was "Indo-Western". There was a Mr. and Miss. Fresher's Competition wherein the new entrants were adjudged on the basis of an introduction round, talent round and a question answer round. The competition was judged by two faculty members - Dr. Renu Shah and Mr. Sibi George. The event ended with distributing refreshments for all and a JAM session. It was a good start of starting of a new academic year together.
- **Independence Day Celebration:** Independence Day Celebration was organized on 16<sup>th</sup> August, 2017. Solo and group singing competitions were organized on the theme of patriotism in Marathi, Hindi and English. This competition was judged by a faculty member, Dr. Saman Afroz and Sister Clerk, DHM member.

As a part of the Independence Day Celebration 2017, Inter-House Essay Writing Competition were also held in the three languages i.e. English, Hindi and Marathion 5 pre-announced Independence Day relevant themes. The judges for

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essay writing competition were faculty members – Mr. Elvis T., Mr. Virochan R. and Dr. Anita Panot.

- **Teachers Day Celebration:** On 6<sup>th</sup> September, 2017 Teachers Day had celebrated. Handmade Greetings and Chocolates was distributed to all teaching and non-teaching staff.
- **Film Screening for the Girl Child Week:** The Girl Child Week is dedicated to highlight, critically discuss and reflect on ways to address the issues related to the girl child. This is seen as a step towards sensitization and the empowerment of the girl child. Film screenings were held on 6<sup>th</sup> September 2017 to mark the occasion and also to showcase some of the video clips and a documentary related to gender equality. Documentary screening was followed by the discussion on issues faced by the girl child such as female foeticide, human trafficking, abuse of women and gender stereotyping. This event was facilitated by Ms. Meghna Vesvikar.
- **Inter-Collegiate Street Play Competition:** In our country, the Constitution was imbibed and accepted by the State on 26<sup>th</sup> November and it is the day on which Equality of genders was guaranteed. The custom of DOWRY is against the principles of Equality of gender and thus, 26<sup>th</sup> November is observed as Anti Dowry Day. The Chief Minister of Maharashtra and the Women and Child Development Department maintain that Anti Dowry Day should be observed in all the districts across the state followed by a week of educational programs organized to create awareness against the evil custom of Dowry. An Inter-Collegiate Street Play competition on the issue of Dowry, was held on 14<sup>th</sup> December, 2017 at Sathaye College, Vile Parle on the occasion of Anti Dowry Week. This was organized by the General Secretary of Anti Dowry Movement, Bombay- Asha D. Kulkarni.

Ten students of College of Social Work, Nirmala Niketan had participated in the Street Play competition. Guidance to the team was given by Mr. Sandesh Lalge, Programme facilitator – Anubhav Project of College of Social Work,

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Nirmala Niketan. Dr. Smita Bammidi facilitated the process. The team of students from the College of Social Work, Nirmala Niketan secured the second position in the competition that was with 15 other teams.

- Sports Day and Indoor Games: The sports sub-committee organised two major events during the year. Outdoor Sports Day was held at Mumbai School Sports Association Ground at Fort on 9<sup>th</sup> December, 2017. Ms. Clera helped the Committee to obtain the said Ground free of cost for the event. Dr. Smita B., Ms. Anjana P. and Mr. Albin helped the student coordinators for the logistical arrangement of the event.

Following were events for the students on Sports Day: 100m race, 200m race, 4x100m relay, shot put, long jump, tug of war, throwball and volleyball. The event concluded with giving out medals and certificates to all the winners including the teaching and non-teaching staff.

Indoor Games were organized on 7<sup>th</sup> February, 2018. Events such as table tennis, badminton, carom and chess were organized on the day. Outdoor as well as Indoor sports events gave opportunities to sports enthusiasts to showcase their skills and talents.

- Samparc Heritage Walk: Samparc Heritage Walk was organized on 10<sup>th</sup> December, 2017 at Lonavala. Six students from the College - Benita Dsouza, Janet Fernadisa, Ketaki Patil, Angeline Devapriya, Sara Tandel & Tushar Warang - participated in this walk. The organization's objectives behind organizing this walk were:

- To create awareness about Bhaje, Karla and Bedse Caves and also Lohagad and Visapur Fort.

- To ensure better care and management of the Heritage Monuments, which is a dire need and ultimately to persuade concerned government authority to complete the process for enlistment of the above historical heritage property in UNESCO World Heritage List.

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- To make the walk for the cause of underprivileged children of SAMPARC.
  - To improve tourism and enhancing income opportunity for the local villagers.
  - Maharashtra Ustav: Maharashtra Ustav is a state-level inter-collegiate youth festival organized by Parnika Trust from 15<sup>th</sup> December, 2017 – 18 December, 2017. Students participated in around 10 competitions. Sampada Joshi, a first year student of MSW won 2<sup>nd</sup> Prize in Ustav Queen Competition and Tushar Warang, second year student of MSW was awarded with Ustav Bhushan Award.
  - Christmas Day Celebration: Christmas Day was celebrated on 20<sup>th</sup> December, 2017. Carol Singing & Duet Singing (English, Hindi & Marathi) competitions were organized on this occasion. This competition was judged by alumni of the College (who was Cultural Coordinator during her MSW II) Miss. Ashwathi M. and a faculty member, Mr. Albin K.
  - 8<sup>th</sup> Bharatiya Chhatra Sansad (BCS) or the Indian Student Parliament: This 3-day Student Parliament was held from 19-21<sup>st</sup> January, 2018 at the MIT College Campus, Pune. It is a non-political platform to sensitize and harness the power of youth. It is aimed at enhancing the roles and relevance of youth in democratic institutions such as: political parties, social organizations, colleges, universities and public institutions. Screening committee for approving the names of the students for this Indian Student Parliament composed of Mr. Elvis T., Ms. Sabina and Dr. Smita B. Eight students from the College participated in Student Parliament. A student with visual impairment who is studying in BSW I in the College, Mr. Rajesh, was called on stage to share his experiences at the event.
  - Annual Day: Annual Day of the College was celebrated on 27<sup>th</sup> January, 2018 at Patkar Hall, SNDT college, New Marine Lines. The theme of the Annual Day was 'Azadi' The students from the Bachelor's and Master's Degree Social Work programmes of the College as well as the students from the short term course - Diploma in Social Work - put up energetic and meaningful performances. Besides the students, there were performances from the teaching staff.

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Along with the faculty members and students, the Management, the parents of the students, the fieldwork agencies and well wishers of the College were also present for the event. Best House trophy was awarded to Paiva House based on the points achieved by the student members of the House in various competitions organized over the period of this academic year (July 2017 - 26<sup>th</sup> January, 2018). The Annual Day programme was appreciated by all.

- Neenv: Neenv is the annual college magazine for the College of Social Work, Nirmala Niketan. This magazine is conceptualized and managed by the Literary sub-committee which encourages the students to showcase their creative talents through essays, prose, poems and pictures. It promotes freedom, equality, dignity and integrity. This year, the third edition of Neenv was released on Annual Day.

**Other Activities:-**

- 1) On 1<sup>st</sup> August, 2017, on the occasion of Annabhau Sathe Jayanti, a Poster & Book exhibition was organized at ground floor of the college by a group of students with the support of Students Committee.
- 2) Ms. Shreya Sen and Mr. Jay Vyas from MSW II presented a joint secondary research paper ‘Social Entrepreneurship Initiatives in Urban and Rural Development: A Contemporary Feminists Perspective’ for SPANDANA Conference organized by School of Social Work- Roshini Nilaya at Mangalore, Karnataka.
- 3) Students of the College have also won prizes in intercollegiate competitions. Mr. Vishal Sodaye from MSW II won first prize in face painting and comic con in QuintISSence 2018 organized by TISS.

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## **RESEARCH, CONSULTANCY AND EXTENSION**

It is highly important that social work practice and theoretical postulations be guided by scientific research and the resultant practices be introduced to the literature and field practicum.

### ***Research Unit***

The Research Unit, College of Social Work, Nirmala Niketan was established on September 8, 1993 to promote scientific research in Social Work education and practice and develop a scientific rigor in understanding social issues that impact human lives. To achieve this the Research Unit successfully undertakes independent research studies, commissioned research, consultancy, training in research methods and documentation for various groups including students, data collectors, social work professionals and students pursuing their research degree.

The findings of the research studies undertaken by the Research Unit builds the knowledge based of the profession.

This year following studies were undertaken by the Research Unit team under the leadership of Dr. Lidwin Dias, Director along with Dr. Manasi Bawedkar, Associate Director, Research Unit along with the team: Ms. Vrinda Kulkarni, Ms. Reshma Pereira and contract base Asst. Researchers Ms. Mariyam and Ms. Snehal Bhosle.

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***Studies completed and ongoing by the Research Unit -2017-2018***

<b>Sr. No.</b>	<b>Name of the study</b>	<b>Commissioning Agency</b>	<b>Year and Status</b>
1	<i>Impact Assessment Study of Sanjeevani-Life beyond cancer</i>	<i>Sanjeevani Life beyond cancer trust, Mumbai</i>	<i>2017-2018 Completed</i>
2	<i>UEPs Impact Assessment in Selected Districts of Maharashtra</i>	<i>Xavier Institute of Social Research &amp; Action, Nashik</i>	<i>2017-2018 Completed</i>
3	<i>Study of Children of Migrant Construction Workers in six Indian cities</i>	<i>Don Bosco Research Center, Mumbai</i>	<i>2017-2018 Completed</i>
4	<i>Evaluation of Drivers Welfare Project and Village Adoption Project in Aware Village, Thane</i>	<i>Mahindra Logistics Ltd, Mumbai</i>	<i>2017-2018 Completed</i>
5	<i>Social Audit of Trailblazers foundation, Mumbai</i>	<i>Trailblazers foundation, Mumbai</i>	<i>2017-2018 Ongoing</i>
6	<i>Mangurda Vilage Development Report</i>	<i>The District Collector, Yavatmal</i>	<i>2018 Ongoing</i>
7	<i>Need assessment study related to issues of migration and human trafficking across five locations in Maharashtra</i>	<i>Sisters of The Good Shepherd Andheri West, Mumbai</i>	<i>2018 Ongoing</i>



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### ***Workshop Conducted by Research Unit***

Every year the Research Unit undertakes capacity building workshops for NGOs, Government employees and corporate staff based on qualitative and quantitative research techniques. Training on research methodology is also imparted to faculty and social work students by the staff of research unit. The Associate Director of the Unit is also invited as a guest speaker in various institutions, educational and otherwise for conducting workshops/sessions on research methodology and Statistical Package for Social Sciences (SPSS).

<b><i>Sr No</i></b>	<b><i>Title of the Workshop</i></b>	<b><i>Date/Day</i></b>	<b><i>Time</i></b>	<b><i>Nos of Beneficiaries</i></b>
1	<i>Three-day workshop on Data Analytics using Statistical Package for Social Sciences (SPSS)</i>	<i>24<sup>th</sup>, 25<sup>th</sup> &amp; 26<sup>th</sup> June 2017 Saturday, Sunday, Monday</i>	<i>9.30 a.m to 5.30 p.m</i>	<i>10</i>
2	<i>One day Workshop on Analysis of Focus Group Discussion (FGD in Qualitative Research in collaboration with Knowledge White Board, Mumbai</i>	<i>8<sup>th</sup> July 2017</i>	<i>10.00 a.m to 5.00 p.m</i>	<i>15</i>
3	<i>Three- day workshop on Data Analytics using Statistical Package for Social Sciences (SPSS)</i>	<i>9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> November 2017 Thursday, Friday, Saturday</i>	<i>9.30 a.m to 5.30 p.m</i>	<i>10</i>
4	<i>Three-day workshop on Data Analytics using Statistical Package for Social Sciences (SPSS) (Funded by ICSSR Mumbai)</i>	<i>26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> March 2018, Monday, Tuesday, Thursday</i>	<i>9.30 a.m to 5.30 p.m</i>	<i>25</i>

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**Capacity Building Workshop organised by the Research Unit -2017-2018**

<b>Sr No</b>	<b>Title of the Workshop</b>	<b>Date/Day</b>	<b>Nos of Beneficiaries</b>
1	<i>Data Analysis using SPSS for MSW II</i>	<i>29th September 2017</i>	55
2	<i>Workshop on quantitative Research designs for MSW-I</i>	<i>16<sup>th</sup> December 2017</i>	55
3	<i>Tool building session –IIC Andheri</i>	<i>21<sup>st</sup> November 2017</i>	60
4	<i>Quantitative analysis session, Elphinstone College, Mumbai</i>	<i>20<sup>th</sup> January 2018</i>	50
5	<i>Yoga &amp; Youth for students across Maharashtra-Krida VA Yuvak Kalyan Vibhag Maharashtra Shasan</i>	<i>23<sup>rd</sup> January 2018</i>	78

**FIELD ACTION PROJECTS (FAP)**

The Field Action Projects are one of the most enduring contributions to the field of Social Work. They have been the foundation for students’ practical learning as well as an arena for developing leadership skills among Faculty Members. The Faculty Members who volunteer to lead the projects initiated, contribute their time and expertise to develop effective interventions in complex problem areas, Several FAPs have become independent and function as autonomous non-profit organizations today

## ANUBHAV MUMBAI: “YOUTH FOR GOOD GOVERNANCE”

Anubhav Mumbai (AM) is a project of the College of Social Work, Nirmala Niketan initiated in June 1997 in collaboration with “Anubhav Shiksha Kendra”. The vision of the project is development of youth as concerned citizens committed to social transformation and the mission of the project is educating youth to be leaders and change agents in society.



Anubhav Mumbai works with the students and non-student youth and aims at enabling youth to discover themselves and contribute positively to the development of society as concerned and responsible citizens. It mainly works with colleges in the suburbs of Mumbai i.e. from Matunga to Dahisar. The main objectives of Anubhav Mumbai is to give the youth an orientation about and to develop sensitivity towards the various social



and developmental concerns; to develop in the youth an awareness of their own capacities and enable them to participate in and contribute towards various developmental activities; to work for social, cultural and political transformation of the society along with other similar organizations and marginalized groups and to provide the youth with an orientation to the existing intervention strategies in response to these developmental issues. The vision of Anubhav Mumbai is the development of youth as concerned citizens committed to social transformation, while the mission is to educate the youth to be leaders and change agents in society. Anubhav works with four cadres *Mitra*, *Sahayogi*, *Sathi* and *Anubhav Samaj*.

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The theme of Anubhav Mumbai for the year 2017-18 was *Youth for Good Governance*. Good governance is the centre stage for development as it involves political, social and economic accountability of people in positions of power. Anubhav Mumbai team took up this theme as it promotes a sense of responsibility and commitment amongst the youth towards nation-building and democratic processes.

