



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	COLLEGE OF SOCIAL WORK (AUTONOMOUS) , NIRMALA NIKETAN
• Name of the Head of the institution	DR.LIDWIN DIAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	22002615
• Alternate phone No.	22002615
• Mobile No. (Principal)	9969439319
• Registered e-mail ID (Principal)	cswnnprincipal@gmail.com
• Address	38,New Marine Lines
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400020
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/02/2019
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr Vaijayanta Anand Jagtap				
• Phone No.	22002615				
• Mobile No:	9820459664				
• IQAC e-mail ID	cswnniqac@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://cswnn.edu.in/aqar-reports				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cswnn.edu.in/Calendar				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	75 and above range	2001	22/03/2001	31/03/2007
Cycle 2	A+	93	2007	31/03/2007	01/05/2015
Cycle 3	A	3.53	2015	01/05/2015	31/12/2024
6. Date of Establishment of IQAC			01/06/1995		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
National Conference (Hybrid Mode) Fieldwork: Planning, Assessment, and Good Practices 21st & 22nd Nov2022		
The two-day Student-Led Conference (10-11th March 2023) was organized on the theme: Psychosocial Dimensions of Marginalization.		
Introduced A two-year post-graduate academic programme 'M.A in social innovations and entrepreneurship		
Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up		
National Conference was held on Issues and Concerns of Adivasis (Tribals) in India: A Way Forward 9th - 10th December, 2022		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Starting a post graduate program in social innovation and entrepreneurship	Introduced A two year post-graduate academic programme 'M.A in social innovations and entrepreneurship
Planning a National conference on field work practice with the aim of bringing all the educators and practitioners in social work on one platform	Held a National Conference (Hybrid Mode) Fieldwork: Planning, Assessment, and Good Practices 21st & 22nd Nov2022.
Providing platform for the senior students of BSW and MSW to organise a student led national level conference on social issue	The two-day Student-Led Conference (10-11th March 2023) was organized on the theme: Psychosocial Dimensions of Marginalization.
Collaborate iwth NSDC and be part of skill India for youth.	Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up
Planning a national level conference on the issues related to Tribal communities.	National Conference was held on Issues and Concerns of Adivasis (Tribals) in India: A Way Forward 9th - 10th December, 2022
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing body	26/04/2022
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
2021-22	19/12/2022

15. Multidisciplinary / interdisciplinary

The Social work education curriculum is multidisciplinary in nature. The curriculum includes social science subjects as well as core social work discipline subjects. The Social Science subjects include Sociology, Psychology, Political sciences, Economics, Social Movement and other similar ones. One can say that the social science subjects builds a foundation necessary for learning the social work method subjects. This year College has introduced A two-year post-graduate academic programme 'M.A in social innovations and entrepreneurship which brings in a different discipline to the variation in program offered.

16. Academic bank of credits (ABC):

The College has appointed a nodal officer and has initiated the process of registering in to Accademic bank of credit portal.

17. Skill development:

The Social work education curriculum has field work as an important component for learning skills. The entire curriculum is designed to imparting learning of social work methods basing it on theoretical framework to imparting learning of social work methods basing it on theoretical framework. Every semester 6 credits is allotted to field work component. Students are expected to put in 180 hours of field work per semester under the guidance of the teaching faculty and the field work agency representatives. The college provides the field work training in collaboration with more than 50 organisations. Along with field work skills are also imparted in various other courses in the form of workshops and seminars. College has also Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Understanding Indian culture, history , heritage , social movements is seen as important component of the curriculum The subjects like Social exclusion and inclusion, Social movements help in integrating Indian Knowledge system in training of the students. Through field work and method subjects students learn the local culture, community structures and cultural diversity. The students also have the option

of writing their answer papers in The students also have option of writing their answer papers in either Marathi or Hindi other than English language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College adopted revised syllabus from the year 2019 the year college received autonomy. The new syllabus framework was completely focused on outcome based education. The outcome based education /learning goals were spelt out for every subject and the learning framework was designed keeping the outcome based education goals. This helped in making the learning centred on the needs of the learner and envisaging the outcome for the learner in gaining information or skills or experiencing change in the perspectives.

20.Distance education/online education:

No .

Extended Profile

1.Programme

1.1

9

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

368

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

151

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

356

Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	125	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	19	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	19	
Number of sanctioned posts for the year:		
4.Institution		
4.1	104	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	7	
Total number of Classrooms and Seminar halls		
4.3	85	
Total number of computers on campus for academic purposes		
4.4	111.78	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The BSW program aims at building committed grassroots level development workers equipped to respond to changing global and local socio-economic realities. It provides learners viewpoints and skills to understand the root causes of social problems and appreciate their role in a globally changing environment. The program outcomes include critical understandings of social realities and inculcating professional ethics. The programspecific outcomes include professional use of self and understanding forms of discrimination. The course outcomes includes applying bio-psycho-social frameworks. The MSW program aims at developing professional social workers through distinct methods of instruction and diverse practical knowledge. The program outcomes include orienting students to diversity and inculcating professional skills. The program specific outcomes include policy analysis and research skills. The course outcomes include acquiring skills to advance social and economic justice. The MA-SIE program aims at providing a conducive space to equip students with the skills related to sustainable social entrepreneurship. This is reflected in its program outcomes of teaching ways to innovate products and program specific outcomes such as marketing them. The course outcomes include incubation and finalizing entrepreneurial ideas.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

42

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

12

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

3

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College aims to train students of all courses in professional ethics of social work as well as gender justice and human rights along with sustainability. There are numerous courses related to these themes in both courses e.g. Gender studies, environment, human rights etc. The course Introduction to Social Work orients the learners towards the profession of social work, its principles, values and ethics. Environmental Studies covers problems such as pollution, global warming, ozone layer depletion, acid rain, deforestation, and desertification and helps make them a major focus of scientists, policy makers and the public. Women and Gender Studies is knowledge grown out of a felt concern for gender equality, often considered the "academic arm" of the women's movement. History and Philosophy of social work gives learners an understanding about human beings and the changing socio-economic and political trends and emerging social issues. Sustainable Development and Environment explains how development is not to be equated with growth but needs as development towards a quality of life for everyone, taking ecological conditions into account. Human rights underlines how social work profession promotes social justice and social change. Peace education aims to draw out, enrich, deepen, and place in context learners' thinking about the concept of peace and the competencies, perspectives, attitudes, values, and behavioral patterns required to build and maintain peace in the 21st century. Education and development explains how education plays an important role in human development and overall social transformation

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

289

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

289

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained **A. All 4 of the above**

**from 1) Students 2) Teachers 3) Employers
and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://cswnn.edu.in/SSS-Report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://cswnn.edu.in/SSS-Report
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

80

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Educational Support is organized by CSWNN to support and aid students' learning and equips them to deepen their knowledge and apply it effectively in the field. During these sessions, the course instructors review fundamental concepts, considering the individual learning pace and level of comprehension of students.

1. Supportive Study Classes - These include extra coaching of the students in their mother tongue e.g. Marathi and Hindi and enable them to understand the subject theory and prepare themselves effectively for examinations.
2. Remedial English Classes - These classes have served the purpose of strengthening basic spoken and written English so as to make the students comprehend the language as taught in the College and prepare themselves to read reference materials and answer examinations.
3. Computer Application lectures - learning commonly used software and new application-based software that simplify and aid data documentation and presentation for e.g. Mind Mapping Software, Data Entry, Processing and Analysis Software etc.

Inclusive Teaching Approach: The college adopts an inclusive teaching approach by providing reading materials and compendiums to visually impaired students. They also have access to software that enables the students to read text with a speech output. Students are also assisted with readers and their colleagues who help them to cope with the matter taught in the classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	300	19

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Techniques for experiential learning included watching educational movies, reviewing them, and attending theoretical and skill-based seminars. The teachers choose appropriate outside speakers to help students learn about important subjects like law, policy, human rights, and rural and urban studies.

Participatory learning strategies, which combine article reviews, student presentations and group activities with classroom instruction, promote the learning of students from a variety of academic and social backgrounds on both online and offline platforms.

Through orientation visits and fieldwork, students are given the chance to learn about issues, their variations, and intervention strategies in a range of contexts. The fieldwork from this academic year shifted offline and students were placed in various field work agencies.

To assist the theory-practice linkage in the field the students are assigned individual field work mentors. Such dialogues aids in closing the knowledge gap. The college also has a counsellor to guide the students who are undergoing various challenges. The students are given a recap of the class, question banks, a compendium, and reading materials.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Teachers use ICT enable tools - these include the use of MS Microsoft Teams, PowerPoint Presentations, Videos - Film Clips, Audio Clips, Posters, Slogans, Visits to actual demonstration units like incubators, field action projects etc. The teachers also provided the students soft copies of reading materials that were often given before class to enable them to come prepared for discussions. Class notes and reading compendiums were provided as reference materials so that they could be adequately prepared for assessments. Library access was provided during some lectures so that the reading materials like books and journals were introduced for their additional reading.

