



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	College of Social Work (Autonomous)
• Name of the Head of the institution	Dr Lidwin Dias
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9969439319
• Alternate phone No.	8369297202
• Mobile No. (Principal)	9969439319
• Registered e-mail ID (Principal)	cswnnprincipal@gmail.com
• Address	38,New Marine Lines
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400020
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	12/02/2019
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr.Vaijayanta Anand Jagtap				
• Phone No.	02222002615				
• Mobile No:	9820459664				
• IQAC e-mail ID	cswnniqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	www.cswnn.edu.in				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cswnn.edu.in/sites/default/files/users/user23/Academic%20Calendar%202020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	75 and above range	2001	22/03/2001	31/03/2007
Cycle 2	A+	93	2007	31/03/2007	01/05/2015
Cycle 3	A	3.53	2015	01/05/2015	30/10/2024
6.Date of Establishment of IQAC			01/06/1995		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	3													
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes													
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded													
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No													
<ul style="list-style-type: none"> If yes, mention the amount 														
11.Significant contributions made by IQAC during the current year (maximum five bullets)														
<p>Organised 5 webinars during lockdown Fund raising for people affected by Covid 19 Pandemic Online classes and online exams field work in all parts of India as per students residence during pandemic NIRF, ARIA and India today ranking initiated Nirmiti Centre for Social Entrepreneurship and Innovation</p>														
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:														
<table border="1"> <thead> <tr> <th data-bbox="76 1332 780 1406">Plan of Action</th> <th data-bbox="780 1332 1489 1406">Achievements/Outcomes</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1406 780 1473">Academic Calendar</td> <td data-bbox="780 1406 1489 1473">Successful fulfilled</td> </tr> <tr> <td data-bbox="76 1473 780 1585">Webinars on issues and field work related</td> <td data-bbox="780 1473 1489 1585">1000 attended</td> </tr> <tr> <td data-bbox="76 1585 780 1697">Plan for online classes through microsoft teams</td> <td data-bbox="780 1585 1489 1697">Nil</td> </tr> <tr> <td data-bbox="76 1697 780 1765">online field work</td> <td data-bbox="780 1697 1489 1765">Nil</td> </tr> <tr> <td data-bbox="76 1765 780 1883">Two Social Entrepreneurship Development Programmes at Rural</td> <td data-bbox="780 1765 1489 1883">Nil</td> </tr> </tbody> </table>	Plan of Action	Achievements/Outcomes	Academic Calendar	Successful fulfilled	Webinars on issues and field work related	1000 attended	Plan for online classes through microsoft teams	Nil	online field work	Nil	Two Social Entrepreneurship Development Programmes at Rural	Nil		
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Academic Calendar	Successful fulfilled													
Webinars on issues and field work related	1000 attended													
Plan for online classes through microsoft teams	Nil													
online field work	Nil													
Two Social Entrepreneurship Development Programmes at Rural	Nil													
13.Was the AQAR placed before the statutory body?	Yes													
<ul style="list-style-type: none"> Name of the statutory body 														

Name of the statutory body	Date of meeting(s)
Governing body of the Autonomous college	14/06/2021
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
01/07/2020	03/02/2022
15. Multidisciplinary / interdisciplinary	
<p>The social work education is an interdisciplinary faculty. The curriculum is derived from social sciences like Psychology, Sociology, Political science and economy, The basic social work method subjects are built on the foundation of the other social science subjects. One can say that it is interface of various dimensions of humanities,</p>	
16. Academic bank of credits (ABC):	
The college has applied for this and is awaiting response	
17. Skill development:	
<p>Fieldwork forms an integral part of the social work education. It is completely a skill-based component. The fieldwork component is offered as part of the coursework. Every student is expected to clock in 180 hours of fieldwork every term. The students are placed in varied organizations in different settings. They are trained in the skills of working in different settings under the supervision of teaching faculty or equally trained and experienced professional person. Besides the field work which provides hands-on experience in learning skills, the syllabus offers some subjects which are skill-based. The students learn skills through workshops or labs developed specifically to meet the objectives of the course.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
We offer the opportunity to the students to write in regional languages like Marathi and Hindi. We also incorporate these languages	

in teaching so that students with difficulties in English language can understand the concepts easily. We offer the Question paper in Marathi the state language along with English to help students writing answers in regional language of the state.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

College adopted revised syllabus from the year 2019 the year college received autonomy. The new syllabus framework was completely focused on outcome based education. The outcome based education /learning goals were spelt out for every subject and the learning framework was designed keeping the outcome based education goals. This helped in making the learning centred around the needs of the learner and envisaging the outcome for the learner in gaining information or skills or experiencing change in their perspective.