To commemorate the theme, Anubhav Mumbai conducted number of sessions with ten Colleges in Mumbai (Shailendra Degree College, Dahisar, Shailendra Junior College, Dahisar, Valia College, Borivali, KES College, Kandivali, DTSS College, Malad. N.K College, Malad, Vivek College, Goregaon, J.M Patel College, Goregaon, Clera College, Andheri and Rizvi College, Bandra).

### ***Mitra Level***

At the Mitra Level, Anubhav Mumbai conducted seventy sessions relating to its theme on: democracy and secularism; gender justice; social justice; environmental justice; scientific temper; dignity of labor; honesty and integrity reaching out to over three hundred students per session.

A Street Play Workshops in J. M. Patel College (28<sup>th</sup> July 2017) and Clara's College (9<sup>th</sup> August 2017) reaching out to 65 and 77 students respectively. The workshop trained students on important techniques and skills for conducting effective street plays

Democracy and Secularism: 568 Students
Gender Justice: 525 Students
Social Justice: 524 Students
Environmental Justice: 507 Students
Scientific Temper: 383 Students
Honesty & integrity and dignity of labour: 391 Students

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### ***Sahayogi level***

*Orientation to the Municipal Cooperation of Greater Mumbai at the Sahayogi level (23rd September 2017).*

Anubhav Mumbai Core Group ( AMCG ) meeting on *Corporator Survey* (10<sup>th</sup> December 2017) benefitting 72 students.

### ***Signature campaign on responsible garbage disposal***

Based on the theme ‘*Youth Accountability for Good Governance*’ a signature campaign was held to spread awareness on ‘*responsible garbage disposal*’ with students from the 10 Colleges. To mobilize maximum number of students for this campaign, students conducted 89 street plays and door to door campaign. As a result, the vibrant and energetic team of students mobilized 15,477 signatures pledging to implement ‘*responsible garbage disposal*’. The major areas were covered in the signature campaign included Prem Nagar and Shivaji Nagar- Goregaon, Charkop- Kandivali, Thakur village- Kandivali, Khar danda – Khar, Bandh-Santacruz. A press release on the issue of ‘Responsible Garbage Disposal’ was held at the Extension Centre on 25<sup>th</sup> January 2018 in which officers from Municipal Corporation of Greater Mumbai, H-West Ward, Mr. Chandrakant Tambe, Junior Overseer, Solid Waste Management and Mr. Ajay Shinde, Supervisor, P-North Ward, three reporters representing *Loksatta*, *Lokmat*, and *Sakal* and two reporters, Web Channels were present.

Following is the statistics regarding the Signature Campaign

<b>Colleges</b>	<b>No. of Street Plays</b>	<b>No. of Areas covered</b>	<b>No. of Signatures through Street Play</b>	<b>No. of signatures through door to door visits</b>	<b>Total Number of Signatures</b>
N.K. College	-	4	-	1589	1589
Rizvi College	7	7	305	1207	1512
KES Shroff College	40	7	2753	1970	4723
Vivek College	16	8	1125	495	1620
J. M. Patel College	24	12	3387	2646	6033

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### ***Sathi level***

*Session on Leading Teams and Managing People* (17<sup>th</sup> September 2017). The session focused on developing skills on Team management, Leadership development, creating new leaders, steps of planning. A Total 27 youth had participated from six colleges participated.

*Workshop on gram panchayat development plan* (8<sup>th</sup> October 2017) for 22 students by Mr Datta Gurav from RSCD.

*Team building through Christmas Celebration* (7<sup>th</sup> January 2018) in which 56 students participated.

### ***Sahyogi level***

*Exposure visit to Municipal Corporation of Greater Mumbai* (F-North Ward) on 11<sup>th</sup> October 2017 to orient students on its structure, department functioning and services. Forty-Five students participated in the orientation.

### ***The other major events organized by Anubhav Mumbai***

#### ***Inter State Tribal Youth Exchange Program***

Anubhav Mumbai had conducted an Inter State Tribal Youth Exchange Program at Nirmala Niketan Extension Centre, Goregaon (E), on Wednesday 20<sup>th</sup> December 2017. From Odisha, 100 youth members and 60 youth members from Maharashtra participated. Apart from the fruitful interaction of representatives from Nehru Yuva Kendra (NYK) Mr. Yashwant Mankhedkar, District youth representatives from the tribal and Other Backward Classes of Odisha and Maharashtra performed ten different forms of dances showcasing the rich heritage and culture of the Indian states.

#### ***International Youth Exchange Programme***

Anubhav Mumbai coordinated the gender sensitization session by four students from Sejong University, South Korea at J. M Patel College NSS Camp (31<sup>st</sup> December 2017),

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Vivek College NSS Camp (1<sup>st</sup> January 2018), Vivek College (3<sup>rd</sup> January 2018) and College of Social Work Nirmala Niketan (4<sup>th</sup> January 2018).

*25 students from France DHM group along with Ms. Pascol visited Anubhav on 4<sup>th</sup> March 2018. These students were given an orientation to the intervention strategies of Anubhav Mumbai through film screening on Anubhav Mumbai, street play on “Responsible Garbage Disposal” and a mime act on “Decreasing Humanity”. This was followed by a group discussion analyzing the gender concerns in India and France.*

### ***Youth Forum building***

*Workshop on Participatory Rural Appraisal (PRA) with Clara’s College (13<sup>th</sup> October 2017) and Shailendra Degree College (16<sup>th</sup> September, 2017). Sixty students benefitted from this workshop.*

*Workshop on Gram Panchayat Development Plan for Anubhav Samaj and Maharashtra Yuva Parishad Youth (8<sup>th</sup> October 2017)*

Corporators survey assessing the awareness on the salient features and relevance of the 74<sup>th</sup> amendment Act. Anubhav Mumbai students along student social workers, College of Social Work, Nirmala Niketan interviewed 26 Corporators.

Education campaign (2<sup>nd</sup> December 2017) was organized at Primary Municipal School, Rajodi Village, Virar (W) to mobilize educational materials for distribution to the socially and economically disadvantaged children. This campaign was organized with the support of Silver Innings.

*Mumbai Suburban Youth Festival (December 2017-February 2018), was organized by Anubhav Mumbai. The event provided a platform for various forms of media presentations through eleven competitions on street plays, short film, photography, speech, poem, poster, youth led project, quiz, rangoli, essay, and awareness song in 10 colleges. On 3<sup>rd</sup> February 2018, winners of the various competitions were felicitated. Mr. Yashwant Mankhedkar, Mr. Atul Nikam and Ms. Kusum Sasane, District*

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Coordinators of Nehru Yuva Kendra were the Guests of Honour for this event. More than 350 students participated in the youth festival.

***Competitions were organized by Anubhav Mumbai.***

The various competitions included the “Youth Led Project”(3 teams), Short Film Competition(6 teams), Quiz competition(23 teams), Speech competition (28 participants), Competitions on Awareness Song (8 participants), Street Play Competition (6 teams), Rangoli Competition(34 participants), Photography Competition (7 teams), Poem competition( 38 participants from seven colleges), Poster competition (66 participants from seven colleges), essay competition( eighty six participants from seven colleges).

*Workshop on Maharashtra Youth Policy at Y. B. Chavan Centre (12<sup>th</sup> August, 2017) commemorating International Youth Day.*

*Participation of staff in a session on Waste Management session (18<sup>th</sup> September 2017 conducted by My Green Society (Keshav Shruti).*

*Workshop to sensitize youth on the Harmful effects of Substance Addiction drugs abuse (24<sup>th</sup> February 2018) organized by College of Social Work, Nirmala Niketan in collaboration with Anubhav Mumbai. Two hundred and seventy youth participated in the workshop. Experts from Kripa Foundation and KEM Hospital, Psychiatry Department highlighted the consequences and patterns of drug abuse, causes and effects of drug abuse, early warning signals (sign and symptoms), prevention and treatment of drug abuse and legal aspects related to substance abuse and trafficking.*

***Participation in state level activities.***

Anubhav Shiksha Kendra Coordinator Meeting (22<sup>nd</sup> December, 2017)

Training Programme on “Learning of Political Abcd (23<sup>rd</sup>-24<sup>th</sup> December ,2017).

Anubhav Sathi Training Programme on Core Values (9<sup>th</sup>-10<sup>th</sup> February, 2018)

Residential Youth Leadership Building Course (YLBC) on 27<sup>th</sup> March 2018 -30<sup>th</sup> March 2018, Nasik.



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## **SPANDHAN: *Symbolizing heartbeat***

**SPANDHAN** is a new Field Action Project of the College of Social Work Nirmala Niketan, initiated by the student social workers under the leadership of Ms. Roshni Alphanso, working on the issue of malnutrition among Women and Children from the tribal community of Talasari block, Palghar District, Maharashtra, India. The project was implemented in three revenue villages namely Savroli, Dongare and Anvir comprising of twenty-five hamlets in the areas surrounding Talasari Taluka in Palghar District of Maharashtra. The deaths of children due to malnourishment reported in June -July 2016 exposed the magnitude of malnourishment among the tribal households. The local government of Talasari block, Palghar district contacted the College of Social Work to intervene. A team of Faculty Members from College of Social Work, and College of Home Science immediately visited the site and met the local government functionaries to strategize relevant interventions to address the situation. As an outcome of these discussions Spandan was born. Spandhan envisions to eradicate malnourishment among the tribal community and build community leadership in monitoring the health status of mother and children. The general objective of the project is to disseminate knowledge on balanced diet amongst communities in Savroli, Dongari and Anvir villages in Talasari. The specific objectives of the project is to improve the health status of tribal children; to increase the knowledge of mothers and care takers; to assess post interventional knowledge and practice by conducting research studies and to network with government agencies to reduce malnutrition. The thrust areas of SPANDHAN are:



Community Participation

Nutrition

Child Protection

Health Education

Maternal Health

*Various activities undertaken by SPANDHAN are* Participatory Rural Appraisal, Anthropometric Measurements, Prabath Pheri to Create awareness about malnutrition, Capacity building programe of Asha workers, Bal melwa, Health camp for tribals, Sessions for children: self-awareness, morals, values and personality development, personal hygiene, Sessions for adolescents/ adults: menstrual hygiene practices, breastfeeding. demonstration of low-cost nutritive recipes, life skills effective communication, interpersonal relationship, decision making)



NEWSPAPER COVERAGE: SPANDHAN



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## **RESPONSE TO DISASTERS:**

The College has a history of responding to natural and human made disasters occurring in different parts of the country. In the past it took part in several relief and rehabilitation programmes on both, short-term and long-term basis.

August 29, 2017 saw a near repeat of July 26, 2005-like situation in Mumbai as the city received rainfall in excess of 330 mm. The train services at Central, Harbour and Western railways came to a halt resulting in a number of people being stranded at various stations.

The College provided free food and stay to its own staff member and over 150 citizens stranded in the nearby offices and Churchgate station. Simple arrangements were made for the overnight stay of citizens at the First Floor Hall, classrooms and also the hall of College of Home Science.

## **COMMUNITY OUTREACH**

***Gyanmamganga ‘Cycle To Win’ Delhi To Mumbai, 15<sup>th</sup> to 27 October, 2017  
“Promoting Social Inclusion Through Awareness!”***

Mumbai-based NGO, *Gyanam Ganga* uses cycling as a medium to create awareness about visual impairment. The foundation is known to have covered 1,700 km, crossing six states and helping 7,000 people of 34 villages within seven days. Each cycle has two riders: a volunteer and a visually-impaired person.

The College got an opportunity to support this noble cause by preparing 50 posters on various themes related to Human Rights and Disability. Around 48 posters prepared by Dr. Anita Machado, Dr. Kalyani and students placed in NASEOH. A street play under the training and guidance of Mr Sandesh Lalge, Coordintor, Anubhav Mumbai was presented during the cycle rally. He along with Rajesh from Bachelor in Social Work, First Year accompanied 20-25 visually impaired persons to Delhi to create awareness on Disability.

Dr Lidwin Dias and the entire team involved in this effort were felicitated for their support and contribution to this cause on the culmination of the rally at Mumbai.

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*Rotaract Club, College of Social Work, Nirmala Niketan*



A Rotaract club is a Rotary club-sponsored organization of young adults ages 18 to 30, whose purpose is to provide opportunity for them to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship and service. A Rotary club is not an NGO but a “Club”, that engages in professional development,

international understanding, club service (networking and making friends), and finally community service.

Rotaract focuses on the development of young adults as leaders in their communities and workplaces. Rotaract clubs decide how to organize and run their own clubs, manage their funds, and plan and carry out activities and service projects that are important to their communities. Rotary clubs that sponsor Rotaract clubs offer guidance and support and work with Rotaractors as partners in service.

Each Rotaract club has a president, vice president, secretary, treasurer, and board of directors. Clubs can create additional officer posts and define their roles in the club’s bylaws. Thirty-Six students have enrolled as members of the Rotaract Club. Students Rotaract group was established on 10<sup>th</sup> January 2018. Ms. Judeline Rodrigues, Master in Social Work, First Year was appointed Secretary of the Rotaract Club. Other members of the Rotaract club include Ms Sara Tandel, Mr Tushar Warang, Master in Social Work, Second Year, Ms Niharika Gupta, and Ms Behnaz Mogrelia Beguam (Master in Social Work, First Year). Dr. Kalyani Talvelkar and Ms. Roshni Alphonso are Faculty Coordinators for this group.

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### ***Promotion of Child Rights through Creative Media***

Celebration with Puppets “*Jal Hai Toh Kal Hai*” (Conserve Water, Conserve Life) was the theme of ‘Puppet Festival’ organized annually by Mobile Crèche this year. The entire week from January 15th to 20th, 2018 was dedicated towards creating artwork and puppets out of recycled materials. They also enjoyed the puppet shows teachers put up for them.

The week ended with a two-day puppet exhibition, held at Nirmala Niketan College of Social Work, Churchgate, packed with activities such as puppet shows and puppet making workshops on January 19 and 20, 2018. The talented staff of puppetry experts showcased puppets to other non-profits and the general public. Over 50 people attended our four puppet-making workshops and over 280 people benefitted through the event.

Puppet Shows on the theme child sexual abuse and the conservation of water demonstrated the effectiveness of puppetry in Child Centered Social Work Practice and as an aid to education on important social concerns.

Students of College of Social Work, Nirmala Niketan, placed in various organizations working for child rights such as Sahiyini brought children from their communities to participate in the workshop on puppet making.

### ***Breast Feeding Week***

The College actively participated in the Breast-Feeding Awareness Week conducted by Nirmala Niketan, College of Home Science held on August 7<sup>th</sup> 2017. Forty students from our College participated in the Sessions.

### ***Blood donation camp***

A blood Donation Camp was organized at the College of Social Work, sponsored by HDFC, Bank on 12<sup>th</sup> December 2017. Students and staff donated the blood which was collected by the Red cross society.