Additional assistance was provided to the students through workshops for them on Excel, PPT, APA recommended formatting of research documents and using softwares like Mendeley, SPSS that helped them to organize their research documentation and interpret their research findings both in quantitative and qualitative forms. The access to online resources include the various access to Open Source Websites and Journals. Since the College has subscribed to various Online Journals, the students too have been given access to the same. Through these workshops and ICTs the learning process has become more approachable, appealing and easier to comprehend.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://cswnn.edu.in/ICT
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar prepared by the IQAC team focuses on providing a structured framework for the academic year, helping to ensure smooth operations and effective planning. The different areas of focus in the academic calendar includes academic activities such as Admissions, Induction, Class and Field work commencement dates, Submission and Viva dates for research and term paper, Examination dates including ATKT. The extra-curricular activities include Seminars, Workshops, Conferences, Lecture-Series, Women's Day celebration, College Day, Sports day etc. Effective Planning of the academic calendar allows the students and faculty to plan their academic activities in advance. This helps in coordinating and planning these events. The academic Calendar serves as an important communication tool between the between the institution and its stakeholders, including students, faculty, staff, parents and field work organisations. With the effective planning of the academic calendar long-term strategic planning of educational institutions is possible as the Academic calendar provides a structured timeline for academic program development, curriculum changes, and other institutional initiatives. The academic calendar is a vital tool for the institute and it is formulated taking into consideration the Suggestions and feed back of the staff and the IQAC team. It provides a framework for planning, coordination, and communication.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

10

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has initiated significant efforts by the integration of Information Technology along with the examination reforms, this has made significant contribution in enhancing the examination Management system. The Management Information system software has enhanced the Efficiency of the Examination Process . The integration of Information Technology has given scope for the automation of various examination processes, including examination Fee processing, Hall Ticket generation, Mark entry and Mark sheet generation process. This reduces manual workload, minimizes errors, and enhances overall efficiency.

Implementing online registration and fee payment systems streamlines the examination process. Students can register for exams and pay fees integration enables the use of secure IT infrastructure, that has made the examination process more structured. With the inclusion of the MIS system there is scope to include data analytics tools to analyze examination results and trends.

The integration of Information technology has contributed significantly ensuring an efficient and secure, and transparent Examination Management System. The incorporation of IT has benefited

both the students and institutions by streamlining the examination process and giving scope for a technologically compatible approach to the examination process.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

After gaining academic autonomy, the college revised the course syllabus in 2019 using the UGC framework. The topics covered in the syllabus are selected depending on current events and demands. The syllabus begins with a list of the course objectives, outcomes, learner's objectives, unit plan with description and content, and current references. Teachers design lesson plans with the learning purpose in mind.

During the induction session, the subject, curriculum, and course overview are all thoroughly explained to the students. To assist students in selecting their courses, the subject teacher introduces the subject to the class, especially for elective subjects.

Furthermore, the teacher shares the knowledge with the students upon entering the classroom. Students receive the curriculum electronically, and for their convenience, it is also available online.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

2.6.2 Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college conducts both internal and external student assessments in order to gauge the course and program outcomes. The internal assessments comprise assignments and class exams. The tests are designed to assess a student's recall, comprehension, application, and analytical abilities. Each semester, at the end of the term, a written test serves as the external assessment. Examinations are conducted towards the end of each semester to help the students to self-assess their academic abilities and areas where they need improvement.

The college assigns its students to field studies where they work with different organizations that address different issues. Every semester, an evaluation of the students is conducted. The evaluations come in three forms: an agency evaluation, an individual evaluation, and a field work viva. The research projects of the MSW II students participating in research and term papers are evaluated by their mentors at every level of the project's development. Furthermore, students must present their project during the viva, which is graded by outside experts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

114

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://cswnn.edu.in/sites/default/files/users/user23/SSS%20Report%202022-2023.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution strives to provide all the necessary infrastructural facilities and a conducive environment to promote research activities within the campus. To facilitate research efforts, the College has a well-equipped Research Unit, comprising of essential software, computers, and LCD facilities. The Research Unit is recognized and conducts numerous research studies. Additionally, the Research & Development Unit conducts independent research as well as commissioned research studies for Local, State, National Governments and National-International Agencies. The Research & Development Unit aims to enhance social work education, policy, and advocacy by producing accessible, comprehensible knowledge and person-centered interventions. The college hosts workshops and seminars on innovative research topics.

The college library provides faculty and students with sufficient journals and electronic resources to support their research endeavors. Minor Research study opportunities have been made available by the institution through the RUSA grant. In addition, the institution hosts conferences, workshops, and seminars to foster a culture of academic research. The College has a well-established Research Committee to plan the students' research projects.

Periodically, the Research Committee hosts research-related workshops and seminars. Students' research projects are examined for plagiarism using plagiarism detection software to make sure that the proper ethical procedures are followed.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	0
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs .359100

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 1474606

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	0
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	http://rusa.nic.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has an established Research and Development Cell (R&D Cell), and Nirmiti Centre for Social Innovation and Entrepreneurship.

The Research and Development Cell carries out numerous research projects. In addition to doing independent research, the R&D Cell also responds to research study requests from Local, State, National Governments and National-International Agencies. It produces understandable social work-related knowledge for social work practice, education, social policy, and advocacy, through methodical, fact-based, and action-oriented research. It seeks to identify practical field practice approaches and person-centered interventions that can enhance people's quality of life.

The College also has Nirmiti Center for Innovation and Entrepreneurship whose sole objective is to facilitate students to convert their Ideas into Innovative projects. Students are encouraged to gain hands on experience and better Industrial Exposure. Different workshops, seminars and lectures on multivariate topics related to entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding

entrepreneurs .

Both the unit offers an atmosphere to the students that is favourable to the development of research skills, innovation and incubation. The students receive guidance to advance their research and entrepreneurial skills. It is also urged of students to actively participate in research that addresses the needs of the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

41

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

19

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Rs. 84000/-

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs. 84000/-

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Students of College of Social Work (Autonomous), Nirmala Niketan are placed in some of the agencies in the neighbourhood of both Churchgate campus as well as Goregaon campus for fieldwork as well as internship, like Family Service Center (Colaba), Anubhav (Goregaon) and Pravas (Goregaon). The College also reached out for disaster relief work in Appapada community, Malad, when a massive fire outbreak happened on 12th March, 2023 rendering around 2000 people homeless.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

130

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

652

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

129

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

7

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Class Rooms: 10

The total strength of Students in BSW and MSW together has been 292.

Marie Adelaide Play Lab: has been set up for Children in 2019.

Computer Room / Unit : equipped with 24 Computers. Utilized as a space for teaching SPSS, Excel etc used for research work. NVDA software for students with visual disability.

Board Room: In the main campus building and one large Seminar Room in the Extension Centre. All the classrooms and Seminar Room are fitted with the state of the art LCD Projectors, Laptops, Speakers and Mikes .

Auditorium: At the CSWNN Extension Centre, Goregaon which has the seating capacity for 200 participants.

Physical Facilities - Refreshing Room

- Adequate and well-equipped Toilets are provided for Women and Men Staff and Students on each floor, along with a separate toilet for Physically Challenged**

Academic Facilities - Classrooms, Laboratories - Computer Lab, Play

Lab; Library, Sports Complex

- Academic – Workshops, the College makes the premises available on Fridays and Saturdays for Workshops for NGOs for meetings, training programmes and activities for their staff, networking partners Alumni, and beneficiaries.

Sports Facilities / Complex:

Laboratories & Innovation Centres:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Outdoor Facilities:

CSWNN has a Volley Ball Court /cum Badminton Cour/ cricket facility behind the Building Complex as outdoor sports activities for the Students

Indoor Facilities:

The Gymnasium is housed on the second floor of the college complex. It has various equipment like the bench press, the cycle and running machine and various weights to enable students to use their leisure time to maintain a fit and healthy body. There is also a Table Tennis Table and two Carrom Boards for recreational purpose for the Students

Counselling Centre:

CSWNN offers the services of a trained Counsellor who is available on Campus for students for Counselling and career guidance.

Hostel Facilities:

CSWNN also provides Hostel facilities for outstation girls students

managed by Institute of Social Service in the same campus on the 4th and 5th floor of the ISS building. The Hostel has a capacity for 72 girls (50% for CSWNN and 50% for NN Home Science).