20. Distance education/online education:

The year 2020-21 was a very trying period academically. The Covid 19 pandemic led to complete lockdown. As an autonomous college we accepted the challenge of providing a learning experience without compromising on the quality. The teaching staff underwent training in learning skills in using the online format of education. A timetable was set and a platform like Microsoft Teams was adopted to give an interface between students situated all over India and college and teaching staff providing lecture online. The academic requirements of providing the required number of lectures and making them learner centered was a challenge but it was a success due to constant support to each other, proper planning and training of the staff. Online education was provided for both the terms for undergraduate, graduate and short term courses. Several short term courses were devised and offered as online courses.

Extended Profile

1. Programme

1.1 11

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 283

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 105

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 309

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 103

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 20

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 11

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 283

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

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Number of outgoing / final year students during the year:

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Institutional Data in Prescribed Format	View File

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Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 103

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	20
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	19
Number of sanctioned posts for the year:	
4.Institution	
4.1	100
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	6
Total number of Classrooms and Seminar halls	
4.3	97
Total number of computers on campus for academic purposes	
4.4	2500000
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The syllabus of both full-time and part-time programs is reviewed and restructured every five years in order to keep it in consonance with contemporary concerns and emerging issues. Subjects like Disaster Management and Work with the Elderly at the Master's level and Integrated Social Work practice at the BSW levels are examples of this. The syllabus review takes place in a three-party group of College faculty, faculty from other Social

Work institutes as well as social work practitioners, ensuring that the changes are made with a holistic vision that encompasses both past wisdom and emerging concerns in social work education. This revision is seen in both program outcomes and program specific outcomes as well as course outcomes. For example, one of the program objectives of the master's program is to create among learners a critical understanding of changing social realities and also participating in the dynamics of change. Program specific outcomes include critical thinking and understanding the strategies of change that promote social and economic justice. The course outcome is that learners have a broad base of the necessary knowledge, skills and attitudes to function in a variety of settings related to the existing employment opportunity in the development sector.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://cswnn.edu.in/sites/default/files/users/user23/Program%20Outcome.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

2

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

20

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

7

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College of Social Work, Nirmala Niketan (CSWNN) has been

instrumental in developing, review and updating its curriculum to keep with the contemporary social issues and the needs of social work education. The choice base credit system introduced in the 2018 included the format of core and basic courses to be offered for social work professionals and the elective baskets to be made available so as to specialize in the field of social work.

The subjects such as introduction to social work, History and Philosophy impart the historical significance and the values, principles and methods of social work one has to adhere to.

The subject on Women's Studies is offered at Bachelors and Masters level orient and enlighten students on concepts of sex, gender and non-binary genders, on patriarchy, the need for empowerment of all genders, not only of women.

The environmental studies covers the need for a social workers ability to practice in a world that is sustainable and engage in environmental social work.

The subjects on economics of development, human rights, peace education, management of non-profit organizations and education helps to build and boost the human values system adhered to by the students at individual and professional level.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above	
469	
File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
344	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://cswnn.edu.in/sites/default/files/users/user23/Feedback%20Report%202020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://cswnn.edu.in/sites/default/files/users/user23/Feedback%20Report%202020-2021.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

84

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution timely assesses the learning levels of students and develop plans to provide assistance like remedial lectures on English and computer application. the scheduled special lectures for the ATKT students where the course teacher teaches the students all the concepts all over again keeping in mind the pace of their learning. This helps in giving a very focused attention to the student. The college is also inclusive in its teaching methodology. For instance, the students with visual impairment are

provided with soft copies of the compendium and reading materials which could be converted from text to audio with the help of NVIDIA reader app which is facilitated by the college computer unit. Special attention is given to the needs of students with learning disabilities. Based on the interest of the research students and the quality of their research, the college provides opportunities to the students to participate in AVISHKAR a research competition organized by the Mumbai University. In the year 2020-2021, 7 students had participated in the 15th Inter-collegiate/Institute/Department AVISHKAR Research Convention and have secured Second and Third positions. The students participating in AVISHKAR are closely mentored by their guide to help them learn the research process more minutely.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswmn.edu.in/sites/default/files/users/user23/Criteria%202.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2021	300	19

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The course content demands creative teaching-learning methods. The online education has, encouraged the teachers to explore the contemporary technological platform and incorporate into their teaching.

Experiential learning techniques: This included film screening, reviewing, theoretical and skill-based workshops. The college has a catalogue of educational films which are used by the teachers as a teaching aid. Suitable guest speakers to facilitate certain

essential topics such as law, policy and human rights, rural and urban studies.

Participative learning techniques: Integrating games, quiz, article reviewing, student's presentation and group exercises, debates and discussions with classroom teaching, helps enhance the learnings of student from varied academic and social background in both online and offline platform.