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## **INTERNATIONAL Exchange Programme**

In recent years, the Social Work profession has become increasingly recognized as a global human rights-based profession equipped to deal with a range of issues and challenges confronting urban and rural communities worldwide.

The goals of the *International Social Work Programme* is to identify a variety of solutions to common issues, encourage social work students to question their own sense of cultural identity and norms so that they become more welcoming and accepting of others, developing a sense of strength of the profession worldwide to foster collaboration, sharing and expanding theory and practice.

*Models of the International Exchange programme adopted by the College 2017-2018:*

### *Online line Peace education:*

The College of Social Work, Nirmala Niketan has been conducting an online course (basic and advanced) on Peace Education course for South Asian Countries in collaboration with the Global Campus Programme of Tokyo University of Foreign Studies, Japan under the leadership of Dr. Anita Panot, This course is conducted in partnership with four other universities in South Asia- the Gadjah Mada University (Universities Gadjah Mada), Indonesia, the Pannasastra University of Cambodia, the Peradeniya University, Sri Lanka and the Islamic University of Science and Technology, Srinagar, India. In this course students receive inputs from professors from Cambodia, Japan, Srilanka on conflict situations and models of interventions in communities. Advanced course consisted of inputs on research methodology and conflict analysis. The basic course comprises of five to six sessions of two-hour. A total of 18 students from BSW II and BSW III volunteered for the course. The sessions are conducted in the board room through Polycom Video-conferencing Unit.

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### ***HESSO University:***

This year the College had the opportunity to host four students Ms. Amandine Descloux, Ms. Christina Luisier, Ms. Lea Summermatter and Ms. Natacha Emery studying their Bachelor in Social Work from *Hesso University, Sierre, Switzerland*. The students completed one month of theory classes and three months of field work with the College. A brief orientation on Social Work Education in India. They received brief overview on Indian History, and Indian Culture and an overview of the State of Maharashtra (demographic profile, government administration, economy, infrastructure), Indian contemporary development problems such as gender issues, geriatric concerns, rural realities and the informal sector, session on Dalit rights and the marginalised at Institute of Indian Culture, Andheri. Students also visited various organizations like Silver Innings Foundation, A1 Snehanjali, Nallasopara, Kripa Foundation, Bandra, SHEHA, NASEOH, Karunya Trust and the Community College, Karajgaon, Talasari. Students were placed for 78 days of field work with three organizations. Ms. Lea and Ms. Natacha were placed from 18<sup>th</sup> September to 14<sup>th</sup> December in Sakhya Womens Guidance Cell, Nallasopara; Ms. Christina from 18<sup>th</sup> September to 15<sup>th</sup> December in 'Family Service Centre, Colaba and .Ms. Amandin: from 18<sup>th</sup> September to 13<sup>th</sup> December in 'Sahayini's Mazzarello Centre, Anmol Balgruha, Uttan and Sahayini, Wadala. Students Ms. Lea and Ms. Natacha also actively participated in the rural camp with Bachelor in Social Work first Year student from 9<sup>th</sup> November to 15<sup>th</sup> November to Nashik along with Faculty Members Mr. Elvis Thomas and Dr. Saman Afroz while Ms. Christina and Ms. Amandine accompanied Bachelor in Social Work first Year students Baruch, along with Dr. Lidwin Dias and Dr. Laavanya to Baruch. Presentation of the learning outcomes and experiences were made by the students to the Faculty Team on Monday December 18<sup>th</sup>, 2017.

### ***Erasmus Exchange Programme***

The College is collaborating with Finnish University via the Erasmus Exchange Programme. Through this programme, Ms Neeta Mukherjee, PhD student registered

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with the College, under the research guidance of Dr Geeta Balakrishnan, former Principal, College of Social Work, Nirmala Niketan completed her internship for three months in Finland. PhD scholar Ms. Sisko Pippo pursuing her doctoral study on domestic violence in India visited the College for data collection and analysis.

***Future Collaborations:***

Mr. Sandeep Rane, Sheridan College, Canada visited the College on 15th December 2017 to explore the possibility of an International Exchange Programme of students and Faculty Members. An initial MOU has been signed to explore the possibilities.

***International Visitors***

The College of Social Work, Nirmala Niketan was honored with the visit of professionals and academicians from various countries:

On 6<sup>th</sup> September 2017 Dr. Henrick Mark, New Zealand conducted a thought-provoking lecture on ‘*Nations of Vulnerability and Marginality in the 21st century*’ for Master of Social Work (Semester I) students

Students from \_\_\_\_\_, Korea visited the College on 3<sup>rd</sup> January 2018 and hosted a campaign on Gender Equality for Master of Social Work and Bachelor in Social Work students

Dr Daryl Davis, from US Consulate conducted a Talk on ‘*Tolerance and Inclusion*’ addressing issues of racism and the need for dialogue to promote peace and respect on 20<sup>th</sup> March 2018 for students from Bachelor in Social Work, Semester IV and Semester VI. Dr Daryl Davis is a professional Black musician and actor. He is also the author of *Klan-Destine Relationships*, and the subject of the new documentary *Accidental Courtesy*. In between leading The Daryl Davis Band and playing piano for *Rock’n’Roll*, he has been engaged in fostering better race relations by having face-to-face-dialogue with the Ku Klux Klan and other white supremacists.



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A Committee to monitor and supervise the International Exchange programmes was formed this year. Dr Lidwin Dias, Principal of College of Social Work, Nirmala Niketan, nominated Mr Elvis Thomas, Dr Anita Panot and Dr Anitha Machado, Ms Sonia H Rodrigues as members of the committee along with. Ms Neelima Rodrigues, Coordinator Extension Center is coordinating the administration and logistics of the international exchange programme can continue as secretary of the International Committee.

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## FACULTY CONTRIBUTION

Many Faculty Members do pro bono work for non-profit organizations, government organizations and other educational institutions by sharing their expertise with them on issues like child protection, gender justice, research, social exclusion and disability.

Faculty members officiate on committees of the government and corporate bodies at the local and the national level on committees against sexual harassment at workplace, ethics committees of institutions and hospitals dealing with research or monitoring the ethical concerns in clinical trials. Faculty Members also undertake research studies in collaboration with other organizations. Thus, they contribute as proactive and concerned citizens of society, setting an example to the students of various citizenship roles that professional social work practitioners undertake in the field.

The various extension work undertaken by Faculty Members in the academic year 2017-2018 are enlisted below:

### **Dr. Lidwin Dias (In Charge Principal)**

#### *Contribution to corporate life of the Institution*

- Member of Internal Quality Assurance Cell
- Member of College Development Committee
- Member of Board of Studies in Social Work, Mumbai University

#### *Participation in Seminar and Conferences*

- Participated in the National conference, board meeting and annual general body meeting of the Xavier board of higher education in India on the theme 'current political and economic situation in India and its impact on higher education' at Don Bosco, Hyderabad on 9<sup>th</sup> and 10<sup>th</sup> Sept 2017

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- Participated in a one day workshop on Action Research at Nashik on 24<sup>th</sup> January 2018, organized by Abhivyakti Media for development

#### *Invited Lectures/ Chairing Sessions*

- Invited to give Inaugural talk on Research Methodology at a 10 day workshop on Research Methodology for PhD scholars at the Institute of Indian Culture, Mumbai on 20<sup>th</sup> November 2017
- Invited to give Inaugural talk on Drug addiction at a sensitization workshop on Drug Abuse and its ill effects for students of Anubhav Mumbai and BSW, organized in collaboration with National Institute of Social Defense, Ministry of Social Justice and Empowerment on 28<sup>th</sup> Feb 2018

#### *Membership in Professional Associations*

- Member of the Alumni Association of Nirmala Niketan
- Member of the BUCTO and MASWE

#### *Other contributions*

- Board Member and Vice President of the Xavier Board of Higher Education Catholic Institute Western Region
- Board Member of Community Development Initiative at Mira Road, Mumbai
- Board Member of Family Service Centre
- Board Member of NNI

#### *Publications*

- An article on Plight of elderly women in India in the proceedings of Multi-Disciplinary National Seminar on Recent trends in Social Sciences, Languages, Literature, Commerce, Science and Sports in India in 2017, ISBN-978-81-930943-3-4 organised by Council of Education's Night College of Arts and Commerce, Kolhapur

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- Perspectives in Social Work, Nirmala Niketan, Vol XXXII, No. 1-2 April & August, 2017, ISSN 0974-5114 ‘International Social Work, Post Modern bend and Neo- Liberal Turn: Trajectory of Social Work in the 21<sup>st</sup> Century’. and Elderly Women In India: challenges and interventions
  - Co editor of the book titled ‘Methodologies in Social Research’ Rawat Publications, Jaipur 2017
  - Chapter on “ Challenges to Social Work education in India” in a book ‘The challenges of Catholic education in India Perspectives’ edited by Janina Gomes, Claretian publication, Bangalore, 2017

***Mr. Elvis Thomas, Associate Professor***

*Contribution to Corporate Life of the Institution*

- Coordinator, Internal Quality Assurance Cell
- Convener, Examination and Attendance Committee
- Member, Syllabus Review Committee

*Member: Internal Quality Assurance Cell, Examination and Attendance Committee as Convenor, Library Committee.*

*Membership in Professional Associations*

- Member, Bombay Association of Trained Social Workers
- Member, Maharashtra Association Social Work Educators
- Member of the Alumni Association of Nirmala Niketan
- Member of the BUCTO and MASWE

*Asst. Editor: Perspectives in Social Work, College of Social Work, Nirmala Niketan.*

Visiting Lecturer at St. Xavier’s College. XIC.

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***Dr. Vaijanta Anand, Associate Professor***

*Panellist in the Symposium on "Future Economy – Challenges in Labour Market with Organizational Strategy Perspectives" by the ILRN organized on Saturday, 23<sup>rd</sup> September 2017 at Hotel Emerald, Juhu, Mumbai.*

*Member: Research Committee as Convenor*

*Contribution to Corporate Life of the Institution*

- Member, Internal Quality Assurance Cell
- Convener, Research Committee
- Member, Field Work Committee
- Member, Board of Studies in Social Work, Mumbai University

*Membership in Professional Associations*

- Member, Bombay Association of Trained Social Workers
- Member, Maharashtra Association Social Work Educators

***Dr. Anita Panot***

*Coordinator of Online Peace Education course in collaboration, Tokyo University, Peace and Conflict Studies*

*Faculty In charge: Short Term Courses, College of Social Work, Nirmala Niketan*

*Editorial Board Member: Perspectives in Social Work, College of Social Work, Nirmala Niketan.*

*Contribution to Corporate Life of the Institution*

- Faculty Representative, Local Management Committee
- Convener, Camp Committee

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- Convener, Alumni Committee
  - Coordinator, STP
  - Member, Provident Fund Committee
  - Member, Examination and Attendance Committee

*Membership in Professional Associations*

- Joint Secretary, Maharashtra Association of Trained Social Workers
- Member, Bombay Association of Trained Social Worker

***Dr Prabha Tirmare, Associate Professor***

*Invited as a guest by BPCL to talk on World Fuel Day on 11<sup>th</sup> August 2017*

*Invited at Y.B. Chavan to talk on Women Empowerment as part of International Women's Day celebration on 8<sup>th</sup> March 2017*

*Participated at the National Conference on 2nd & 3rd November, 2017 at Mumbai University, Kalina Campus on "Twenty-Five Years of 73rd and 74th Constitutional Amendments: Progress and Future Directions"*

*Conducted sessions with St. Xavier's College on Water for course in Communication for Development*

*Invited by Defense College to talk on Youth Inclusive Disaster Management.*

*Conducted session for CERI, Bangalore, in Women's Training programme on Women in Global and national Politics*

*Felicitated Best Practices in Local Politics at RSCD, Mumbai.*

*Awarded best teacher by Vidhyarthi Bharti, Mumbai for academic contributions.*

*Member: Field Work Committee as Convener*

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*Contribution to Corporate Life of the Institution*

- Coordinator, Field Work
- Convener, SC/ST Cell
- Convener, National Consultation on Corporate Social Responsibility

*Membership in Professional Associations*

- Member, Maharashtra Association Social Work Educators

***Dr Anita Machado, Associate Professor***

*Participated in the symposium on UGC Regulations API and Democratic Rights of the Stakeholders, 24<sup>th</sup> July 2017 at the University of Mumbai, Kalina.*

*Participated in the two-day Basic level intensive course on Application of Rational Emotive Behaviors Therapy Level 1 organized by Alt Mind shift in July 2017.*

*Participated in the seminar on Case history taking organized by De Sousa Foundation and Mind Mandala on 27<sup>th</sup> June 2017, Department of Psychiatry - Sion Hospital, Mumbai.*

*Participated in the one-day seminar on Mental Status Examination organized by Desousa Foundation and Mind Mandala on 30<sup>th</sup> June 2017, Department of Psychiatry - Sion Hospital, Mumbai*

*Participated in the seminar on Psycho Dynamics and Defence Mechanisms organized by Desousa Foundation and Mind Mandala on 12<sup>th</sup> July 2017, Department of Psychiatry - Sion Hospital, Mumbai.*

*Member: Internal Complaints Committee, Research Committee, International Exchange Committee, Perspectives in Social Work*

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*Contribution to Corporate Life of the Institution*

- Member, Research Committee
- Member, Field work Committee
- Member, Internal Complaints Committee
- Member, Student Exchange Program
- Member, Local Management Committee
- Member, BSW and MSW Syllabus Committee

*Other Contributions*

- Member of the Advisory and syllabus Review Committee, Family welfare Training & Research Centre
- External Examiner for Paper Correction and Viva Voce, Family welfare Training & Research Centre

***Ms Sonia H Rodrigues, Assistant Professor***

*Participated in the symposium on UGC Regulations API and Democratic Rights of the Stakeholders, 24<sup>th</sup> July 2017 at the University of Mumbai, Kalina.*

*Participated in the two-day Basic level intensive course on Application of Rational Emotive Behaviors Therapy Level 1 organized by Alt Mind shift in July 2017.*

*Participated in the seminar on Case history taking organized by De Sousa Foundation and Mind Mandala on 27<sup>th</sup> June 2017, Department of Psychiatry - Sion Hospital, Mumbai.*

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*Participated in the seminar on Psycho Dynamics and Defence Mechanisms organized by Desousa Foundation and Mind Mandala on 12<sup>th</sup> July 2017, Department of Psychiatry - Sion Hospital, Mumbai.*

*Participated in the session on Childhood Psychological disorders organized for the students in Collaboration with psychiatry Department Sion Hospital. Date of the Session August 1<sup>st</sup> 2018*

*Participated and coordinated the session on Adult Psychological disorders organized for the students in Collaboration with psychiatry Department Sion Hospital. Date of the Session August 8<sup>th</sup> 2018.*