Canteen Facilities:

CSWNN provides Canteen Facilities for Hostelites, Students and staff members. Breakfast, Lunch, Evening Snacks and dinner are available for students at affordable prices.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

111.77414

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software - iSLIM

Nature of automation - Partial

Version - 1.7.3.13888

Year of Automation - 2012

The library is partially automated and uses commercial software i.e. iSLIM. iSLIM is an online library management system to automate all library processes and provides an interactive user experience. iSLIM follows a modular approach and offers essential modules like Acquisition, Cataloguing, Circulation, and Serials. It automates routine tasks such as cataloging and circulation, freeing librarians to focus on more value-added activities. At present 26000 book details and more than 50000 other document details are available in iSLIM. iSLIM is available on a cloud basis and accessible for 24 hrs. iSLIM also has the facility to save the digital collection and SMS facility for issue return. The software also provides the SMART card scanning facility for user footfalls. There is also the facility to get reports in various formats.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.slimkm.org/iOPAC/

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

279660

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

6000

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

It is important to recognize that the online classroom is in fact a classroom, and certain behaviours are expected when you communicate with both your peers and your instructors. Netiquette refers to the rules of etiquette that apply to online communication. It is important to recognize that certain behaviours are expected when you communicate with both your peers and your teachers in the online. Classroom. SECURITY: It is imperative to change the default password

given by college to a unique one for yourself and be careful that you do not share it with anyone. In case of breach or violation the owner of email address will be held accountable. COLLEGE ACCOUNT: Every student must log in using their official college account only. All students are encouraged to use their laptops/desktops, if available, for an enhanced classroom experience. In the absence of the laptop/computer, mobile can be used. They must check your device for the audio and video input sources in advance to avoid any problems at a later stage. Also, it is advisable to choose a favourable spot at home with regards to Wi-Fi connectivity and minimum distraction. If any student has connectivity issue, they should inform their class teachers or members of the Student Induction? Orientation Programme Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
292	27

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing

A. All four of the above

System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

111.774

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The CSWNN library covers 2514 sq. Ft with a total seating capacity of 100 students. The library is open on all working days from 9 am to 6 pm. The members include students, faculty, non-teaching staff and alumni of the college. Membership fee for Alumni is Rs. 1000, of which Rs.400 is refundable (once membership is closed) and Rs. 600 is the reading charges which is renewable every year. Each alumni can issue one book for the period of seven days.

The library uses a commercial software - iSLIM. The database is configured to N-list. There are clear instructions for the students to facilitate an atmosphere of silence.

Gymnasium: is housed on the second floor of the college complex. The students record their entry into the sports /gym room in a register and display their College I.D. Card on entry

Classrooms: There are seven classrooms in the main college building at Churchgate and three classrooms in the extension centre in

Goregaon. Each of these classrooms and seminar room is fitted with the state of the art lcd projectors, laptops, speakers and mics available for academic sessions.

Audio Visual Unit

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

51

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://cswnn.edu.in/sites/default/files/users/user23/Annual%20Report%20-2022-2023.pdf
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

50

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

18

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The development of skills amongst students is an important component of Institute's mission and objectives. At the College of Social Work, Nirmala Niketan opportunities for these are provided through various clubs and committees that are in operation. College of Social Work, Nirmala Niketan has an active and vibrant students' community. In order to ensure that students take pro-active lead in organizing various literary, cultural and sports events both at the intra-collegiate and inter-collegiate level, a representative students committee is constituted at the college level. This committee has elected representatives from each class as Class Representative and representative for each of the three committees that is literary, sports and cultural events. It is the coordinating body which symbolizes a consortium of smaller independent committees.

The Students committee also has faculty representatives (two) along with Principal and Administrator of CSWNN being part of the same committee who facilitate the functioning of the committee and guide students in day-to-day functioning of the committee in tandem with other stakeholders both within and outside the college. The committee mainly coordinates literary, cultural and sports activities in the college and also facilitates participation of students across all the classes in these events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association of College of Social Work, Nirmala Niketan has always been a source of support and inspiration for the students and staff of the college. Alumni form active member of IQAC and CDC committees thereby contributing significantly towards development of the college. A number of scholarships and awards are instituted in the name of alumni and also sponsored by several alumnus of college. They also guide present students and contribute immensely towards academic growth of students by conducting insightful sessions and also by donating books, laptops and through other material and non-material contributions. Alumni are also actively involved towards preparing students for their future employment through capacity building workshops and also by conducting insightful sessions.

Total Number of members in Alumni Association in 2023 - 41 New Members added (Now total is 370 Members)

Financial Contribution provided by Alumni in 2023 - Rs. 20,500/-

Fund Raising for Disaster - Appapada Fire (Malad)

The Alumni Association immediately after the Appapada Fire collaborated with the College of Social Work and shared the resources required for Relief Work and Funds. Cash Donations were received through the College Account from four Alumni who had informed the Association that they contributed directly to the College. One Alumni got her Corporate Firm and through the HR mobilized the employees to contribute, they purchased the required articles and they were reached to the College Extension Centre which was then sent to the Field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The democratic and participatory method of governance, which permeates every aspect of college operations, is a key characteristic of the College 's decision-making procedures. The college and its many constituents collaborate to create a strategic plan that is reviewed and updated on a regular basis. This perspective plan offers a more comprehensive framework for the college's progressive, methodical development. The college's Internal Quality Assurance Cell works methodically to guarantee the caliber of its academic offerings. Review and planning meetings are held at the conclusion of each academic year to make sure that all college programs, including academic ones and field experiences, align with the mission. Specific administrative and academic committees are formed while adhering to the participatory management ethos. These committees include representatives from the student body as well as individuals from all college departments, including teaching and nonteaching personnel. In addition to guaranteeing that the college operates in a decentralized fashion, this eco-system also helps to guarantee that all action plans are in line with the college's vision and goal.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/StatutoryCommittees

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Through decentralization, College endeavors to govern both fiscal and academic aspects, namely budgeting, resource mobilisation, curriculum design, teaching, student evaluation, teacher recruitment, infrastructure, financial aid, and parent-teacher linkages etc. The management works with teachers, parents, students and others through open dialogue and stakeholder involvement. The college Management through the constitution of two significant bodies, that is, IQAC and CDC has ensured that practices of participative management are followed in college functioning with the participation of all stakeholders. Various statutory and non-statutory committees have been formed to facilitate the process of decentralisation and participative management at the college level.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/Strategic%20Plan%202022-2024.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College of Social Work remains committed to delivering high-quality education, in keeping with its vision and goal as well as the framework of the Perspective Plan. In the aforementioned year, the College also organized a number of sensitization and awareness sessions to faculty members and staff. The plan is implemented in the following manner:

1. Improvement of Institutional research profile through INFLIBNET Vidvan
2. Continuing to participate in NIRF ranking of the institute
3. Improvement of student job placement via appointment of Counsellor-cum-Job Placement Officer

4. Providing financial support to the faculty members to attend conference and providing research infrastructure (Lab/ SPSS) for pursuing their Ph.D work at the institute.

5. To motivate the students to self-learning, they have been sponsored to enroll on different courses in Coursera, NPTEL, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cswnn.edu.in/Institute%20Development%20Plans
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body guides and supports Board of Studies, Academic Council, IQAC, College Development Cell and various other statutory and non-statutory committees. Committees are constituted as per UGC guidelines including Examination Committee, Anti-Ragging Committee, Students Welfare, and Grievance redressal. Several non-statutory committees are constituted at college level to facilitate the smooth functioning which are as follows: Admissions committee, Field work committee, Camps committee, Student Induction Committee, Social Entrepreneurship Cell, Women Development Cell, Research and Term Paper Committee, Career Guidance and Job Placement Committee, Students Committee, Purchase committee, library committee, etc. Constitution of most of these committees is such that there is adequate representation from various sections of the college including teaching faculty, administrative unit and also students' body. These committees are headed by groups of faculty members who structure programs into the calendar year to suit academic and program needs of the college. All the appointments are carried out as per the government rules and regulations, service rules are also followed as per government procedures. The college management has always been considerate and specific welfare measures are made available to both teaching and non-teaching staff members of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cswnn.edu.in/organogram
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/Organogram%20of%20College%20of%20Social%20Work%20%20Nirmala%20Niketan.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Institution always takes keen interest in the well-being of its staff members and also plays a pivotal role in their career development and progression. Various welfare schemes are undertaken by college on regular basis including interest free loan schemes, interest free loans for medical, housing, educational or other emergency purposes, uniform etc. to help staff members navigate through various personal and family related needs.