Problem solving methodologies: The students are given opportunities to learn about issues, its diversities and intervention strategies in varied contexts through orientation visits, field work, mid-semester camps to Government and NGOs.

Field work mentors help students in theory practice linkage in the field during their Individual and group conferences which helps to bridge the gap in the learning. Recap of the lesson, providing the question banks, sharing of compendium and reading material is provided to the students. The student counsellor appointed by the college assist the students in difficulties.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college has made ICT integral to the teaching-learning interaction especially in the context of online lecture during pandemic. In order to make the lectures interactive in an online mode where students can learn within their homes, the teachers made use of PPT, Film clips, audio clips, posters, slogans, soft copy of reading material, class notes and library access. The college had conducted workshop for research students of BSW III, MSW I and MSW II on access to online library, APA guidelines, SPSS and Excel. These workshops and ICTs had made learning easy to understand, attractive, accessible. It has also made teaching method attractive, convenient, new and accessible. Teachers were given training to use the online platform such as Google Meet, Google Form, Microsoft teams for conducting classes, internal exams. The technical team was trained and formed to assist the institute with the technical help and facilitate the teaching

learning process. Based on the platforms used to conduct the lectures, an SOP was developed. The Examination committee played the key role in the entire process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar: The academic calendar is prepared in the month of April by the faculty along with the Principal and the Administrator keeping in mind the COVID Pandemic situation. It includes academic activities such as Admissions, Induction, Class and Field work commencement dates, Submission and Viva dates for research and term paper, Examination dates including ATKT. The extra-curricular activities include Seminars, Workshops, Conferences, Lecture-Series, Women's Day celebration, College Day, Sports day etc..

Teaching Plan: Academic calendar helps in preparation of the teaching plan. The teaching was in an online mode due to pandemic lockdown. The teachers were given training to work on Microsoft teams, ZOOM and Google Classroom to conduct online classes and field work related meetings. The class time table is planned by administrative committee in consultation with teaching staff. The lectures per week are assigned as per the credits. The teaching plan includes workshop and seminar for subjects such as Social

Entrepreneurship, Research and SPSS, Mental Health and so on. There is a provision for extra lectures to ensure that the course is complete and revision with the students are done. Extra supportive classes are conducted for the students to help in English, computer Application and in subjects.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

10

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

220

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

90

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Examination procedures:** The examination is conducted by the Examination Committee of the college. Policy on external and internal assessment is shared with all students and staff . During Covid 19 pandemic examination were conducted in an online mode due and special SOP was developed for the same. The paper pattern of the examination was tailored to suit the

online examination.

- Processes/Procedures integrating IT: The Examination was conducted on Microsoft Teams in an online mode. The college initiated a separate technical committee to look after the technical aspects and procedures of the examination. They gave a thorough orientation to the students and the supervisor/teachers about the online exam processes and protocol. The college-initiated collaboration meetings with various agencies experts to provide technical platform to conduct the examination. The most inclusive one was preferred taking into the consideration of students coming from varied background. The college has an MIS system that generates hall tickets and exam results. Continuous Internal Assessment System included the assignment, class test, class participation and attendance. Assessment pattern adopted is 60-40 pattern. The class test was conducted using the Google Form with questions in the form of MCQ, brief answers, objectives, fill-in the blanks, match the followings.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswmn.edu.in/sites/default/files/users/user23/2.5.3%20-%20IT%20integration%20and%20reforms%20in%20the%20examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

After attaining the academic autonomy, the college revised the course syllabus in 2019 based on the UGC framework. The content of the syllabus is planned as per the current scenario and need. The syllabus starts with rationale and course perspective, course objectives, course outcomes, learner's objectives, unit plan with

description and content and updated references. Faculty develops their lesson plans keeping in mind the learning outcome. The teaching faculty is also given training on framing questions for learning assessments. During induction programme a brief introduction of the subject, syllabus and course outline is communicated to the students in detail. The subject teacher especially the elective subject introduces the subject to the students to facilitate the subject selection process by the student. In addition to this the class teacher too shares the same with the students when they enter in the class. Soft copy of the syllabus is shared with the students as well as it is uploaded in the website for their access.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/2.6.1%20-%20Programme%20Outcomes%20and%20Course%20Outcomes-SIP.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college evaluates the Programme Outcomes and Course Outcomes through the internal and external assessments of the students. The internal assessments include of class test and assignment. The assessments are carefully designed to assess the students on the areas of their retrieval, comprehension, application, and analytical abilities. The external assessment is in the form of written examination which is conducted at the end of each semester. During 2020-2021 due to COVID-19, the examinations were conducted in an online mode on Microsoft Teams. Special team was setup to ensure the smooth technical functioning, invigilation and monitoring. The college engages the students into field work where the students are placed in different organization working on different issues. At the end of each semester the students are evaluated. The evaluations are in the form of individual evaluation, agency evaluation and the field work viva. The research projects of the MSW II students engaged in research and term paper are evaluated by their guides at each level of the progress of their work. The students have to also present their project in the viva where they are evaluated by the external experts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