*Participated in a symposium organized by Bio Medical Ethics Centre*

*Article on Gendered Dimensions of Caregiving in the context of HIV/AIDS, Perspectives in Social Work (Vol XXXI, No 1), ISSN 0974-5114 and Missing Children In india: Situation Analysis and implications for practice (Vol XXXII, No 2)*

*Coauthored a Chapter on Oral History, Methodologies in Social Research: Rawat Publications, ISSN 978-81316-0896-8, 2017*

*Chapter on “End of Life care”, in a book by Desouza Foundation.*

*Member: Women Development Cell, Anti Ragging Committee, Grievance Cell*

***Dr Renu Shah, Assistant Professor***

*Member: Women Development Cell as Convener, Anti Ragging Committee, Grievance Cell, Admission Committee*

*Contribution to Corporate Life of the Institution*

- Convener, Admission Committee
- Member, Term Paper
- Member, Grievance Redressal Cell

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*Membership in Professional Associations*

- Member, NAPWI
- Member, Association for Early Childhood Care
- Member, South Asian Society of Criminology and Victimology studies

***Ms. Meghna Vesvikar***

*Contribution to Corporate Life of the Institution*

- Member, Camp Committee
- Member, Orientation Committee
- Member, Editorial Board- *Perspectives in Social Work*

*Invited as a speaker on “The Indian Education System’ at Bharat Connect (CSR Orientation Program at BPCL).*

*Invited to conduct a training session on Documentation and Case Reporting at MESCO.*

*Invited to speak on “The Indian Education System’ at Symbiosis School of Liberal Arts, Pune.*

*Invited to be member of SCOPE Advisory Board, Symbiosis International University, Pune.*

*Paper presentation: Analyzing Hinduism in the Light of Cow Vigilantism at the National Conference on Religion and Civil Society at Loyola College, Chennai on 28<sup>th</sup>-29<sup>th</sup> November 2017.*

*Attended a half day workshop by Dr. Cynthia Lewis on Classroom Observational/ Ethnographic Research organized by St. Xavier’s Institute of Education and The US Consulate General, Mumbai on 2<sup>nd</sup> February, 2018.*

*Co-authored an article on Honor Killing in Indi with Malvika Agarwal for Perspectives in Social Work, Vol. 31, No. 1, April 2016.*

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*Review of the book “Alternative Discourses in Asian Social Sciences: Responses to Eurocentrism” by Syed Farid Alatas for Perspectives in SW, Vol. 31, No. 2, August 2016.*

*Membership in Professional Associations*

- Member, Bombay Association of Trained Social Workers

***Ms Roshini Alphonso, Assistant Professor***

*Contribution to Corporate Life of the Institution*

- Coordinator, Short Term Programmes Unit
- Member, Examination and Attendance Committee
- Member, Special Cell for SC/ST

*Director of SPANDAN Field Action Project from June 2017 of College of Social Work, Nirmala Niketan.*

*Participated in National Symposium on Child Rights organized by Ecumenical Council Bangalore on 17th and 18th August 2017*

*Participated in ICSSR sponsored Workshop on SPSS held on 26th, 27th & 28th March 2018.*

*Contributed in preparing the syllabus and Coordinating the paper on Water, Governance and Development. A course Initiated in Collaboration with UNESCO.*

*Contributed in preparing the Report of National Conference on Child Protection and Education.*

*Chapter on ‘Migration and Slavery among Kathkari Nomads in Maharashtra: A Stumbling Block towards Optimum Human Development’ in the book (Chapter 13) titled Human Development and Sustainability: Challenges and Strategies, 2017 published by by Asok Kumar Sarkar (Author) ISBN-10: 8126923075, ISBN-13:*

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978-8126923076. Available at Amazon link <http://www.amazon.in/Human-Development-Sustainability-Challenges-Strategies/dp/8126923075/ref>.

*Organised RIP (Rural Immersion Programme) for MSW II students who opted to study tribal rural and Urban development. It was a three-day educational tour to Talasari Palghar Dist.*

*Invited as an Examiner for Viva Voce for students of PG diploma in Health management by Family Welfare Training and Research Centre Mumbai (autonomous Institute under Government of India).*

*Invited as resource person to conduct strategic planning workshop for the staff and Community leaders of Nirmala Institute Chum Community Center, Mumbai.*

***Dr. Ronald Yesudhas, Assistant Professor***

*Contribution to Corporate Life of the Institution*

- Faculty In-Charge, Extension Centre
- Project Director, Anubhav Mumbai (Field Action Project)
- Member, Counselling and Job Placement Cell
- Member, Students Council and Inter House Students Committee
- Member, CSR Cell
- Member, DSW, BSW, and MSW Curriculum Development Committees
- *Designed PG diploma program in CSR program*
- *Co-designed with Dr. Lidwin Dias and taught the Certificate Program in Management of Non-Profit Organisations*
- *Designed innovative educational experiential learning workshops for grassroots workers through recognition of prior learning, making social work training available for adult learners with 3<sup>rd</sup> standard level qualification*

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*As Director of Anubhav Mumbai Project:*

- *Lead the project and introduced new aspects such as local campaign building to make it more appealing to young participants*
- *Designed appreciation programs in constitutional values, youth civic engagement, and youth leadership*

*As researcher:*

*Published an Edited book titled “Methodologies in Social Research” with Dr. Lidwin Dias and Dr. Laavanaya PV*

*Participation in the corporate life:*

*Member: Curriculum development committee for Post Graduate Diploma in Water and Interreligious Dialogue Member, Job Placement Cell, , Field Work Committee, Computer Centre*

*Membership in professional bodies:*

- *Affiliate, International Society for Third Sector Research*
- *Member, Indian Society for Studies in Cooperation*
- *Member, Bombay Association of Trained Social Workers*

***Dr Kalyani Talvelkar, Assistant Professor***

*Contribution to Corporate Life of the Institution*

- *Convener, Students Committee*
- *Member, Research Committee*
- *Member, Grievance Committee*
- *Member, Alumni Committee*

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*Participated in Three-day workshop on 'Data Analytics using SPSS' Research Unit, College of Social Work organized from Monday March 26<sup>th</sup>, to Wednesday March 28<sup>th</sup> 2018.*

*Authored a chapter titled 'Participatory Research' (pp. 97 – 108) in the book titled "Methodologies in Social Research' Edited by Yesudas, R., Dias, L., & Lavanya P.V. Jaipur, India: Rawat Publications*

*Conducted session on Session on 'Understanding Disability and its Impact' at the Xavier Institute of Communications (Students of 'Communication for Development' course) on Friday August 10<sup>th</sup>, and Saturday August 11<sup>th</sup>, 2018*

*Life Membership Bombay Association of Trained Social Workers*

*Coordinator of the course in Advanced Social Research Methodology, a post-graduate part time course run by the College of Social Work, Nirmala Niketan*

*Invited as a Research viva examiner of a M. Phil. Student by Tata Institute of Social Science*

*Member of the Curriculum Development Committee of BOSS course run by Resource and Support Centre for Development*

*Faculty Coordinator, Rotaract Club.*

*Member: Student Council (Convenor), Research Committee*

***Dr Smita Bamidi, Assistant Professor.***

*Contribution to Corporate Life of the Institution*

- Member, Gender Cell
- Member, Library Committee
- Member, Admission Committee

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*Participated in Staff development Programme on Micro teaching Organized by the College of Social Work, Nirmala Niketan, Mumbai on December, 2017*

*Invited as Expert for Curriculum Review workshop for the Diplomas in Gerontology, Counseling & Youth Development and Social Change Organized by the Centre for Lifelong Learning on the 6th and 7th of April, 2017.*

*Presented a Paper on Creating Independence: Active Ageing among Older Persons at the Annual General Body Meeting organized by Bombay Archdiocese Senior Citizen Association (BASCA) on April 4<sup>th</sup> 2017.*

*Submitted two Lessons - Grief counselling and Counselling for Marital Problems for the MOOCS Online courses*

*Submitted a Research article titled 'Family Strengths of Elderly in India' as the Sole Author for its publication in the Indian Journal of Social Work- Special Issue (2017-2018)*

*Invited to take Lectures on Unit 1 and 3 of Disaster Management subject at the Rajiv Gandhi Institute of Contemporary Studies, University of Mumbai on February 1 and 2, 2018.*

*Member: Linrary, Orientation, Student Council, Admission*

***Dr Saman Afroz***

*Contribution to Corporate Life of the Institution*

- Member, Orientation Committee
- Member, Examination and Attendance Committee
- Member, Editorial Board- Perspectives in Social Work

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*Completed four Modules on Public Health and Social Work for EPG Pathshala, June 2017.*

*Book Review on “A Doctor to defend- The Binayak Sen Story” in Perspectives in Social Work, Vol. 31, no. 2, August 2016.*

Perspectives in Social Work, Nirmala Niketan, Vol XXXII, No. 1 April 2017, ISSN 0974-5114 “Family Change and its impact on Women’s Health- A Comparative Study of Women in Dual Earner and Single Earner Families.

*Member: Special Cell for SC/ST Cell, Examination Committee*

***Ms Anjana Parmar***

*Contribution to Corporate Life of the Institution*

- Member, Job placement committee
- Member, CSR Confluence Committee
- Member, Students Council Committee
- Member, Alumni Association

*Participated and Presented a Paper at the State level workshop on “Issues of single women” Organized by IQAC, CWDC of R. J. College, Ghatkopar in Collaboration with Maharashtra State Commission for Women (MSCW) held on 28<sup>th</sup> September 2018*

*Participated in a 10-day course in Research Methodology in Sociology from November 20 to 29<sup>th</sup> 2017. The programme is supported by Indian Council of Social Science Research, Government of India Course organized by Indian Institute of Culture.*

*Member: Attendance and Orientation Committee*



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***Mr Albin Thomas***

*Participated in a 10-day course in Research Methodology in Sociology from November 20 to 29<sup>th</sup> 2017. The programme is supported by Indian Council of Social Science Research, Government of India Course organized by Indian Institute of Culture*

*Faculty Coordinator for students' magazine*

*Member: Admission Committee, Students Council*

***Ms Pallavi Xalxo***

*Co-facilitated with Dr. Mansi Bawdekar, workshop on Data Analytics using Statistical Package for Social Sciences (SPSS) sponsored by Indian Centre for Social Science Research, 26<sup>th</sup>-27<sup>th</sup> March 2018.*

*Visiting Faculty for the course on "Research Methodology" for the, Short Term Course on Advanced Research Methodology.*

*Member: Women Development Cell*

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## **GOVERNANCE AND LEADERSHIP**

*Democratic values permeate all decision-making processes of the College.*

### ***Internal Quality Assurance Cell***

The College has an Internal Quality Assurance Cell (IQAC) that oversees the quality of the academic programmes and takes important decisions on aspects of the College functioning. The IQAC ensures smooth functioning of the College units and the compliance of all statutory committees as per prescribed norms. The IQAC was established in 2004. The IQAC meets and decides the nature of programs in consonance with the vision and mission of the College. It also looks at the syllabus in relation to its continuing social relevance. The IQAC takes important decisions on various matters of the College: infrastructure development; short term courses; raising funds for projects, extension work and educational loans for students; starting international collaborations and signing MoU for the same,

The IQAC policies in relation to quality assurance in the College is carried out through the various committees that look after the academic functioning of the College.

### ***Management***

The Management supports the College decisions and facilitates up gradation of technology and infrastructure whenever needed. It involves the IQAC and external members in the development of the perspective plan of the College. The College is a grant-in-aid institution receiving grant from government, however the management endeavors to raise funds for the infrastructural development, educational assistance of students, for support to Field Action projects, organizing staff development programmes, appointment of Field Instructors and several other expenses of the College not funded by government sources.

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### ***College Development Committee (CDC)***

This academic year the Local Managing Committee was dissolved as per the provisions of the New Maharashtra University Act, 2016 and was replaced by the statutory body called the College Development Committee. The members of the College Development Committee included: Dr. Maggie Alessu, President, Nirmala Niketan Institute, Chairperson, College Development Committee; Dr. Lidwin Dias, Principal, College of Social Work, Nirmala Niketan; Dr. Gracy Fernandes, Invitee, Representative, Nirmala Niketan, Institute; Ms. Gracie Joseph, Management representative; Rev. Fr. Dr. S.M Michael; Rev. Fr. Roy Pereira, Vice Principal, St Xavier's College, Mr. Freddy Martis, CSR Representative, Ms. Fariday Lambay, NGO Representative, Mr Elvis Thomas, Dr. Anitha Panot, Dr .Anitha Machado, Ms. Sonia H Rodrigues(Faculty Member (s), College of Social Work, Nirmala Niketan, Member, College Development Cell, and Mr Pravin Gavali, Librarian, College of Social Work, Nirmala Niketan.

The role and responsibility of the College Development Cell is to: (a) prepare an overall comprehensive development plan of the College regarding, academic, administrative and infrastructural growth, and to enable the College to foster excellence in curricular, co-curricular and extra-curricular activities; (b) decide about the overall teaching programmes or annual calendar of the College;(c) recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts ;(d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement; (e) make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college; (f) make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;(g) make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process; (h) make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college; (i) prepare the annual financial estimates (budget) and financial statements of the college

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or institution and recommend the same to the management for approval; (j) formulate proposals of new expenditure not provided for in the annual financial estimates (budget);(k) make recommendations regarding the students' and employees' welfare activities in the college or institution; (l) discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations; (m) frame suitable admissions procedure for different programmes by following the statutory norms;(n) plan major annual events in the college, such as annual day, sports events, cultural events, etc. ;(o) recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;(p) consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.; (q) recommend the distribution of different prizes, medals and awards to the students.; (r) prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university; (s) perform such other duties and exercise such other powers as may be entrusted by the management and the university.

The College Development Committee met thrice this year on October 11<sup>th</sup> 2017, 11<sup>th</sup> January 2018, and March 5<sup>th</sup> 2018. The major aspects discussed during the CDC meeting included the launch of various new short-term courses started by the College of Social Work in this academic year, presentation of the syllabus of syllabus on the Intensive Course on Psychotherapy and Two Years Self-financing Course "M.A. in Development Practice"., installation of the Rotaract Club, forthcoming national conferences in collaboration with National Institute of Social Defence, An Autonomous Body of Ministry of Social Justice & Empowerment, Government of India, Faculty approvals Financial Issues concerning the College and so on.

### ***Committees***

The policies of the College are thus a convergence of ideas articulated at all the above-mentioned forum and get implemented through the various academic and administrative committees of the College. The day to day functioning of the College

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is managed effectively through various committees comprised of teaching, non-teaching staff members and students. Some of the committees mentioned above, namely those related to admission, examination, attendance, purchase, library, and journal. These committees work in consultation with the Principal and formulate policies based on the feedback received from students, staff and other key stakeholders of the College.