Both teaching and administrative staff members are encouraged to upgrade their professional skills and expertise, regular professional development programs are organised in this regard both for teaching and non-teaching staff members; and financial support is also provided to the staff members to attend conferences/seminars/orientation and refresher programs/ skill and knowledge development workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts both internal and external financial audits regularly. The institution is assisted by Chotalal Shah and Company in compiling Internal Audit Reports on a half yearly basis. Further, it is also helped by Salvin Tuscano & Associates in conducting GST audits and filing monthly and annual returns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

166.96

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

College of Social Work management ensure efficient use of available financial resources for the overall development of the college. Institute also has in place a mechanism to monitor effective and adequate utilisation of resources to address both infrastructure and academic needs of the college. For the said financial year, both UGC

grants RUSA financial support were two major sources of income for the college. Individual donations by our benefactors and Institute's management also contribute towards financial pool of the college.

At the beginning of each academic year, all the committees submit their budgetary requirements to the the college authorities which facilitate the appropriate allocation and utilisation of funds. Major financial decisions are undertaken by Governing Body and institute's financial committee. Institution adheres to utilisation of budget as approved by management for both academic and administrative puposes. Financial transperancy is ensured as details of alltransactions are maintained through bills and vouchers. Financial audit is conducted by chartered accountant every year to verify the complaince.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC is one of the most important policy making and implementing unit in the college which strives hard towards upgrading quality of both academic and administrative process at college level. IQAC undertakes systematic regular reviews of various processes and also seek feedback from various stakeholders . Qualititative benchmarks are set for all the academic programs while aligning the field level committments with the vision and mission of the college.

IQAC work towards developing stategic plan of the college which lays down a roadmap for college for specific intervention in a particular thematic area for a specified period of time. The cell not just facilitated the designing of road map but also undertakes specific measures and provide fruitful guidance towards ensuring the successful execution and culmination of tasks. IQAC has also been at the forefront in esnuring that academic rigour and community engagement is continued through diaglogue with various stakeholders and grass-root interventions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC improves the teaching-learning process through standard academic practices which include:

- a) Preparation of Academic calendar
- b) Course allocation to teachers
- c) Distribution of workload requirements
- d) Timetable preparation
- e) Review of syllabus on regular basis
- f) Implementation of Outcome-based learning education in each program
- g) Participation of college in NIRF, ARIIA, India Today Rankings, and various other quality audits recognized by the state, and national agencies
- h) Conducting quality upgradation programs including seminars, conferences, workshops, staff development initiatives
- i) Seeking feedback from various stakeholders and incorporate the suggestions in upgrading various programs of the college
- j) Institutionalise the best efforts to make the college campus safe for students from diverse backgrounds initiate and institutionalise various support systems for students with special learning needs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://cswnn.edu.in/sites/default/files/users/user23/Annual%20Report%20-2022-2023.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Adhering to national and international policy commitments, the College has strived to empower marginalised groups through its academic endeavours.

- **The Women's Development Cell strives to create safe spaces for issues concerning gender. This year the WDC organised Friendship Day on 10th August 2022; 12th Kranti Jyoti Savitri Bai Phule Lecture Series on 4th January 2023; and International Women's Day 2023 on 15th March 2023.**
- **Orientation on the Internal Complaints Committee was organized across classes (regular courses) during the Student Induction and Orientation Programme.**
- **Besides being offered as a Core subject in Bachelor of Social Work, Semester III, and Master of Social Work, Semester IV Gender is a theme that cuts across various subjects**
- **Students are placed in a range of fieldwork settings working on gender-based violence, gender justice, women's health, and**

related themes.

- Various workshops in Women's Studies are organised on gender issues
- A major thrust area of the Field Action projects of the College is the promotion of gender equality and gender equity. The Field Action Project Anubhav Youth Development Centre, Spandan and Pravas predominantly focus on the needs of adolescent girls and women in communities.
- Safety measures, gender-sensitive provisions and policies are introduced for staff and students' well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/Women%20Development%20Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The measures undertaken are categorised under various headings below:

Waste segregation

- Provision of separate bins for wet (like food scraps) and dry (like paper) waste as per the Brihanmumbai Corporation Guidelines.
- Orientation to all the classes to create environmental consciousness
- Housekeeping staff and gardeners help in the segregation of waste.

- The importance of health, hygiene sanitation and a clean environment is reinforced regularly through class announcements.

Solid Waste Management

- Waste is segregated and sold to approved vendors for recycling
- Enforcement of a paperless system
- The use of one side of the paper is encouraged
- Fines are imposed on a class if waste is not properly managed

Bio-Medical Waste

- Arrangements in place to dispose of sanitary napkins in all the washrooms of the College.

E-Waste Management

- Minor concerns in electronic gadgets are addressed to ensure the full utilisation of the gadgets.
- Practical demonstrations are made for teaching purposes using electronic waste components

Waste RecyclingSystem

- Paperless work encouraged
- Paper waste is sold out for recycling
- Use of plastic is banned. Paper-made products and cloth bags areutilized for kits.
- Students are encouraged to use wastepaper and newspapers forsubject-based workshops, extracurricular activities and College events. e.g. Backdrop for Annual Day

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **D. Any 1 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**

5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An inclusive environment facilitated through College welfare measures aims to ensure a secular, safe and equitable opportunity for learning.

- **Establishment of statutory and non-statutory committees for**

the promotion of student welfare. For example, the Extra Curricular Committee and Equal Opportunity Cell. Some statutory committees such as the Equal Opportunity Cell, Internal Quality Assurance Cell and College Development Committee also have student representatives.

- The Field Action Projects have led to various initiatives for the marginalised. Some of the initiatives of the Field Action Projects such as Spandan and Pravas have been livelihood programmes, capacity building, advocacy and resource mobilisation.
- Facilities for the person living with disability through the infrastructure development and policies with special provisions. These include special consideration for marginalised/socially excluded groups; preadmission counselling; and Fieldwork Assessment.
- To ensure safe workspaces and wellbeing of all its collaborators, the College has introduced the Prevention of Sexual Harassment at the Workplace policy; The Safety Policy of the College and Code of Conduct and Standard Operating Procedures.
- The College also midday meal scheme and laptop bank schemes, 50 per cent reimbursement of Fieldwork travel for students from marginalised backgrounds.
- The courses offered cater to first-generation learners and learners across all ages and classes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Some of the initiatives taken by the College to promote the sensitization of students and employees to constitutional obligations include:

- The national anthem is played at the beginning of every day rekindling the feeling of patriotism and secular ideals.
- Protection of rights of socially excluded groups through proactive measures: setting up of committees, policies
- Promoting responsible citizenship and accountability through its Disaster Relief Work

- Anubhav Youth Development Center implemented its Laher module in 15 Mumbai Suburban Colleges, College of Home Science and College of Social Work. Most of the Colleges in Mumbai Suburban attract students from the marginalised sections.
- Sessions on key values of the Constitution form the major theme of the programmes organised by the Student Committee every Wednesday Celebration of national events in the College
- One Social Investigation Report Training in collaboration with Prerana and the District Legal Services Authority was organised on 11th February 2023 as part of a three-series programme.
- Interagency events organised by Fieldwork organizations on themes such as child rights, women’s rights, and rights of transgender
- Session on the Constitution and related themes was organised as a mandatory session during the Student Induction Programme.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The College of Social Work, Nirmala Niketan celebrated International Yoga Day on the 6th of June 2022
- On International Indigenous People's Day, a symposium on tribal communities in India was organized by the College on 8th August 2022.
- On 8th August 2022 Student Council and Equal Opportunity Cell organised a Quiz Competition
- International Friendship Day was celebrated on 10th August 2022 by the Women Development Cell of the College of Social Work.
- The Nirmiti Center for Social Innovation and Entrepreneurship organised the Ideas @75 on 24th August 2022 to commemorate 75Azadi Ka Amrit Mahotsav.
- International Suicide Prevention Day was commemorated on 14th September 2022.
- The 12th Kranti Jyoti Savitri Bai Phule lecture series was organized on 4th January 2023
- To commemorate the International Year of Millets, 2023 a RUSA-sponsored Wellness camp (Friday 6- Sunday 8 January 2023) for staff members
- The Field action project, observed and celebrated the World Senior Citizens Day, Elderly Day, Diwali celebrations and Christmas celebrations.
- World Social Work Day was commemorated through the National Student-led Conference on 10-11th March 2023.
- International Women's Day 2023 on 15th March 2023, aligning with the theme "DigitAll: Innovation and technology for gender equality was organised by Women Development Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

In tune with the sustainable development goals to make an inclusive world in line with the vision statement of the College, 'to contribute to building a new social order based on human dignity and social justice to work with a preferential option for the vulnerable and exploited, locally, globally' the Field Action Projects of the College of Social Work strives to reach out to the most marginalised communities.

Spandan as a Field Action Project was established to promote sustainable development for better livelihood and focus on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra. Spandan meaning heartbeat, resonates with the voice of the Indigenous groups promoting sustainable development for better livelihood and focusing on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra. Spandan envisages promoting livelihood options and addressing issues related to health and nutrition. The projects of Spandan include Sakhi, Kishordhara, Unnati, and Satwaahar.