***The LIC Visit.***

The College is exploring and studying the idea of attaining autonomy. Though it is aware of the benefits of such a move, the College is seized of the possible risks involved in taking the step. The changing student profile, the complete stoppage of non-salary grants from the State, the embargo on creating new grant-in-aid posts and on appointing permanent staff on existing posts, and above all, being a single faculty college with limited resources are some of the obstacles that the College is aware of. However, as the College is aware of the need to reinvent itself and adapt to the new market forces while holding on to its primary *raison d'être*, it is inviting people from different spheres to explore the idea of future development and autonomy more intensively.

On Monday 12<sup>th</sup> February 2018, the Local Inquiry Committee visited the college. An exhibition on various milestones and programmes were put up by the College for the Team.

**Library facility:**

Details of the Library are as follows:

*Readers and use of Library:*

Number of books lent to students and faculty were 9819. The total number of users' statistics, (those who have accessed the library facilities in the course of the year) was 15600.

<i>Books</i>		
<i>Total No. of books as on 18/04/2018</i>		24702
<i>Total No. of books added to the library (from April 2017-till date)</i>		755
<i>Purchased</i>		397
<i>Donation</i>		358
<i>English books</i>	408	
<i>Marathi books</i>	311	
<i>Hindi books</i>	36	
<i>Periodicals</i>		
<i>Total</i>		62
<i>Subscribed</i>	58	
<i>National</i>	52	
<i>International</i>	04	
<i>Donated</i>	06	
<i>Article Indexing</i>		
<i>Total</i>		1561
<i>Newspapers</i>		08
<i>Marathi</i>	03	
<i>English</i>	05	
<i>Magazines/UPSC&amp;MPSC</i>		04
<i>Bound Journals</i>		66
<i>Special Reports</i>		69
<i>Conference Papers</i>		01
<i>UPSC/MPSC Books</i>		02

<i>Finance/expenditure</i>		
<i>On Books</i>		140395
<i>On Journals</i>		92394
<i>On News Papers &amp; Magazines</i>		18004
<i>On Pest Control</i>		-
<i>On Racks</i>		31000
<i>On Journal display Repairs</i>		-
<i>On Binding</i>		15500
<i>On Stationary</i>		578
<b>Total</b>		<b>297871</b>

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**Computer Centre:**

The computer centre has thirty computers with windows 7, windows 8.1, windows 10, Microsoft Office 2013, 2 laser printers, one scanner one big LED Screen with windows functionality. Each machine is equipped with DVD ROM and a USB Port. Each machine is equipped with Internet facility. The Centre also has MTNL Broad band and Hathway connections which supplies internet to computers each and every computer in the college. The computer lab is equipped with Wi-Fi facility. For security purpose Dell SonicWALL (firewall) system enable with Worry Free Business Security solution (Antivirus) with each system.

The aim of Computer Centre is to equip students with skills and knowledge in the area of information technology to enhance their performance in their professional practice in today's technology driven world. This year sixty students from the Bachelor of Social Work, Semester

Courses conducted at the computer centre are: *Advance Ms-Office; HTML Language, Basic requirement of Internet, Concept of Firewall and Computer Virus, Movie Maker, SPSS workshop for students of Master in Social Work, Semester III pursuing research.*

**Audio- Visual Unit**

There is an increase in the use of laptops and LCD projectors for classroom presentations. The A.V Unit now has 856 CDs/DVDs films which are classified under Child, Movies, Women, Communal Harmony, Health, Environment, Education, Management, Right to Information, Media and Development and General Documentation. These programmes were used around 196 times by the teachers and the students. The A.V Unit has made important contributions during several college programmes such as the College Annual day celebrations, Dorothy Baker's Chair lecture, Krantiveer Savitribai Phule Lecture Series, Valedictory function, Farewell, Sports day and other fundraising and outreach events. Contributions by the AU Unit staff include preparing appropriate banners and posters, as well as

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making arrangements for photography and audiovisual equipment. The Unit extended its services to the College for copy printing, photo copying and formatting and layout of annual reports, the journal of '*Perspectives in Social work*' and other important documents.

### **VALEDICTORY AND DEGREE DISTRIBUTION**

The Valedictory and *Degree Distribution* ceremony was held on Thursday March 22<sup>nd</sup> 2018. It was an honour to have with us Professor Dr. Dolly Sunny, Department of Economics, University of Mumbai and Hon. Director, Western Regional Centre, Indian Council for Social Science Research, Western Region was the Chief Guest at the Valedictory Function.

The award distribution ceremony has always been an important part of the Valedictory where students are felicitated for the efforts in striving for academic excellence.



**The Awardees for the year 2017-2018:**

Sr. No	AWARD	AWARDEE
1.	DR. DOROTHY BAKER AWARD For securing First Rank at the MSW II	Beena Mathew
2.	DR. DOROTHY BAKER AWARD For securing Second Rank at the MSW II	John Mendonca
3.	DR. DOROTHY BAKER AWARD For securing Second Rank at the BSW III	Daniel Mendonca
4.	Ms. MARIA PAIVA COUCEIRO AWARD For securing First Rank at the MSW II	Beena Mathew
5.	Dr. Ms. HAZEL D'LIMA AWARD For securing highest marks in Term Paper at the MSW II	John Mendonca
6.	Mrs. KALINDI MUZUMDAR AWARD For securing highest marks in Research Project at the MSW II	Beena Mathew
7.	ANNIE SARAIYA GOLD MEDAL INSTITUTED AT MUMBAI UNIVERSITY For securing First Rank at the BSW III	Shruti Ravi
8.	Mr. & Mrs. MUKADAM AWARD For securing First Rank at the MSW I	Avani Mevada
9.	Mr. & Mrs. MUKADAM AWARD For securing First Rank at the BSW III	Shruti Ravi
10.	NILIMA MEHTA & FAMILY AWARD For securing highest marks in Human Behavior & Sociology at the MSW I	Avani Mevada
11.	NILIMA MEHTA & FAMILY AWARD For securing highest marks in Human Behavior at the BSW III	Shruti Ravi

Sr. No	AWARD	AWARDEE
12.	THE MAGDELENE JOSEPH MEMORIAL AWARD For securing first rank in Field work at the BSW Part I, II and III	Sana Patel Mariam Doreen Asmita Jadhav
13.	THE TRESSIE ARANHA MEMORIAL AWARDS For securing First rank in Field work at the MSW Part I and II	Sarah Husain Beena Mathew
14.	BHAVANI SHASTRI MEMORIAL AWARD For securing first rank at the BSW I	Sana Patel
15.	NARU TATYA MEMORIAL AWARDS For securing first rank in Field work at the BSW Part I, II and III	Sana Patel Mariam Doreen Asmita Jadhav
16.	NARU TATYA MEMORIAL AWARDS For securing First rank in Field work at the MSW Part I and II	Sarah Husain Beena Mathew
17.	MS. HYCINTHA GONSALVES AWARD For securing First Rank at MSW II	Beena Mathew
18.	DR. JALINDER ADSULE AWARD For Securing highest marks in Community Organisation at MSW I	Sharvari Pawar

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**College Staff: 2017-2018**

**Teaching Staff**

1. Dr. Lidwin Dias (In-charge Principal)
2. Mr. Elvis Thomas
3. Dr. Prabha Tirmare
4. Dr. Vaijayanta Anand
5. Dr. Anita Panot
6. Ms. Tejaswini Uzgare (till July-2017)
7. Dr. Ronald Yesudhas (Project Director, Anubhav Mumbai)
8. Ms. Sonia C Rodrigues
9. Dr. Anita Machado
10. Ms. Purvi Vora
11. Dr. Renu Shah
12. Ms. Meghna Vesvikar
13. Ms. Roshni Alphanso
14. Dr. Kalyani Talvelkar
15. Dr. Saman Afroz
16. Dr. Smita Bammidi
17. Mr. Sibi George
18. Ms. Anjana Parmar
19. Ms. Laavanya
20. Mr. Albin Thomas
21. Ms. Pallavi Xalxo

**Administrative Staff**

1. Ms. Gracie Joseph (Chief Administrator) (till Nov-2017)
2. Ms. Sabeena Gonsalves (Administrator)
3. Mr. Peter Fernandes (Assistant Administrator)

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4. Ms. Shweta Malvankar (Office Superintendent)
  5. Ms. Clera Gonsalves (P.R.O) (till May-2018)
  6. Ms. Alka D'Britto (Clerk-Cum-Typist)
  7. Mr. John Fernandes (Senior Clerk)
  8. Ms. Jovan Fernandes (Clerk-Cum-Typist) (till Jan-2018)
  9. Ms. Lydia Naronha (Clerk-Cum-Typist)

**Accounts Section**

1. Ms. Greta Lopes (Accountant)
2. Ms. Pratima Badve (Accounts Clerk)
3. Ms. Manasi Sawant (Accounts Clerk)

**Support Staff**

1. Ms. Sandhya Wankhede
2. Mr. Wilson Fernandes
3. Mr. Appa Sule
4. Mr. Ramdas Ramswarup
5. Mr. Jamuna Prasad Pandey
6. Ms. Vaishali Pathare (till
7. Mr. Wilfred D'Souza
8. Mr. Mahendra Pal

**Library**

1. Mr. Pravin Gavli (Librarian)
2. Ms. Sulbha Kulkarni (Library Assistant)
3. Mr. Pralhad Ade (Library Assistant)
4. Ms. Maya Barsing (Library Clerk)
5. Mr. Ashok Taralkar (Support Staff)
6. Mr. Bhagwan Vanjare (Support Staff) (till April-2017)
7. Mr. Santosh Phadke (Support Staff)

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### **Audio-Visual Unit**

1. Mr. Mukund Modak (Incharge of A.V.Unit/Officer)
2. Mr. Abhay Karande (Support Staff) (till Nov-2017)
3. Mr. Vishal Koli (Support Staff)

### **Computer Lab**

1. Ms. Shimi Vargese ( Computer Instructor) (till Oct-2017)
2. Mr. Priyadarshan Naik (Computer Instructor)
3. Mr. Santosh Jagtap (Support Staff)

### **Research Unit**

#### **Core Staff**

1. Dr. Manasi Bawdekar (Associate Director)
2. Ms. Vrinda Kulkarni (Senior Research Assistant)
3. Ms. Reshma Pereira (Accounts Clerk)
4. Ms. Maryam Agarbattiwala (Ad hoc Research Assistant)

### **Short Term Course**

1. Mr. Virochan Raote (Administrator & Co-ordinator of Short Term Courses)
2. Ms. Swati Karekar (Secretarial Assistant)
3. Mr. Vilas Sawant (Support Staff)

### **Counselor & Job Placement Officer**

1. Ms. Irawati Mahajan

### **Field Instructors**

1. Ms. Sneha Khandekar
2. Ms. Anjali Gokarn
3. Ms. Tejaswini Uzgare

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**Visiting Faculty**

1. Dr. Nilima Mehta
2. Ms. M.V. Gusain
3. Ms. Mahrukh Adenwala
4. Ms. Sangeeta Basrur
5. Dr. Nigel Barrett

**Asha Kiran Hostel**

1. Ms. Irene Abreu (Hostel Warden)
2. Ms. Sandra Cutinho (Asst. Hostel Warden)
3. Ms. Mary (Support Staff)
4. Ms. Raja (Support Staff)
5. Mr. Samuel (Support Staff)

**College Extention Centre**

1. Ms. Nilima Rodrigues (Co-ordinator)
2. Ms. Rekha Wankhede (Programme coordinator)
3. Ms. Silveia Chettiar (Accountant Cum Secretary)
4. Ms. Swati Rane (Youth Facilitator)
5. Mr. Sandesh Lalge (Youth Facilitator)
6. Mr. Shankar Suryawanshi (Support Staff)
7. Ms. Birja Walmiki (Support Staff)

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**BENEFACTORS**

1. Freny Gandhi
2. Ministry of Social Welfare, Government of Maharashtra
3. P. Raj Luthra Family
4. SIEMENS Limited, India
5. Youth for Unity & Voluntary Action
6. Bajaj Electricals Foundation
7. ICSSR
8. Basilica of Our Lady of the Mount
9. National Institute of Social Defence
10. MSW 2014-16 Batch
11. St. Michael's Church
12. Sapours Technologies Pvt.Ltd.
13. Bassein Catholic Co-op Bank

**NIRMALA NIKETAN INSTITUTE, MUMBAI**  
**COLLEGE OF SOCIAL WORK**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2018**

<u>EXPENDITURE</u>		<u>INCOME</u>	
To Audit Fees	60,640.00	By Salary Grant	2,31,08,433.00
To Professional Fees	2,000.00	By Gain on redemption of Mutual Funds	44,590.33
To Salaries	2,25,91,475.00	By <u>Fees</u> :	
To Air Conditioner AMC	32,899.00	Tuition	3,11,500.00
To Advertisements & Publicity	9,726.00	Admission Processing	55,000.00
To Bank Charges	8,122.15	Alumni Association	6,550.00
To Conveyance and Travelling	22,147.00	Ashwamedh/Inradhanu	5,544.00
To Cleaning Material	9,515.60	Computer Practical's	2,70,000.00
To Electricity charges	2,18,780.00	E charges	4,620.00
To Exchange Programme Expenses	4,406.00	E Suvidha	11,550.00
To GST Penalty	3,006.00	Examination	6,43,620.00
To GST Expenses	2,440.14	Extra Curricular Activities	58,000.00
To GST Interest	176.62	Group Insurance	11,000.00
To Internet Charges	16,735.00	Gymkhana	92,800.00
To Honorarium	16,500.00	I.D. & Library Card	13,750.00
To Insurance	3,644.00	Study Tour/Rural Camp	13,13,620.00
To Accidental Insurance premium	15,222.00	Magazine	23,100.00
To NSS Expenses	640.00	Skill Laboratory	3,87,000.00
To Website Hosting Charges	70,800.00	Sports & Cultural Fees	6,930.00
To Postage & Courier	3,816.20	Students Project Seminar	76,400.00
To Printing & Stationery	1,11,120.60	Students Welfare	27,500.00
To Rent	31,764.00	University Fees - Exam .	
To Repairs and Maintenance Electric Fittings	33,072.33	Convocation verification	14,670.00
To Repairs and Maintenance Library Software	26,738.00	University Fees Migration	6,898.00
To Repairs and Maintenance Equipment	66,080.40	University Eligibility Fees	20,860.00
To Repairs and Maintenance Furniture	28,693.28	Water & Sustainability Fees	11,917.08
To Repairs and Maintenance General	38,034.59	Utility	1,15,500.00
To AMC of Telephone	42,200.00	Disaster Relief Fund	2,760.00
To AMC of Water Filter	8,490.00	Vice Chancellor	5,500.00
To Seminars and Meetings	10,781.00	Additional Exam	90,075.00
To Staff Development	32,055.00	Enrolment	48,750.00
To Subscription Newspaper & Magazine	23,581.00		36,35,414.08
To Subscription Periodical & Journals	1,18,410.24	Add : Fees recovered	
To Subscription Membership Fees	37,000.00	from Scholarship	3,16,914.00
To Sundry Expenses	19,407.00		39,52,328.08
To Telephone Charges	1,27,802.00	By Fines	7,450.00
To Uniform Expenditure	8,602.00	By Development Fund Fees	2,51,200.00
To Vehicle Expense	13,230.00		
To Washing Allowance	3,900.00		
To Excess Service Tax paid	6,600.69		
To Tution Fees Remitted to University	62,720.00		
	2,39,42,972.84		2,73,64,001.41
Total Rupees C/fd.		Total Rupees C/fd.	



**NIRMALA NIKETAN INSTITUTE, MUMBAI**  
**COLLEGE OF SOCIAL WORK**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2018**

<u>EXPENDITURE</u>	<u>INCOME</u>
Total Rupees B/fd. 2,39,42,972.84	Total Rupees B/fd. 2,73,64,001.41
To <u>Fees Expenses :</u>	By <u>Interest:</u>
Admission Processing 7,116.00	Saving Bank 1,34,210.74
Affiliation Fees 2,000.00	Investments 37,505.00
Affiliation Fees - PHd 45,000.00	Apollinaris & Iris Fund 19,200.00
I Card 8,798.00	Staff Welfare Corpus Fund 60,562.00
Industrial / Field Agency Visit 72,483.00	Bhavani Shastri Memorial
Study Tour/Rural Camp 12,50,279.00	Scholarship Fund 9,207.00
Extra Curricular Activities 43,399.00	Mr. & Mrs. Mukadam
Students Project Seminar 7,280.00	Scholarship Fund 2,093.00
Students Welfare 1,087.00	Tressie Aranha
University Registration Fees 44,550.00	Scholarship Fund 2,092.00
University Disaster Relief Fund 320.00	Mr. Tom Noonan Fund 2,092.00
University E charges 320.00	College Festival Fund 5,030.30
University Enrolment 29,400.00	<u>2,71,992.04</u>
University E - Suvidha Expenses 1,600.00	By Donation Received 10,000.00
University Group Insurance 8,832.00	By Sundry Income 19,354.00
University Gymkhana 1,168.00	By National Seminar on Child Rights (net) 86,030.00
University Sports & Cultural Fees 20,539.00	By W.D.C. Programme 18,000.00
University Vice Chancellor Fund 640.00	By Social Entrepreneurship Course 13,000.00
University Examination 4,71,304.00	By Exchange Programme Income 60,000.00
Examination 35,476.00	By Admission Cancellation 19,475.00
University Eligibility Fees 8,500.00	By Admission Application Form Fees 2,15,025.00
Book Binding charges 31,888.00	By Transfer Certificate 2,270.00
College Day Expenses 62,498.00	By Transcript Fees 17,050.00
Valedictory Expenses 8,805.00	By Library Fund 82,737.00
Computer Practical's 2,13,175.00	By University Revaluation Fees 4,830.00
Skill Laboratory 1,58,012.00	By National Institute of Social
Field Instructor Honorarium 6,000.00	Defense - Drug Abuse 38,472.00
<u>25,40,469.00</u>	By University Oration Series 10,000.00
To Computer Lab & Net Campus Expenses 11,650.00	By Data Analytic using SPSS Worksop -
To National Institute of Social Defense - Drug Abuse 48,090.20	Registration Fees 37,290.00
To ICSSR Grant Salary 3,32,465.00	By Resource and Support Centre for
To Data Analytic using SPSS Worksop - Expenses 1,07,062.00	Development 25,000.00
To WDC Programme Expenses 30,174.00	By Sale of Scrap 5,000.00
	By ICSSR Grant Salary 4,71,370.00
	By Surplus of Short Term Courses 3,88,925.24
	By Income of Distance Education unit-IGNOU 623.98
	By Transferred from Capital Assets Fund
	to the extent of Depreciation on UGC
	Grant Assets :Current Year 1,54,177.00
Total Rupees C/fd. 2,70,12,883.04	Total Rupees C/fd. 2,93,14,622.67

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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2018

Total Rupees B/fd.	2,70,12,883.04	Total Rupees B/fd.	2,93,14,622.67
To Depreciation	3,83,299.00		
To <u>Amount transferred to Funds :</u>			
Bhavani Shastri Memorial Scholarship Fund	9,207.00		
Mr. & Mrs. Mukadam Scholarship Fund	2,093.00		
Development Fund	2,51,200.00		
Tressie Aranha Scholarship Fund	2,092.00		
Mr. Tom Noonan Fund	2,092.00		
Apollinaris & Iris Fund	19,200.00		
College Festival Fund	5,030.30		
Tech Mahindra Foundation (STC)	94,489.00	3,85,403.30	
	<u>15,33,037.33</u>		
To Surplus carried over to Balance Sheet			
	<u>2,93,14,622.67</u>	TOTAL RUPEES	<u>2,93,14,622.67</u>

As per our report of even date annexed

For CHHOTALAL H. SHAH & CO.

Chartered Accountants

F.R.N. 101828W

PARTNER

IN-CHARGE PRINCIPAL  
Dr. Lidwin Dias

Place : Mumbai,

Date :

Comp : AT

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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

RECEIPTS

To	<u>Balance as on 01.04.2017 :</u>		
	In Savings Account with :		
	Syndicate Bank		
	Account No. 31218	5,36,429.17	
	Account No. 12455	9,14,128.94	
	State Bank of India		
	Account No. 4716	1,99,663.02	
	Central Bank of India		
	Account No. 3094745147	5,31,997.00	
	In Fixed Deposits with:		
	Syndicate Bank	75,000.00	
	D.H.F.C.	8,85,000.00	
	H.D.F.C	<u>6,85,000.00</u>	
	Cash on Hand	3,546.00	38,30,764.13
To	<u>Interest:</u>		
	Saving Bank	1,34,210.74	
	Investments	37,505.00	
	Apollinaris & Iris Fund	19,200.00	
	Staff Welfare Corpus Fund	60,562.00	
	Bhavani Shastri Memorial Scholarship Fund	9,207.00	
	Mr. & Mrs. Mukadam Scholarship Fund	2,093.00	
	Tressie Aranha Scholarship Fund	2,092.00	
	Mr. Tom Noonan Fund	2,092.00	
	College Festival Fund	<u>5,030.30</u>	2,71,992.04
To	Salary Grant		2,31,08,433.00
To	Gain on redemption of Mutual Funds		44,590.33
To	Donation Received		10,000.00
To	Sundry Income		19,354.00
To	WDC Advertisement Income		18,000.00
To	<u>National Seminar on Child Rights :</u>		
	Received during the year	89,900.00	
	Less : Spend during the year	<u>3,870.00</u>	86,030.00
To	Social Entrepreneurship Course		13,000.00
To	Exchange Programme Income		60,000.00
			<hr/>
	Total Rupees C/fd.		2,74,62,163.50

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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

PAYMENTS

		60,640.00
By	Audit Fees	
By	Professional Fees	2,000.00
By	Salaries	2,25,91,475.00
By	Air Conditioner AMC	32,899.00
By	Advertisements & Publicity	9,726.00
By	Bank Charges	8,122.15
By	Conveyance and Travelling	22,147.00
By	Cleaning Material	9,515.60
By	Electricity charges	2,18,780.00
By	Exchange Programme Expenses	4,406.00
By	GST Penalty	3,006.00
By	GST Expenses	2,440.14
By	GST Interest	176.62
By	Internet Charges	16,735.00
By	Honorarium	16,500.00
By	Insurance	3,644.00
By	Accidental Insurance premium	15,222.00
By	NSS Expenses	640.00
By	Website Hosting Charges	70,800.00
By	Postage & Courier	3,816.20
By	Printing & Stationery	1,11,120.60
By	Rent	31,764.00
By	Repairs and Maintenance Electric Fittings	33,072.33
By	Repairs and Maintenance Library Software	26,738.00
By	Repairs and Maintenance Equipment	66,080.40
By	Repairs and Maintenance Furniture	28,693.28
By	Repairs and Maintenance General	38,034.59
By	AMC of Telephone	42,200.00
By	AMC of Water Filter	8,490.00
By	Seminars and Meetings	10,781.00
By	Staff Development	32,055.00
By	Subscription Newspaper & Magazine	23,581.00
By	Subscription Periodical & Journals	1,18,410.24
By	Subscription Membership Fees	37,000.00
By	Sundry Expenses	19,407.00
By	Telephone Charges	1,27,802.00
By	Uniform Expenditure	8,602.00
By	Vehicle Expense	13,230.00
By	Washing Allowance	3,900.00
By	Excess Service Tax paid	6,600.69
By	<u>Fees Remitted to University</u>	
	University Tuition Fee	<u>62,720.00</u>
	Total Rupees C/d.	<u>2,39,42,972.84</u>

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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

RECEIPTS

	Total Rupees B/fd.	2,74,62,163.50	
To	<u>Fees:</u>		
	Tuition	3,11,500.00	
	Admission Processing	55,000.00	
	Alumni Association	6,550.00	
	Ashwamedh/Indradhanu	5,544.00	
	Computer Practical's	2,70,000.00	
	E charges	4,620.00	
	E Suvidha	11,550.00	
	Examination	6,43,620.00	
	Extra Curricular Activities	58,000.00	
	Group Insurance	11,000.00	
	Gymkhana	92,800.00	
	I.D. & Library Card	13,750.00	
	Study Tour/ Rural Camp	13,13,620.00	
	Magazine	23,100.00	
	Skill Laboratory	3,87,000.00	
	Sports & Cultural Fees	6,930.00	
	Students Project Seminar	76,400.00	
	Students Welfare	27,500.00	
	University Fees - Exam .		
	Convocation verification	14,670.00	
	University Fees Migration	6,898.00	
	University Eligibility Fees	20,860.00	
	Water & Sustainability Fees	11,917.08	
	Utility	1,15,500.00	
	Disaster Relief Fund	2,760.00	
	Vice Chancellor	5,500.00	
	Additional Exam	90,075.00	
	Enrolment	48,750.00	
		<u>36,35,414.08</u>	
	Add : Fees recovered from Scholarship	3,16,914.00	39,52,328.08
To	Fines		7,450.00
To	University Revaluation fees		4,830.00
To	Admission Cancellation Income		19,475.00
To	Admission Form Money		2,15,025.00
To	Transfer Certificate		2,270.00
To	Transcript Fees		17,050.00
To	<u>National Institute of Social Defense - Drug Abuse :</u>		
	Received during the year		38,472.00
To	University Oration Series		10,000.00
			<u>3,17,29,063.58</u>
	Total Rupees C/fd.		3,17,29,063.58

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

PAYMENTS

	Total Rupees B/fd.	2,39,42,972.84	
By	<u>Fees Expenses :</u>		
	Admission Processing	7,116.00	
	Affiliation Fees	2,000.00	
	Affiliation Fees - PHd	45,000.00	
	I Card	8,798.00	
	Industrial / Field Agency Visit Expenses	72,483.00	
	Study Tour/ Rural Camp	12,50,279.00	
	Extra Curricular Activities	43,399.00	
	Students Project Seminar	7,280.00	
	Students Welfare	1,087.00	
	University Registration Fees	44,550.00	
	University Disaster Relief Fund	320.00	
	University E charges	320.00	
	University Enrolment	29,400.00	
	University E - Suvidha Expenses	1,600.00	
	University Group Insurance	8,832.00	
	University Gymkhana	1,168.00	
	University Sports & Cultural Fees	20,539.00	
	University Vice Chancellor Fund	640.00	
	University Examination	4,71,304.00	
	Examination	35,476.00	
	University Eligibility Fees	8,500.00	
	Book Binding charges	31,888.00	
	College Day Expenses	62,498.00	
	Valedictory Expenses	8,805.00	
	Computer Practical's	2,13,175.00	
	Skill Laboratory	1,58,012.00	
	Field Instructor Honorarium	6,000.00	25,40,469.00
By	<u>Computer Lab &amp; Net Campus Expenses:</u>		
	Library Network Membership		11,650.00
By	<u>National Institute of Social Defense - Drug Abuse :</u>		
	Spent during the year		48,090.20
By	Data Analytic using SPSS Worksop - Expenses		1,07,062.00
By	Bhavani Shastri Memorial Scholarship Fund		8,000.00
By	WDC Programme Expenses		30,174.00
By	Mr. & Mrs. Mukadam Scholarship paid		2,000.00
By	Tressie Aranha Scholarship paid		2,000.00
By	Staff Welfare Corpus Interest Fund		24,200.00

Total Rupees C/fd.