The operational office is at Gyanjyoti Community College Karajgaon envisaged to provide Skill-based education which is accessible to a large number of marginalised communities with specific emphasis on the indigenous groups. The focus was to provide a flexible open education system that caters to community-based lifelong learning needs.

File Description	Documents
Best practices in the Institutional website	https://cswnn.edu.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College of Social Work has significantly contributed to social work through its academic, fieldwork and extension programmes since its inception.

The College has pursued research on social work issues through sponsored research projects and promoting collaborative linkages with various social work organisations.

The College safe spaces and opportunities for learning to students from the most marginalised backgrounds through its proactive measures and welfare schemes.

Responding to disasters has been an important area of engagement for the College. This year the College was involved in the Disaster Relief Work: Appapada Community, Malad Fire Outbreak

Field placements are selected based on their engagement relevant to the vision and mission of the College. Field Placements include government and non-government organizations working with marginalised groups and communities across Mumbai, Thane and Raigad.

A related key strategy to situate social work education in ground realities is setting up Field Action Projects. Currently, the College has three Field Action Projects: Spandan focusing on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra; Pravas aiming to senior citizens residing in urban marginalized communities. and Anubhav Mumbai (AM) with a mission to educate youth to be leaders and change agents in society.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The BSW program aims at building committed grassroots level development workers equipped to respond to changing global and local socio-economic realities. It provides learners viewpoints and skills to understand the root causes of social problems and appreciate their role in a globally changing environment. The program outcomes include critical understandings of social realities and inculcating professional ethics. The programspecific outcomes include professional use of self and understanding forms of discrimination. The course outcomes includes applying bio-psycho-social frameworks. The MSW program aims at developing professional social workers through distinct methods of instruction and diverse practical knowledge. The program outcomes include orienting students to diversity and inculcating professional skills. The program specific outcomes include policy analysis and research skills. The course outcomes include acquiring skills to advance social and economic justice. The MA-SIE program aims at providing a conducive space to equip students with the skills related to sustainable social entrepreneurship. This is reflected in its program outcomes of teaching ways to innovate products and program specific outcomes such as marketing them. The course outcomes include incubation and finalizing entrepreneurial ideas.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

42

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

12

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

3

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College aims to train students of all courses in professional ethics of social work as well as gender justice and human rights along with sustainability. There are numerous courses related to these themes in both courses e.g. Gender studies, environment, human rights etc. The course Introduction to Social Work orients the learners towards the profession of social work, its principles, values and ethics. Environmental Studies covers problems such as pollution, global warming, ozone layer depletion, acid rain, deforestation, and desertification and helps make them a major focus of scientists, policy makers and the public. Women and Gender Studies is knowledge grown out of a felt concern for gender equality, often considered the "academic arm" of the women's movement. History and Philosophy of social work gives learners an understanding about human beings and the changing socio-economic and political trends and emerging social issues. Sustainable Development and Environment explains how development is not to be equated with growth but needs as development towards a quality of life for everyone, taking ecological conditions into account. Human rights underlines how social work profession promotes social justice and social change. Peace education aims to draw out, enrich, deepen, and place in context learners' thinking about the concept of peace and the competencies, perspectives, attitudes, values, and behavioral patterns required to build and maintain peace in the 21st century. Education and development explains how education plays an important role in human development and overall social transformation

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

289

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

289

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	
File Description	Documents
Provide the URL for stakeholders' feedback report	https://cswnn.edu.in/SSS-Report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://cswnn.edu.in/SSS-Report
Any additional information	No File Uploaded
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
300	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
80	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Educational Support is organized by CSWNN to support and aid students' learning and equips them to deepen their knowledge and apply it effectively in the field. During these sessions, the course instructors review fundamental concepts, considering the individual learning pace and level of comprehension of students.

1. Supportive Study Classes - These include extra coaching of the students in their mother tongue e.g. Marathi and Hindi and enable them to understand the subject theory and prepare themselves effectively for examinations.
2. Remedial English Classes - These classes have served the purpose of strengthening basic spoken and written English so as to make the students comprehend the language as taught in the College and prepare themselves to read reference materials and answer examinations.
3. Computer Application lectures - learning commonly used software and new application-based software that simplify and aid data documentation and presentation for e.g. Mind Mapping Software, Data Entry, Processing and Analysis Software etc.

Inclusive Teaching Approach: The college adopts an inclusive teaching approach by providing reading materials and compendiums to visually impaired students. They also have access to software that enables the students to read text with a speech output. Students are also assisted with readers and their colleagues who help them to cope with the matter taught in the classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	300	19

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Techniques for experiential learning included watching educational movies, reviewing them, and attending theoretical and skill-based seminars. The teachers choose appropriate outside speakers to help students learn about important subjects like law, policy, human rights, and rural and urban studies.

Participatory learning strategies, which combine article reviews, student presentations and group activities with classroom instruction, promote the learning of students from a variety of academic and social backgrounds on both online and offline platforms.

Through orientation visits and fieldwork, students are given the chance to learn about issues, their variations, and intervention strategies in a range of contexts. The fieldwork from this academic year shifted offline and students were placed in various field work agencies.

To assist the theory-practice linkage in the field the students are assigned individual field work mentors. Such dialogues aids in closing the knowledge gap. The college also has a counsellor to guide the students who are undergoing various challenges. The students are given a recap of the class, question banks, a compendium, and reading materials.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Teachers use ICT enable tools - these include the use of MS Microsoft Teams, PowerPoint Presentations, Videos - Film Clips, Audio Clips, Posters, Slogans, Visits to actual demonstration units like incubators, field action projects etc. The teachers also provided the students soft copies of reading materials that were often given before class to enable them to come prepared for discussions. Class notes and reading compendiums were provided as reference materials so that they could be adequately prepared for assessments. Library access was provided during some lectures so that the reading materials like books and journals were introduced for their additional reading.

Additional assistance was provided to the students through workshops for them on Excel, PPT, APA recommended formatting of research documents and using softwares like Mendeley, SPSS that helped them to organize their research documentation and interpret their research findings both in quantitative and qualitative forms. The access to online resources include the various access to Open Source Websites and Journals. Since the College has subscribed to various Online Journals, the students too have been given access to the same. Through these workshops and ICTs the learning process has become more approachable, appealing and easier to comprehend.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://cswnn.edu.in/ICT
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors	
19	
File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded
2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution	
<p>Academic calendar prepared by the IQAC team focuses on providing a structured framework for the academic year, helping to ensure smooth operations and effective planning. The different areas of focus in the academic calendar includes academic activities such as Admissions, Induction, Class and Field work commencement dates, Submission and Viva dates for research and term paper, Examination dates including ATKT. The extra-curricular activities include Seminars, Workshops, Conferences, Lecture-Series, Women's Day celebration, College Day, Sports day etc. Effective Planning of the academic calendar allows the students and faculty to plan their academic activities in advance. This helps in coordinating and planning these events. The academic Calendar serves as an important communication tool between the between the institution and its stakeholders, including students, faculty, staff, parents and field work organisations. With the effective planning of the academic calendar long-term strategic planning of educational institutions is possible as the Academic calendar provides a structured timeline for academic program development, curriculum changes, and other institutional initiatives. The academic calendar is a vital tool for the institute and it is formulated taking into consideration the Suggestions and feed back of the staff and the IQAC team. It provides a framework for planning, coordination, and communication.</p>	

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

10

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

14

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution has initiated significant efforts by the integration of Information Technology along with the examination reforms, this has made significant contribution in enhancing the examination Management system. The Management Information system software has enhanced the Efficiency of the Examination Process . The integration of Information Technology has given scope for the automation of various examination processes, including examination Fee processing, Hall Ticket generation, Mark entry and Mark sheet generation process. This reduces manual workload, minimizes errors, and enhances overall efficiency.

Implementing online registration and fee payment systems streamlines the examination process. Students can register for exams and pay fees integration enables the use of secure IT infrastructure, that has made the examination process more

structured. With the inclusion of the MIS system there is scope to include data analytics tools to analyze examination results and trends.

The integration of Information technology has contributed significantly ensuring an efficient and secure, and transparent Examination Management System. The incorporation of IT has benefited both the students and institutions by streamlining the examination process and giving scope for a technologically compatible approach to the examination process.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

After gaining academic autonomy, the college revised the course syllabus in 2019 using the UGC framework. The topics covered in the syllabus are selected depending on current events and demands. The syllabus begins with a list of the course objectives, outcomes, learner's objectives, unit plan with description and content, and current references. Teachers design lesson plans with the learning purpose in mind.