2,67,16,618.04

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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

RECEIPTS

		Total Rupees B/fd.	
To	Data Analytic using SPSS Worksop - Registration Fees		3,17,29,063.58
			37,290.00
To	Resource and Support Centre for Development		25,000.00
To	Development Fund		2,51,200.00
To	Green Club Biogas Fund		80,000.00
To	Peace Education Fund		1,09,127.26
To	Library Fund		82,737.00
To	<u>Deposits collected :</u>		
	Caution Deposits	17,700.00	
	Library Deposits	27,700.00	
	Phd Library Deposits	<u>800.00</u>	46,200.00
To	<u>Government Scholarships received</u>		
	Scholarship Freeship	1,19,045.00	
	Scholarship OBC	10,710.00	
	Scholarship SBC	24,420.00	
	Scholarship SC / ST	<u>1,63,680.00</u>	3,17,855.00
To	<u>Liability towards :</u>		
	Professional Tax	7,850.00	
	DCPS	90,336.00	
	Service Tax	3,81,445.69	
	Provident Fund	<u>30,180.00</u>	5,09,811.69
To	Provident Fund Liability of unapproved Employees		3,24,000.00
To	Book Bank		10,880.00
To	Amount Payable to Proud Organisation		77,214.00
To	Advance refunded by Staff		2,81,500.00
To	Salary Payable		9,457.00
To	<u>Transfer from :</u>		
	Nirmala Niketan Institute		23,00,000.00
To	Amount Payable to Aroehan		61,533.00
		Total Rupees C/fd.	<u>3,62,52,868.53</u>

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

	Total Rupees B/fd.	2,67,16,618.04
PAYMENTS		
By <u>Deposits refunded/Forfeited:</u>		
Caution	16,500.00	
Library	25,800.00	42,300.00
By <u>Government Scholarships paid</u>		
Scholarship Freeship	86,320.00	
Scholarship OBC	5,355.00	
Scholarship SBC	12,210.00	
Scholarship SC / ST	1,51,965.00	2,55,850.00
By <u>Development Fund Furniture &amp; Equipment Fund</u>		
Furniture & Fixtures		36,095.00
By <u>Capital Expenditure:</u>		
Book Bank Assets	10,918.00	
CCTV	3,29,817.40	
Xerox Machine	1,45,500.00	
Furniture and Fixture	32,804.00	
Library Books	1,46,617.00	
Telephone Instrument	6,830.00	6,72,486.40
By <u>Liability paid:</u>		
Provident fund - STC	4,224.00	
Profession Tax - STC	600.00	
Provident fund	765.00	
Service Tax	3,72,211.00	3,77,800.00
By Advance to Staff		2,52,500.00
By Salary Receivable		31,55,168.00
By ICSSR Grant Salary		3,32,465.00
By IKCOYNS Fund		8,600.00
By Advance to Institute of Social Service (Kolad)		5,000.00
By GST Receivable from Syndicate Bank		1,800.00
By University Remuneration paid		9,238.00
By TDS on Interest Transferred to NNI - 62670		7,976.00
Total Rupees C/fd.		3,18,73,896.44



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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

RECEIPTS

	Total Rupees B/fd.	3,62,52,868.53
To	ICSSR Grant Salary	4,71,370.00
To	University Remuneration received	4,366.00
To	<u>GST Transfers:</u>	
	Asha Kiran	1,87,231.00
	Senior College & Junior College fund	1,08,196.00
	Non Salary Account	67,315.00
	Perspective	1,846.00
	Research - Mahindra Logistics	24,746.00
	Research - Sanjeevani	27,933.00
	Research - Trailblazers	2,635.00
	Short Term Course	15,477.16
	Extension	96,417.00
	NNI Local	41,007.00
	Polytechnic	7,10,792.00
	ISS Chuim	29,052.00
		13,12,647.16
To	GST Liability	1,258.80
To	Amount Payable to Scholarship Account	5,355.00
To	Sale of Scrap	5,000.00
	Total Rupees	3,80,52,865.49

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
STATEMENT OF RECEIPTS AND PAYMENTS FOR  
THE YEAR ENDED 31ST MARCH, 2018

	Total Rupees B/d.	
		3,18,73,896.44
By <u>GST Transfers:</u>		
Asha Kiran	1,35,606.00	
Senior College & Junior College fund	94,962.00	
Non Salary Account	50,981.00	
Perspective	90.00	
Research Fund	4,466.00	
Research - Mahindra Logistics	24,967.00	
Research - Sanjeevani	2,878.00	
Research - Trailblazers	21,466.00	
Short Term Course	14,823.76	
Extension	88,781.00	
NNI Local	22,901.00	
NNI Trust 4249	26,874.00	
Polytechnic	3,50,163.00	
ISS Chuim	36,640.00	8,75,598.76
By <u>Balance as on 31.03.2018 :</u>		
In Savings Account with :		
Syndicate Bank		
Account No. 31218	14,22,019.78	
Account No. 12455	7,77,780.47	
State Bank of India		
Account No. 4716	9,56,774.54	
Central Bank of India		
Account No. 3094745147	5,60,989.50	
In Fixed Deposits with:		
D.H.F.C.	8,85,000.00	
H.D.F.C	6,85,000.00	
Cash on Hand	15,806.00	53,03,370.29
	Total Rupees	3,80,52,865.49

As per our report of even date annexed  
The above statement is true and correct to the best and knowledge and belief.

For CHHOTALAL H. SHAH & CO.  
Chartered Accountants  
F.R.N. 101828W

PARTNER

PRINCIPAL

Place : Mumbai,  
Date :  
Comp : TM/AP

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018

FUNDS AND LIABILITIES

STAFF WELFARE CORPUS FUND :

As per last Balance sheet 6,40,000.00

STAFF WELFARE CORPUS INTEREST FUND :

As per last Balance sheet	48,230.00	
Less : Spent during the year	24,200.00	24,030.00

DEPRECIATION FUND :

As per last Balance sheet	12,33,669.08	
Add: Provided during the year	2,03,961.00	
on U.G.C. Grant Assets	1,54,177.00	
on Furniture & Equipments utilised out of Global Fund ATM (Saksham) Fund - Prior Period	12,94,547.00	
on Furniture & Equipments utilised out of Global Fund ATM (Saksham) Fund - Current year	1,01,970.00	
on Assets Capitalised out of Development Fund Furniture & Equipment Fund - Prior Period	7,37,612.00	
on Assets Capitalised out of Development Fund Furniture & Equipment Fund - Current Year	62,026.00	37,87,962.08

OTHER EARMARKED FUNDS :

( As per Schedule ' A ' ) 12,34,309.12

CAPTIAL ASSETS FUND :

Assets capitalized out of UGC Grants		
As per last Balance sheet	15,41,773.35	
Less : Depreciation transferred to Income and Expenditure Account	1,54,177.00	13,87,596.35

Assets Capitalised out of Development Fund Furniture & Equipment Fund

Transferred from Income & Expenditure Account	13,21,778.50	
Add : Capitalised during the year	36,095.00	13,57,873.50
Less : Prior Period Adjustment (Depreciation of previous years)	7,37,612.00	
Less : Depreciation transferred to Income and Expenditure Account	62,026.00	5,58,235.50

DEVELOPMENT FUND :

(Collection from students for facility)		
As per last Balance sheet	20,54,643.00	
Add : Transferred from Income & Expenditure Account	2,51,200.00	23,05,843.00

DEVELOPMENT FUND FURNITURE & EQUIPMENT FUND :

As per last Balance sheet	3,57,133.00	
Less : Furniture & Fixtures bought during the year transferred to Capital Asset fund	36,095.00	3,21,038.00

Total Rupees C/fd. 1,02,59,014.05

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**NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018**

**PROPERTY AND ASSETS**

**INVESTMENTS :**

In Fixed Deposit with :		
D.H.F.C. Limited	22,51,000.00	
H.D.F.C.Limited	<u>17,35,000.00</u>	39,86,000.00

**FURNITURE, FIXTURE & OTHER MOVABLE ASSETS:**

**FURNITURE AND FIXTURE :**

As per last Balance sheet	73,046.68	
Add: Additions During the year	<u>32,804.00</u>	1,05,850.68

**EQUIPMENTS :**

As per last Balance sheet	12,18,978.31	
Add : Purchased during the year	<u>1,52,330.00</u>	13,71,308.31

**COMPUTER LAB EQUIPMENTS :**

As per last Balance sheet		2,98,745.00
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**COMPUTER AND COMPUTER SOFTWARE :**

As per last Balance sheet		2,38,675.00
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**LIBRARY BOOKS:**

As per last Balance sheet	5,53,952.50	
Add: Additions During the year	<u>1,46,617.00</u>	7,00,569.50

**LIBRARY SOFTWARE :**

As per last Balance sheet		25,000.00
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**LAPTOP:**

As per last Balance sheet		1,03,200.00
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**CCTV:**

Purchased during the year		3,29,817.40
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**SHORT TERM COURSE ASSETS:**

**EQUIPMENT**

As per last Balance sheet	2,073.00	
Less : Depreciation during the year	<u>311.00</u>	1,762.00

**COMPUTER:**

As per last Balance sheet	16.00	
Add : Addition during the year	<u>30,150.00</u>	
	<u>30,166.00</u>	
Less : Depreciation during the year	<u>18,100.00</u>	12,066.00

**EQUIPMENT (IGNOU) :**

As per last Balance sheet	34,535.00	
Less : Depreciation during the year	<u>6,750.00</u>	27,785.00

Total Rupees C/fd.	<u>72,00,778.89</u>
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NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018

FUNDS AND LIABILITIES

	Total Rupees B/fd.	
		1,02,59,014.05
<u>U.G.C GRANTS :</u>		
(As per Schedule 'B' attached)		67,55,756.49
<u>COLLEGE FESTIVAL FUND :</u>		
As per last Balance sheet	77,649.24	
Add : Transferred from Income & Expenditure Account	5,030.30	82,679.54
<u>STAFF WELFARE FUND :</u>		
As per last Balance sheet		45,831.00
<u>IKCOYNS FUND :</u>		
As per last Balance sheet	37,349.00	
Less : Spent during the year	8,600.00	28,749.00
<u>GREEN CLUB BIOGAS FUND :</u>		
As per last Balance sheet	39,700.00	
Add : Received during the year	80,000.00	1,19,700.00
<u>TECH MAHINDRA FOUNDATION REVOLVING FUND :</u>		
As per last Balance sheet	11,39,044.13	
Add : Transfer from Income & Expenditure Account	94,489.00	
	12,33,533.13	
Less : Scholarship Paid	1,54,200.00	10,79,333.13
<u>BOOK BANK - SOCIAL WORK :</u>		
As per last Balance sheet		22,000.00
<u>SHORT TERM COURSES FUND :</u>		
As per last Balance sheet		1,57,869.61
<u>BOOK BANK :</u>		
As per last Balance sheet	67,191.76	
Add : Received during the year	10,880.00	78,071.76
<u>FOR SCHOLARSHIP - GENERAL :</u>		
As per last Balance sheet		92,907.87
<u>PEACE EDUCATION FUND:</u>		
Received during the year		1,09,127.26
<u>LIBRARY DEPOSIT :</u>		
As per last Balance sheet	2,07,000.00	
Add: Received during the year	27,700.00	
	2,34,700.00	
Less: Refunded during the year	25,800.00	2,08,900.00
	Total Rupees C/fd.	1,90,39,939.71

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018

PROPERTY AND ASSETS

	Total Rupees B/fd.	72,00,778.89
<u>FURNITURE AND EQUIPMENTS UTILIZED OUT OF DEVELOPMENT FUND :</u>		
As per last Balance sheet	13,21,778.50	
Add : Purchased during the year	<u>36,095.00</u>	13,57,873.50
<u>BOOK BANK ASSETS :</u>		
As per last Balance sheet	67,191.76	
Add : Additions during the year	<u>10,918.00</u>	78,109.76
<u>BOOK BANK SOCIAL WELFARE ASSETS :</u>		
As per last Balance sheet		22,008.00
<u>U.G.C. GRANT ASSETS :</u>		
(As per Schedule 'C' attached)		71,91,246.40
<u>FURNITURE AND EQUIPMENTS UTILIZED OUT OF GLOBAL FUND ATM (SAKSHAM - SR) FUND :</u>		
As per last Balance sheet		23,14,250.00
<u>ADVANCE FOR EXPENSES :</u>		
As per last Balance sheet		6,394.50
<u>FEES RECEIVABLE :</u>		
As per last Balance sheet	85,050.00	
Add : Paid during the year	<u>3,870.00</u>	88,920.00
<u>ADVANCE TO STAFF :</u>		
As per last Balance sheet	93,681.00	
Add : Paid during the year	<u>2,52,500.00</u>	
	<u>3,46,181.00</u>	
Less : Received during the year	<u>2,81,500.00</u>	64,681.00
<u>ADVANCE TO STAFF (SHORT TERM COURSE) :</u>		
As per last Balance sheet	2,500.00	
Add : given during the year	<u>20,000.00</u>	
	<u>22,500.00</u>	
Less : Refunded during the year	<u>8,500.00</u>	14,000.00
<u>DEPOSITS :</u>		
<u>B.E.S.T.</u>		
As per last Balance sheet		31,600.00
<u>DEPOSITS WITH OTHERS :</u>		
Hall Deposit :		
Received during the year		10,000.00
<u>SALARY RECEIVABLE FROM UNIVERSITY (APPROVAL AWAITED STAFF)</u>		
		31,55,168.00
	Total Rupees C/fd.	<u>2,15,35,030.05</u>

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018

<u>FUNDS AND LIABILITIES</u>	Total Rupees B/fd.	1,90,39,939.71
<u>DEPOSIT - PHD LIBRARY :</u>		
As per last Balance sheet	8,500.00	
Add: Received during the year	800.00	9,300.00
<u>DISTANCE EDUCATION (IGNOU) (LIBRARY DEPOSIT) :</u>		
As per last Balance sheet		6,500.00
<u>SHORT TERM COURSE :</u>		
Library Deposits :		
As per last Balance sheet	69,800.00	
Add: Received during the year	44,800.00	
	1,14,600.00	
Less : Paid during the year	3,000.00	1,11,600.00
<u>SHORT TERM COURSE :</u>		
Caution Deposits :		
As per last Balance sheet	16,500.00	
Add : Received during the year	28,000.00	44,500.00
<u>CAUTION DEPOSIT :</u>		
As per last Balance sheet	90,050.00	
Add: Received during the year	17,700.00	
	1,07,750.00	
Less: Refunded during the year	16,500.00	91,250.00
<u>U.G.C POST DOCTORAL RESEARCH AWARD :</u>		
As per last Balance sheet		(11,612.00)
<u>ADVANCE : NIRMALA NIKETAN INSTITUTE :</u>		
As per last Balance sheet		1,36,22,542.00
<u>ADVANCE FROM INSTITUTE OF SOCIAL SERVICE (KOLAD) :</u>		
As per last Balance sheet	5,000.00	
Less : Paid during the year	5,000.00	-
SALARY RECEIVABLE FROM UNIVERSITY (NASREEN)		1,89,926.00
Salary Payable		9,457.00
<u>GLOBAL FUND ATM (SAKSHAM - SR) FUND :</u>		
<u>FURNITURE &amp; EQUIPMENT FUND :</u>		
As per last Balance sheet	23,14,250.00	
Less : Prior Period Adjustment (Depreciation of previous years)	12,94,547.00	
Less : Depreciation transferred to Income and Expenditure Account	1,01,970.00	9,17,733.00
	Total Rupees C/fd.	3,40,31,135.71

NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018

PROPERTY AND ASSETS

	Total Rupees B/fd	
		2,15,35,030.05
GST RECEIVABLE FROM SYNDICATE BANK		1,800.00
IGNOU BALANCE RECEIVABLE FROM NNI 62670		19,045.72
<u>T.D.S. ON INTEREST :</u>		
As per last Balance sheet	41,813.03	
Add : Deduction during the year A.Y. 2016-2017	7,976.00	49,789.03
<u>T.D.S. ON INTEREST (SHORT TERM COURSE) :</u>		
As per last Balance sheet		44,116.30
GST Payable (STC)		264.00
<u>CASH AND BANK BALANCES :</u>		
In Savings Account with :		
Syndicate Bank		
Account No.31218	14,22,019.78	
Account No.12455	7,77,780.47	
Account No. 57566	4,71,929.03	
State Bank Of India		
Account No.4716	9,56,774.54	
Central Bank Of India		
Account No. 3094745147	5,60,989.50	
In Fixed Deposit with :		
Syndicate Bank	7,00,000.00	
Cash on hand	16,579.00	49,06,072.32
<u>GST TRANSFERS:</u>		
Research fund	4,466.00	
Research - Mahindra Logistics	221.00	
Research - Trailblazers	18,831.00	
NNI Trust	26,874.00	
ISS Chuim	7,588.00	57,980.00
<u>INCOME AND EXPENDITURE ACCOUNT :</u>		
As per last Balance sheet	1,22,30,170.92	
Add : Transferred to Assets Capitalised out of Development Fund Furniture & Equipment Fund	13,21,778.50	
Less : Surplus as per annexed Income & Expenditure Account	15,33,037.33	1,20,18,912.09

The above Balance Sheet and the sub-joined Income & Expenditure Account is true and correct to the best of my knowledge and belief .