During the induction session, the subject, curriculum, and course overview are all thoroughly explained to the students. To assist students in selecting their courses, the subject teacher introduces the subject to the class, especially for elective subjects.

Furthermore, the teacher shares the knowledge with the students upon entering the classroom. Students receive the curriculum electronically, and for their convenience, it is also available online.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

2.6.2 Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college conducts both internal and external student assessments in order to gauge the course and program outcomes. The internal assessments comprise assignments and class exams. The tests are designed to assess a student's recall, comprehension, application, and analytical abilities. Each semester, at the end of the term, a written test serves as the external assessment. Examinations are conducted towards the end of each semester to help the students to self-assess their academic abilities and areas where they need improvement.

The college assigns its students to field studies where they work with different organizations that address different issues. Every semester, an evaluation of the students is conducted. The evaluations come in three forms: an agency evaluation, an individual evaluation, and a field work viva. The research projects of the MSW II students participating in research and term papers are evaluated by their mentors at every level of the project's development. Furthermore, students must present their project during the viva, which is graded by outside experts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution****114**

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://cswnn.edu.in/sites/default/files/users/user23/SSS%20Report%202022-2023.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution strives to provide all the necessary infrastructural facilities and a conducive environment to promote research activities within the campus. To facilitate research efforts, the College has a well-equipped Research Unit, comprising of essential software, computers, and LCD facilities. The Research Unit is recognized and conducts numerous research studies. Additionally, the Research & Development Unit conducts independent research as well as commissioned research studies for Local, State, National Governments and National-International Agencies. The Research & Development Unit aims to enhance social work education, policy, and advocacy by producing accessible, comprehensible knowledge and person-centered interventions. The college hosts workshops and seminars on innovative research topics.

The college library provides faculty and students with sufficient journals and electronic resources to support their research endeavors. Minor Research study opportunities have been made available by the institution through the RUSA grant. In addition, the institution hosts conferences, workshops, and seminars to foster a culture of academic research. The College has a well-established Research Committee to plan the students' research projects. Periodically, the Research Committee hosts research-related workshops and seminars. Students' research projects are examined for plagiarism using plagiarism detection software to make sure that the proper ethical procedures are followed.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	0
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs . 359100

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for

advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

Rs. 1474606

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	0
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	http://rusa.nic.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has an established Research and Development Cell (R&D Cell), and Nirmiti Centre for Social Innovation and Entrepreneurship.

The Research and Development Cell carries out numerous research projects. In addition to doing independent research, the R&D Cell also responds to research study requests from Local, State, National Governments and National-International Agencies. It produces understandable social work-related knowledge for social work practice, education, social policy, and advocacy, through methodical, fact-based, and action-oriented research. It seeks to identify practical field practice approaches and person-centered interventions that can enhance people's quality of life.

The College also has Nirmiti Center for Innovation and Entrepreneurship whose sole objective is to facilitate students to convert their Ideas into Innovative projects. Students are encouraged to gain hands on experience and better Industrial Exposure. Different workshops, seminars and lectures on

multivariate topics related to entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs.

Both the unit offers an atmosphere to the students that is favourable to the development of research skills, innovation and incubation. The students receive guidance to advance their research and entrepreneurial skills. It is also urged of students to actively participate in research that addresses the needs of the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

41

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

19

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Rs. 84000/-

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs. 84000/-

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Students of College of Social Work (Autonomous), Nirmala Niketan are placed in some of the agencies in the neighbourhood of both Churchgate campus as well as Goregaon campus for fieldwork as well as internship, like Family Service Center (Colaba), Anubhav (Goregaon) and Pravas (Goregaon). The College also reached out for disaster relief work in Appapada community, Malad, when a massive fire outbreak happened on 12th March, 2023 rendering around 2000 people homeless.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

130

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

652

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

129

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

7

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Class Rooms: 10

The total strength of Students in BSW and MSW together has been 292.

Marie Adelaide Play Lab: has been set up for Children in 2019.

Computer Room / Unit : equipped with 24 Computers. Utilized as a space for teaching SPSS, Excel etc used for research work. NVDA software for students with visual disability.

Board Room: In the main campus building and one large Seminar Room in the Extension Centre. All the classrooms and Seminar Room are fitted with the state of the art LCD Projectors, Laptops, Speakers and Mikes .

Auditorium:At the CSWNN Extension Centre, Goregaon which has the seating capacity for 200 participants.

Physical Facilities - Refreshing Room

- Adequate and well-equipped Toilets are provided for Women and Men Staff and Students on each floor, along with a separate toilet for Physically Challenged

Academic Facilities - Classrooms, Laboratories - Computer Lab, Play Lab; Library, Sports Complex

- Academic - Workshops, the College makes the premises available on Fridays and Saturdays for Workshops for NGOs for meetings, training programmes and activities for their staff, networking partners Alumni, and beneficiaries.

Sports Facilities / Complex:

Laboratories & Innovation Centres:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Outdoor Facilities:

CSWNN has a Volley Ball Court /cum Badminton Cour/ cricket facility behind the Building Complex as outdoor sports activities for the Students

Indoor Facilities:

The Gymnasium is housed on the second floor of the college complex. It has various equipment like the bench press, the cycle and running machine and various weights to enable students to use their leisure time to maintain a fit and healthy body. There is also a Table Tennis Table and two Carrom Boards for recreational purpose for the Students

Counselling Centre:

CSWNN offers the services of a trained Counsellor who is available on Campus for students for Counselling and career guidance.

Hostel Facilities:

CSWNN also provides Hostel facilities for outstation girls students managed by Institute of Social Service in the same campus on the 4th and 5th floor of the ISS building. The Hostel has a capacity for 72 girls (50% for CSWNN and 50% for NN Home Science).

Canteen Facilities:

CSWNN provides Canteen Facilities for Hostelites, Students and staff members. Breakfast, Lunch, Evening Snacks and dinner are available for students at affordable prices.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

111.77414

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software - iSLIM

Nature of automation - Partial

Version - 1.7.3.13888

Year of Automation - 2012

The library is partially automated and uses commercial software i.e. iSLIM. iSLIM is an online library management system to automate all library processes and provides an interactive user experience. iSLIM follows a modular approach and offers essential modules like Acquisition, Cataloguing, Circulation, and Serials. It automates routine tasks such as cataloging and circulation, freeing librarians to focus on more value-added activities. At present 26000 book details and more than 50000 other document details are available in iSLIM. iSLIM is available on a cloud basis and accessible for 24 hrs. iSLIM also has the facility to save the digital collection and SMS facility for issue return. The software also provides the SMART card scanning facility for

user footfalls. There is also the facility to get reports in various formats.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.slimkm.org/iOPAC/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

279660

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

6000

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

It is important to recognize that the online classroom is in fact a classroom, and certain behaviours are expected when you communicate with both your peers and your instructors. Netiquette refers to the rules of etiquette that apply to online communication. It is important to recognize that certain behaviours are expected when you communicate with both your peers and your teachers in the online. Classroom. SECURITY: It is imperative to change the default password given by college to a unique one for yourself and be careful that you do not share it with anyone. In case of breach or violation the owner of email address will be held accountable. COLLEGE ACCOUNT: Every student must log in using their official college account only. All students are encouraged to use their laptops/desktops, if available, for an enhanced classroom experience. In the absence of the laptop/computer, mobile can be used. They must check your device for the audio and video input sources in advance to avoid any problems at a later stage. Also, it is advisable to choose a favourable spot at home with regards to Wi-Fi connectivity and minimum distraction. If any student has connectivity issue, they should inform their class teachers or members of the Student Induction? Orientation Programme Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
292	27

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

111.774

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The CSWNN library covers 2514 sq. Ft with a total seating capacity of 100students. The library is open on all working daysfrom 9 am to 6 pm. The members includestudents, faculty, non-teaching staff and alumni of the college. Membership fee for Alumni is Rs. 1000, of which Rs.400 is refundable (once membership is closed) and Rs. 600 is the readingcharges which is renewable every year. Each alumni can issue one book for the period of seven days.

The library uses a commercial software - iSLIM. The database is configured to N-list. There are clear instructions for the students to facilitate an atmosphere of silence.

Gymnasium:is housed on the second floor of the college complex. The students record their entry into the sports /gym room in a register and display their College I.D. Card on entry

Classrooms: There are seven classrooms in the main college building at Churchgate and three classrooms in the extension centre in Goregaon. Each of these classrooms and seminar room is fittedwith the state of the art lcd projectors, laptops, speakers and mics available for academic sessions.

Audio Visual Unit

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

51

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://cswnn.edu.in/sites/default/files/users/user23/Annual%20Report%20-2022-2023.pdf
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

50

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

18	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution	
<p>The development of skills amongst students is an important component of Institute's mission and objectives. At the College of Social Work, Nirmala Niketan opportunities for these are provided through various clubs and committees that are in operation. College of Social Work, Nirmala Niketan has an active</p>	

and vibrant students' community. In order to ensure that students take pro-active lead in organizing various literary, cultural and sports events both at the intra-collegiate and inter-collegiate level, a representative students committee is constituted at the college level. This committee has elected representatives from each class as Class Representative and representative for each of the three committees that is literary, sports and cultural events. It is the coordinating body which symbolizes a consortium of smaller independent committees.

The Students committee also has faculty representatives (two) along with Principal and Administrator of CSWNN being part of the same committee who facilitate the functioning of the committee and guide students in day-to-day functioning of the committee in tandem with other stakeholders both within and outside the college. The committee mainly coordinates literary, cultural and sports activities in the college and also facilitates participation of students across all the classes in these events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association of College of Social Work, Nirmala Niketan has

always been a source of support and inspiration for the students and staff of the college. Alumni form active member of IQAC and CDC committees thereby contributing significantly towards development of the college. A number of scholarships and awards are instituted in the name of alumni and also sponsored by several alumnus of college. They also guide present students and contribute immensely towards academic growth of students by conducting insightful sessions and also by donating books, laptops and through other material and non-material contributions. Alumni are also actively involved towards preparing students for their future employment through capacity building workshops and also by conducting insightful sessions.

Total Number of members in Alumni Association in 2023 - 41 New Members added (Now total is 370 Members)

Financial Contribution provided by Alumni in 2023 - Rs. 20,500/-

Fund Raising for Disaster - Appapada Fire (Malad)

The Alumni Association immediately after the Appapada Fire collaborated with the College of Social Work and shared the resources required for Relief Work and Funds. Cash Donations were received through the College Account from four Alumni who had informed the Association that they contributed directly to the College. One Alumni got her Corporate Firm and through the HR mobilized the employees to contribute, they purchased the required articles and they were reached to the College Extension Centre which was then sent to the Field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The democratic and participatory method of governance, which permeates every aspect of college operations, is a key characteristic of the College's decision-making procedures. The college and its many constituents collaborate to create a strategic plan that is reviewed and updated on a regular basis. This perspective plan offers a more comprehensive framework for the college's progressive, methodical development. The college's Internal Quality Assurance Cell works methodically to guarantee the caliber of its academic offerings. Review and planning meetings are held at the conclusion of each academic year to make sure that all college programs, including academic ones and field experiences, align with the mission. Specific administrative and academic committees are formed while adhering to the participatory management ethos. These committees include representatives from the student body as well as individuals from all college departments, including teaching and nonteaching personnel. In addition to guaranteeing that the college operates in a decentralized fashion, this eco-system also helps to guarantee that all action plans are in line with the college's vision and goal.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/StatutoryCommittees

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Through decentralization, College endeavors to govern both fiscal and academic aspects, namely budgeting, resource mobilisation, curriculum design, teaching, student evaluation, teacher recruitment, infrastructure, financial aid, and parent-teacher linkages etc. The management works with teachers, parents, students and others through open dialogue and stakeholder involvement. The college Management through the constitution of two significant bodies, that is, IQAC and CDC has ensured that practices of participative management are followed in college functioning with the participation of all stakeholders. Various statutory and non-statutory committees have been formed to

facilitate the process of decentralisation and participative management at the college level.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/Strategic%20Plan%202022-2024.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College of Social Work remains committed to delivering high-quality education, in keeping with its vision and goal as well as the framework of the Perspective Plan. In the aforementioned year, the College also organized a number of sensitization and awareness sessions to faculty members and staff . The plan is implemented in the following manner:

1. Improvement of Institutional research profile through INFLIBNET Vidvan
2. Continuing to participate in NIRF ranking of the institute
3. Improvement of student job placement via appointment of Counsellor-cum-Job Placment Officer
4. Providing financial support to the faculty members to attend conference and providing research infrastructure (Lab/ SPSS) for pursuing their Ph.D work at the institute.
5. To motivate the students to self-learning, they have been sponsored to enroll on different courses in Coursera, NPTEL, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cswnn.edu.in/Institute%20Development%20Plans
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body guides and supports Board of Studies, Academic Council, IQAC, College Development Cell and various other statutory and non-statutory committees. Committees are constituted as per UGC guidelines including Examination Committee, Anti-Ragging Committee, Students Welfare, and Grievance redressal. Several non-statutory committees are constituted at college level to facilitate the smooth functioning which are as follows: Admissions committee, Field work committee, Camps committee, Student Induction Committee, Social Entrepreneurship Cell, Women Development Cell, Research and Term Paper Committee, Career Guidance and Job Placement Committee, Students Committee, Purchase committee, library committee, etc. Constitution of most of these committees is such that there is adequate representation from various sections of the college including teaching faculty, administrative unit and also students' body. These committees are headed by groups of faculty members who structure programs into the calendar year to suit academic and program needs of the college. All the appointments are carried out as per the government rules and regulations, service rules are also followed as per government procedures. The college management has always been considerate and specific welfare measures are made available to both teaching and non-teaching staff members of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cswnn.edu.in/organogram
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/Organogram%20of%20College%20of%20Social%20Work%20%20Nirmala%20Niketan.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Institution always takes keen interest in the well-being of its staff members and also plays a pivotal role in their career development and progression. Various welfare schemes are undertaken by college on regular basis including interest free loan schemes, interest free loans for medical, housing, educational or other emergency purposes, uniform etc. to help staff members navigatethrough various personal and family related needs.

Both teaching and administrative staff members are encouraged to upgrade their professional skills and experitse, regular professional development programs are organised in this regard both for teaching and non-teaching staff members; and financial

support is also provided to the staff members to attend conferences/seminars/orientation and refresher programs/ skill and knowledge development workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts both internal and external financial audits regularly. The institution is assisted by Chotalal Shah and Company in compiling Internal Audit Reports on a half yearly basis. Further, it is also helped by Salvin Tuscano & Associates in conducting GST audits and filing monthly and annual returns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

166.96

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

College of Social Work management ensure efficient use of available financial resources for the overall development of the college. Institute also has in place a mechanism to monitor effective and adequate utilisation of resources to address both infrastructure and academic needs of the college. For the said

financial year, both UGC grants RUSA financial support were two major sources of income for the college. Individual donations by our benefactors and Institute's management also contribute towards financial pool of the college.

At the beginning of each academic year, all the committees submit their budgetary requirements to the the college authorities which facilitate the appropriate allocation and utilisation of funds. Major financial decisions are undertaken by Governing Body and institute's financial committee. Institution adheres to utilisation of budget as approved by management for both academic and administrative puposes. Financial transperancy is ensured as details of alltransactions are maintained through bills and vouchers. Financial audit is conducted by chartered accountant every year to verify the complaince.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC is one of the most important policy making and implementing unit in the college which strives hard towards upgrading quality of both academic and administrative process at college level. IQAC undertakes systematic regular reviews of various processes and also seek feedback from various stakeholders . Qualititative benchmarks are set for all the academic programs while aligning the field level committments with the vision and mission of the college.

IQAC work towards developing stategic plan of the college which lays down a roadmap for college for specific intervention in a particular thematic area for a specified period of time. The cell not just facilitated the designing of road map but also undertakes specific measures and provide fruitful guidance towards ensuring the successful execution and culmination of tasks. IQAC has also been at the forefront in esnuring that

academic rigour and community engagement is continued through dialogue with various stakeholders and grass-root interventions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC improves the teaching-learning process through standard academic practices which include:

- a) Preparation of Academic calendar
- b) Course allocation to teachers
- c) Distribution of workload requirements
- d) Timetable preparation
- e) Review of syllabus on regular basis
- f) Implementation of Outcome-based learning education in each program
- g) Participation of college in NIRF, ARIIA, India Today Rankings, and various other quality audits recognized by the state, and national agencies
- h) Conducting quality upgradation programs including seminars, conferences, workshops, staff development initiatives
- i) Seeking feedback from various stakeholders and incorporate the suggestions in upgrading various programs of the college
- j) Institutionalise the best efforts to make the college campus safe for students from diverse backgrounds initiate and institutionalise various support systems for students with special learning needs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://cswnn.edu.in/sites/default/files/users/user23/Annual%20Report%20-2022-2023.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Adhering to national and international policy commitments, the College has strived to empower marginalised groups through its academic endeavours.

- The Women's Development Cell strives to create safe spaces for issues concerning gender. This year the WDC organised Friendship Day on 10th August 2022; 12th Kranti Jyoti Savitri Bai Phule Lecture Series on 4th January 2023; and International Women's Day 2023 on 15th March 2023.