Total Rupees C/fd.

3,86,33,009.51



**NIRMALA NIKETAN INSTITUTE, MUMBAI  
COLLEGE OF SOCIAL WORK  
BALANCE SHEET AS AT 31ST MARCH, 2018**

FUNDS AND LIABILITIES

	Total Rupees B/fd.	
		3,40,31,135.71
<u>LIABILITIES TOWARDS :</u>		
Fees Annual Exam	(1,074.00)	
College of Home Science	16,145.00	
GST	1,258.80	
Service Tax	-	
Provident Fund ( Short Term Course)	-	
Profession Tax	45,535.00	
Profession Tax (Short Term Course)	-	
DCPS	90,336.00	
Provident Fund	25,191.00	
Provident Fund (Unapproves Staff)	10,19,945.00	
Fees Refundable to Student	6,362.00	
Scholarship	3,83,374.00	
University Charges	1,450.00	
University Remuneration	2,480.00	
Fees remitted to University	69,000.00	16,60,002.80
<u>GST TRANSFERS:</u>		
Asha Kiran	51,625.00	
Senior College & Junior College fund	13,234.00	
Non Salary Account	16,334.00	
Perspective	1,756.00	
Research - Sanjeevani	25,055.00	
Extension	7,636.00	
NNI Local	18,106.00	
Polytechnic	3,60,629.00	4,94,375.00
<u>GST TRANSFERS (STC) :</u>		
CHS Fund Account	396.00	
NNI Local	2,998.00	3,394.00
Amount Payable to Proud Organisation		77,214.00
Amount Payable to Aroehan		61,533.00
Amount Payable to Scholarship Account		5,355.00
Transferred from Nirmala Niketan Institute (62670)		23,00,000.00
	<b>TOTAL RUPEES</b>	<b>3,86,33,009.51</b>

As per our report of even date annexed

For CHHOTALAL H. SHAH & CO.  
Chartered Accountants  
F.R.N. 101828W

Place : MUMBAI,

Date :

Com: TM

PARTNER

PRINCIPAL

NIRMALA NIKETAN INSTITUTE  
COLLEGE OF SOCIAL WORK MUMBAI  
SCHEDULES 'A' TO 'C' ATTACHED TO AND FORMING PART  
OF THE BALANCE SHEET AS AT 31ST MARCH, 2018

SCHEDULE 'A'

<u>OTHER EARMARKED FUNDS:</u>	Balance as on 01.04.2016	Donation During the year	Transfer from Income & Expenditure Account	Payments during the year	Balance as on 31.03.2018
D) <u>Scholarship Funds:</u>					
1) Mr. Tom Noonan Fund	7,602.00	-	2,092.00		9,694.00
2) Apollinaris & Iris Pinto Memorial Scholarship Fund	2,91,570.12	-	19,200.00	0.00	3,10,770.12
3) Bhavani Shastri Memorial Scholarship Fund	1,24,771.00	-	9,207.00	8,000.00	1,25,978.00
4) Mr. & Mrs. Mukadam Scholarship	325.00		2,093.00	2,000.00	418.00
5) Tressie Aranha Scholarship	325.00		2,092.00	2,000.00	417.00
	<u>4,24,593.12</u>	<u>-</u>	<u>34,684.00</u>	<u>12,000.00</u>	<u>4,47,277.12</u>
TOTAL (I)					
II) College Endowment Fund	7,87,032.00	-	-	-	7,87,032.00
	<u>12,11,625.12</u>	<u>-</u>	<u>34,684.00</u>	<u>12,000.00</u>	<u>12,34,309.12</u>
TOTAL (I)+(II)					

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**SCHEDULE 'B'****U.G.C. GRANTS**

	Balance as on 01.04.2017	Received During the year	Utilized During the Year	Trfd to / from	Balance as on 31.03.2018
UGC Undergraduate IX Plan	5,92,813.00	-	-	-	5,92,813.00
UGC Undergraduate X Plan	4,12,692.00	-	-	-	4,12,692.00
UGC Undergraduate-XI Plan:					
Books	3,40,609.00	-	-	-	3,40,609.00
Equipments	3,16,234.00	-	-	-	3,16,234.00
UGC Postgraduate X Plan	2,13,533.00	-	-	-	2,13,533.00
UGC Postgraduate IX Plan	3,00,000.00	-	-	-	3,00,000.00
UGC Postgraduate-XI Plan:					
Books	1,50,000.68	-	-	-	1,50,000.68
Equipments	89,274.00	-	-	-	89,274.00
Field Work/Study Tours	20,971.32	-	-	-	20,971.32
UGC Undergraduate Merge-XI Plan:					
Computer Expenses	46,758.00	-	-	-	46,758.00
Contingency & Honorarium	-1,18,221.00	-	-	-	(1,18,221.00)
Equipments	2,68,090.00	-	-	-	2,68,090.00
Honor TA Contingency	1,18,221.00	-	-	-	1,18,221.00
Internet Connection	16,717.00	-	-	-	16,717.00
Study Materials	47,641.00	-	-	-	47,641.00
UGC Development Assistance V Plan	35,000.00	-	-	-	35,000.00
UGC Development Assistance VI Plan	1,11,103.49	-	-	-	1,11,103.49
UGC Development Assistance VII Plan	1,00,000.00	-	-	-	1,00,000.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Rupees C/fd.	30,61,436.49	-	-	-	30,61,436.49
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

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**SCHEDULE 'B'**

	Balance as on 01.04.2017	Received During the year	Utilized During the Year	Trfd to / from	Total 31.03.2018
Total Rupees B/fd.	30,61,436.49	-	-	-	30,61,436.49
11)UGC Development Assistance VIII Plan	2,25,000.00	-	-	-	2,25,000.00
12)UGC Basic Assistance VI Plan	35,800.00	-	-	-	35,800.00
13)UGC Basic Assistance VII Plan	34,650.00	-	-	-	34,650.00
14)UGC Computer	1,25,000.00	-	-	-	1,25,000.00
15)UGC Remedial Coaching	3,24,000.00	-	-	-	3,24,000.00
16)UGC Certificate Course in Human Rights & Valu E Education	35,000.00	-	-	-	35,000.00
17)UGC Foundation Course in Human Rights & Value Education	10,000.00	-	-	-	10,000.00
18)UGC Human Right Postgraduate Diploma					
Books & Journals	1,45,588.00	-	-	-	1,45,588.00
Extension Activities	49,153.00	-	-	-	49,153.00
Guest & Visit Faculty	2,31,700.00	-	-	-	2,31,700.00
19)UGC Human Right Under Graduate					
Books & Journals	1,07,510.00	-	-	-	1,07,510.00
Field work & Extension Activities	27,590.00	-	-	-	27,590.00
Guest & Visit Faculty	1,49,469.00	-	-	-	1,49,469.00
20) <u>XII Plan UGC Merg Adhoc Grant For :</u>					
Books	29,183.00	-	0.00	-	29,183.00
Conducting Meeting & Honorarium	0.00	-	0.00	-	0.00
Equipment	11,500.00	-	-	-	11,500.00
Recurring	79.00	-	0.00	-	79.00
21) <u>XII Plan UG For :</u>					
Construction / Renovation	(2,11,495.00)	-	-	-	(2,11,495.00)
Improvement of Existing Prem	(36,622.00)	-	-	-	(36,622.00)
22)XI Plan UGC Equipment Additional Grant	22,61,512.00	-	-	-	22,61,512.00
23)I.Q.A.C. Grant	1,39,703.00	-	0.00	0.00	1,39,703.00
TOTAL RUPEES	67,55,756.49		0.00	0.00	67,55,756.49

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**SCHEDULE 'C'**

<u>U.G.C GRANT ASSETS:</u>	Balance as on 01.04.2017	Additions during the year	Total 31.03.2018
1) UGC Undergraduate IX Plan	5,92,813.00	-	5,92,813.00
2) UGC Undergraduate X Plan	4,12,690.00	-	4,12,690.00
3) UGC Undergraduate-XI Plan	7,03,113.00	-	7,03,113.00
4) UGC Equipment Additional Grant - XI Plan	29,49,126.42	-	29,49,126.42
5) UGC Postgraduate X Plan	2,32,563.00	-	2,32,563.00
6) UGC Postgraduate IX Plan	3,00,000.00	-	3,00,000.00
7) UGC Postgraduate-XI Plan	2,60,246.68	-	2,60,246.68
8) UGC Undergraduate Merge-XI Plan	3,79,206.00	-	3,79,206.00
9) UGC Development Assistance V Plan	35,000.00	-	35,000.00
10) UGC Development Assistance VI Plan	1,11,103.49	-	1,11,103.49
11) UGC Development Assistance VII Plan	1,00,000.00	-	1,00,000.00
12) UGC Development Assistance VIII Plan	2,25,000.00	-	2,25,000.00
13) UGC Basic Assistance VI Plan	35,781.31	-	35,781.31
14) UGC Basic Assistance VII Plan	34,650.00	-	34,650.00
15) UGC Computer	1,40,800.00	-	1,40,800.00
16) UGC Remedial Coaching	3,24,321.50	-	3,24,321.50
17) UGC Certificate Course in Human Rights & Value Education	35,000.00	-	35,000.00
18) UGC Foundation Course in Human Rights & Value Education	10,000.00	-	10,000.00
19) UGC Human Right Postgraduate Diploma	99,973.00	-	99,973.00
20) UGC Human Right Under Graduate	74,727.00	-	74,727.00
21) UGC Merge Adhoc Grant - XII Plan	75,143.00	-	75,143.00
22) IQAC Grant	59,989.00	0.00	59,989.00
TOTAL RUPEES	<u>71,91,246.40</u>	<u>-</u>	<u>71,91,246.40</u>

For CHHOTALAL H. SHAH & CO.  
Chartered Accountants  
F.R.N. 101828W

Place : Mumbai,  
Date :  
Comp : TM

PARTNER

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## Calendar of Events 2017-2018

### June

June 5th, 2017	Monday	Re-opening of the College for Faculty members
May 20th, 2017 to June 15th, 2017	Saturday	Block Placement for MSW II SEM III
June 8th to Sept 29th, 2017	Thursday	Regular Classes BSW Sem III, Sem V
June 19th, 2017 to Sept 29th, 2017	Monday	Regular classes for MSW Sem III
June 27th, 2017	Tuesday	Inauguration of the Academic Year 2017- 18, 10.00 a.m. for BSW I & MSW I
June 27th, 2017	Tuesday	Parents Meeting at 3.00 pm BSW - Sem-I & MSW - Sem I
June 28th to July 1st, 2017	Wednesday	Orientation for MSW Sem I and BSW Sem I

### July

July 3th to Sept 29th, 2017	Monday	Regular classes for BSW I and MSW I
July 6th to Sept 23rd, 2017	Thursday	Concurrent Field Work for all Classes

### August

Aug 25th to Aug 29th, 2017	Friday	Mid Semester Break
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### September

Sept 1st, 2017	Friday	Parents Meeting - 3.00 p.m. (Students with poor attendance)
Sept 23rd, 2017	Saturday	Last day of Field Work for all classes
Sept 25th to Oct 6th, 2017	Monday	ATKT Exams BSW-Sem - II,IV (Afternoon 3.00 p.m. onwards)
Sept 29th, 2017	Friday	Last day of classes for all
30th Sept to 8th Oct, 2017	Saturday	Study Leave for all classes

### October

Oct 9th to Oct 16th, 2017	Monday	Semester Exams for all classes
Oct 17th to Nov 8th, 2017	Tuesday	Diwali Vacation

### November

Nov 9th to Dec 7th, 2017	Thursday	Continuous field work for MSW Sem IV
Nov 9th to Nov 15th, 2017	Thursday	Camps for BSW I,II,III and MSW I
Nov 16th, 2017	Thursday	Camp Sharing (Morning) and Planning for continuous Field work
Nov 17th to Dec 7th, 2017	Friday	Continuous FW for BSW - Sem II, IV & VI and MSW-Sem II
Nov 24th, 2017	Friday	Results of BSW Sem I & III

### December

Dec 8th, 2016	Friday	Institute Day (Non-Instructional Day)
Dec 9th, 2017	Saturday	SPORTS DAY
Dec 11th to Dec 23rd, 2017	Monday	Classes for BSW I,II,III and MSW I
Dec 24th to Jan 1st, 2017	Sunday	Christmas Break

### January

Jan 2nd to Mar 22nd, 2018	Tuesday	Classes for BSW - Sem II & IV, BSW - Sem VI & MSW Sem II & IV
Jan 5th to Feb 17th, 2018	Friday	Concurrent field work for all classes
Jan 10th, 2018	Wednesday	Krantijyot Savitribhai Phule Lecture Series
Jan 25th, 2018	Thursday	Annual College Day

### February

Feb 3rd, 2018	Saturday	Parents Meeting - 3.00 p.m. (Students with poor attendance)
Feb 23rd & 24th, 2018	Friday, Saturday	Field Work Seminar for MSW Sem IV

### March

Mar 2nd and 3rd, 2018	Friday, Saturday	Integrated Social Work Practice Seminar for BSW III
March 10th, 2018	Saturday	Submission of Research Projects by MSW II
Mar 6th to 10th, 2018	Tuesday	ATKT Exam for BSW- Sem - I (AFTERNOON)
Mar 7th, 2018	Wednesday	Women's Day Celebrations
Mar 9th & 10th, 2018	Friday	FW Viva for BSW Sem II,IV,VI and MSW Sem II,IV
Mar 13th to 17th, 2018	Tuesday	ATKT Exam for BSW- Sem - III (AFTERNOON)
March 22nd, 2018	Tuesday	Last Day of Lectures for all Classes
March 22nd, 2018	Thursday	Valedictory for BSW III and MSW II
March 23rd and 24th, 2018	Friday	Research VivaVoce for (MSW Sem IV)
March 23rd to April 1st, 2018	Friday	Study Leave for all classes

### April

April 2nd to April 30th, 2018 (Tentative)	Monday	Annual/Semester End Exams for all classes
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### May

May 12th, 2018	Saturday	Results of BSW Sem II & IV - Regular, Results of BSW Sem II & IV ATKT (after 4.00 pm)
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