- Orientation on the Internal Complaints Committee was organized across classes (regular courses) during the Student Induction and Orientation Programme.
- Besides being offered as a Core subject in Bachelor of Social Work, Semester III, and Master of Social Work, Semester IV Gender is a theme that cuts across various subjects
- Students are placed in a range of fieldwork settings working on gender-based violence, gender justice, women's health, and related themes.
- Various workshops in Women's Studies are organised on gender issues
- A major thrust area of the Field Action projects of the College is the promotion of gender equality and gender equity. The Field Action Project Anubhav Youth Development Centre, Spandan and Pravas predominantly focus on the needs of adolescent girls and women in communities.
- Safety measures, gender-sensitive provisions and policies are introduced for staff and students' well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/Women%20Development%20Cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The measures undertaken are categorised under various headings below:

Waste segregation

- Provision of separate bins for wet (like food scraps) and dry (like paper) waste as per the Brihanmumbai Corporation Guidelines.
- Orientation to all the classes to create environmental consciousness
- Housekeeping staff and gardeners help in the segregation of waste.
- The importance of health, hygiene sanitation and a clean environment is reinforced regularly through class announcements.

Solid Waste Management

- Waste is segregated and sold to approved vendors for recycling
- Enforcement of a paperless system
- The use of one side of the paper is encouraged
- Fines are imposed on a class if waste is not properly managed

Bio-Medical Waste

- Arrangements in place to dispose of sanitary napkins in all the washrooms of the College.

E-Waste Management

- Minor concerns in electronic gadgets are addressed to ensure the full utilisation of the gadgets.
- Practical demonstrations are made for teaching purposes using electronic waste components

Waste RecyclingSystem

- Paperless work encouraged
- Paper waste is sold out for recycling
- Use of plastic is banned. Paper-made products and cloth bags areutilized for kits.
- Students are encouraged to use wastepaper and newspapers forsubject-based workshops, extracurricular activities and College events. e.g. Backdrop for Annual Day

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>D. Any 1 of the above</p>
--	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>
--	--

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An inclusive environment facilitated through College welfare measures aims to ensure a secular, safe and equitable opportunity for learning.

- Establishment of statutory and non-statutory committees for the promotion of student welfare. For example, the Extra Curricular Committee and Equal Opportunity Cell. Some statutory committees such as the Equal Opportunity Cell, Internal Quality Assurance Cell and College Development Committee also have student representatives.
- The Field Action Projects have led to various initiatives for the marginalised. Some of the initiatives of the Field Action Projects such as Spandan and Pravas have been livelihood programmes, capacity building, advocacy and resource mobilisation.
- Facilities for the person living with disability through the infrastructure development and policies with special provisions. These include special consideration for marginalised/socially excluded groups; preadmission counselling; and Fieldwork Assessment.
- To ensure safe workspaces and wellbeing of all its collaborators, the College has introduced the Prevention of Sexual Harassment at the Workplace policy; The Safety Policy of the College and Code of Conduct and Standard Operating Procedures.
- The College also midday meal scheme and laptop bank schemes, 50 per cent reimbursement of Fieldwork travel for students from marginalised backgrounds.
- The courses offered cater to first-generation learners and learners across all ages and classes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>Some of the initiatives taken by the College to promote the sensitization of students and employees to constitutional obligations include:</p> <ul style="list-style-type: none"> • The national anthem is played at the beginning of every day rekindling the feeling of patriotism and secular ideals. • Protection of rights of socially excluded groups through proactive measures: setting up of committees, policies • Promoting responsible citizenship and accountability through its Disaster Relief Work • Anubhav Youth Development Center implemented its Laher module in 15 Mumbai Suburban Colleges, College of Home Science and College of Social Work. Most of the Colleges in Mumbai Suburban attract students from the marginalised sections. • Sessions on key values of the Constitution form the major theme of the programmes organised by the Student Committee every Wednesday Celebration of national events in the College • One Social Investigation Report Training in collaboration with Prerana and the District Legal Services Authority was organised on 11th February 2023 as part of a three-series programme. • Interagency events organised by Fieldwork organizations on themes such as child rights, women's rights, and rights of transgender • Session on the Constitution and related themes was organised as a mandatory session during the Student Induction Programme. 	

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The College of Social Work, Nirmala Niketan celebrated International Yoga Day on the 6th of June 2022**
- **On International Indigenous People's Day, a symposium on tribal communities in India was organized by the College on 8th August 2022.**
- **On 8th August 2022 Student Council and Equal Opportunity Cell organised a Quiz Competition**
- **International Friendship Day was celebrated on 10th August 2022 by the Women Development Cell of the College of Social Work.**

- The Nirmiti Center for Social Innovation and Entrepreneurship organised the Ideas @75 on 24th August 2022 to commemorate 75Azadi Ka Amrit Mahotsav.
- International Suicide Prevention Day was commemorated on 14th September 2022.
- The 12th Kranti Jyoti Savitri Bai Phule lecture series was organized on 4th January 2023
- To commemorate the International Year of Millets, 2023 a RUSA-sponsored Wellness camp (Friday 6- Sunday 8 January 2023) for staff members
- The Field action project, observed and celebrated the World Senior Citizens Day, Elderly Day, Diwali celebrations and Christmas celebrations.
- World Social Work Day was commemorated through the National Student-led Conference on 10-11th March 2023.
- International Women's Day 2023 on 15th March 2023, aligning with the theme "DigitAll: Innovation and technology for gender equality was organised by Women Development Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

In tune with the sustainable development goals to make an inclusive world in line with the vision statement of the College, 'to contribute to building a new social order based on human dignity and social justice to work with a preferential option for the vulnerable and exploited, locally, globally' the Field Action Projects of the College of Social Work strives to reach out to the most marginalised communities.

Spandan as a Field Action Project was established to promote sustainable development for better livelihood and focus on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra. Spandan meaning heartbeat, resonates with

the voice of the Indigenous groups promoting sustainable development for better livelihood and focusing on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra. Spandan envisages promoting livelihood options and addressing issues related to health and nutrition. The projects of Spandan include Sakhi, Kishordhara, Unnati, and Satwaahar.

The operational office is at Gyanjyoti Community College Karajgaon envisaged to provide Skill-based education which is accessible to a large number of marginalised communities with specific emphasis on the indigenous groups. The focus was to provide a flexible open education system that caters to community-based lifelong learning needs.

File Description	Documents
Best practices in the Institutional website	https://cswnn.edu.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College of Social Work has significantly contributed to social work through its academic, fieldwork and extension programmes since its inception.

The College has pursued research on social work issues through sponsored research projects and promoting collaborative linkages with various social work organisations.

The College safe spaces and opportunities for learning to students from the most marginalised backgrounds through its proactive measures and welfare schemes.

Responding to disasters has been an important area of engagement for the College. This year the College was involved in the Disaster Relief Work: Appapada Community, Malad Fire Outbreak

Field placements are selected based on their engagement relevant to the vision and mission of the College. Field Placements include government and non-government organizations working with marginalised groups and communities across Mumbai, Thane and

Raigad.

A related key strategy to situate social work education in ground realities is setting up Field Action Projects. Currently, the College has three Field Action Projects: Spandan focusing on malnutrition issues at Talsari and Dahanu block of Palghar district, Maharashtra; Pravas aiming to senior citizens residing in urban marginalized communities. and Anubhav Mumbai (AM) with a mission to educate youth to be leaders and change agents in society.

File Description	Documents
Appropriate link in the institutional website	https://cswnn.edu.in/Institutional-Distinctiveness
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Two-day Strategic Planning Meeting was held on the 8th and 11th of April 2022. Six themes as a framework for the Strategy Planning were identified: Reflection, Review, Reinforce, Reframe, Restructuring and Realigning. Key areas for the Strategic Plan for the academic year were enumerated through a group discussion and presentation: Perspective Plan; Field Action Projects, Fieldwork, Training and Capacity Building, Student Support and Progression, International Collaborations, National Collaboration, Curriculum Development, Advocacy.

Overview of initiatives to be integrated with the Perspective Plan for 2022-2023 & 2023-2024

1. Training other colleges in Quantitative and Qualitative Research in vernacular language.
2. Research competition for social work colleges to develop rigour in research.
3. Exploring avenues for International student and faculty exchange.
4. FDP for Adhoc and clock hour basis staff.
5. Focus on International research collaborations.
6. Interdisciplinary research across institutions.
7. Faculty to be encouraged to participate in Summer schools for added skill training.
8. Strengthening the Job placement cell of the college to generate more jobs. WhatsApp group to be created with

professional Social workers for sharing national-level vacancies.

9. Faculty to appear in national social work bodies.
10. More faculty to engage in research evaluation of outside universities.
11. Faculty members to endeavour to publish in one Scopus journal each academic year.