104

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://cswnn.edu.in/sites/default/files/users/user23/AR%202020-2021%2022nd%20September%202021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://cswnn.edu.in/sites/default/files/users/user23/SSR%202020-2021%20\(1\).pdf](https://cswnn.edu.in/sites/default/files/users/user23/SSR%202020-2021%20(1).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

College of Social Work, Nirmala Niketan is committed to developing a scientific rigor among the students as well as encouraging faculty members to undertake research studies on relevant topics. The Institute has a well-defined policy for the institution and a student research policy for students undertaking research project. The Research policy for students clearly

specifies the expectations from the students. Students selected for research project needs to adhere to the policy and participate in all the research workshops organised by the institute. The purpose of doing research study is to understand the application of scientific methodology, learn to apply statistical procedures, to develop critical thinking and academic writing skills. Students are expected to meet their research guides and update the progress of their research project. Total four students seminars are organised which provide opportunity to students to receive feedback from their colleagues as well as faculty members. SPSS as well as APA style of referencing workshops are organised periodically for the students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

547,200

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

Four

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/sites/default/files/users/user23/3.2.2%20-%20Number%20of%20teachers%20having%20research%20projects%20during%20the%20year.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

ECO System For Innovation

The College of Social Work, Nirmala Niketan believes in inculcating innovation among students contributing to nation building and significant enhancement of the academic inputs provided. Strong Academics, field based relevant training, emerging areas of concerns through Research and Development and Professional mindset with human approach are the essential attributes of the college significantly contributing to success at multiple levels. With the emphasis on Innovation the college has spearheaded in different dimensions to specify and highlight a few aspects

Frequent conduct of Review and planning meetings

Field Action Projects

Research impetus**Initiating the Nimriti Centre for Social Innovation and Entrepreneurship**

The Nimriti Centre for Social Innovation and Entrepreneurship centre aims to support social entrepreneurship and offer academic programs where the students, immediately after graduation, get guidance, mentoring, physical space, and network for funding and value-based collaboration.

Other Initiatives to Foster Academic Excellence

The college has demonstrated significant efforts to foster infrastructural development for various activities of the College including educational loans for students, midday meal scheme of the college for the students from underprivileged background student activities and need based staff development programmes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

26

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee

B. Any 3 of the above

Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	
File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded
3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year	
3.4.2.1 - Number of PhD students registered during the year	
19	
File Description	Documents
URL to the research page on HEI website	https://cswnn.edu.in/about-research-unit
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
0	
File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
Total 11	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.edu.in/sites/default/files/users/user23/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

3.6 - Extension Activities

As a part of the extension activities the college has initiated many seminars and workshop under the student council and Rotract club. In addition the college has started many collaborative work through the field action project initiatives such as Anubhav Mumbai that works with the youth, Spandhan is a Field Action Project based in Talasari which was started to promote sustainable development for better livelihood of the indigenous groups and Pravas was started by the College of Social Work Nirmala Niketan, Mumbai to help the senior citizens living in the Urban

Marginalized Communities.

The college also offers Certificate and Post Graduate diploma courses co-branded with reputed institutes such as FIAMC, Bio Medical Ethics Centre, Tokyo University and UNSECO.?

Every year Research Unit also undertakes capacity-building workshops for NGOs, Government employees, and corporate staff based on qualitative and quantitative research techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

nil

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

nil

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

250

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The total strength of Students in BSW and MSW together has been - 281. The following infrastructure has been put in place by the Management of CSWNN.

BSW 1 - One Class Room - 58 Students

BSW II - One Class Room - 56 Students

BSW III - One Class Room - 49 Students

MSW I - One Class Room - 60 Students

MSW II - One Class Room - 58 Students

There are 7 classrooms in the main College Building at Churchgate and three classrooms in the Extension Centre in Goregaon. There is one Board Room in main campus one large Seminar Room in extension centre. All the classrooms and Seminar Room are fitted with the state of the art LCD Projectors, Laptops, Speakers and Mics. The Board room has a 50 inch television set.

Mary Adelaide Play Lab:

CSWNN set up 'Mary Adelaide Play Lab' for Children in 2019. It has a sand pit, puppets, toys other children related aids. It provides the students with an opportunity to learn how to interact, work and counsel children in individual and group settings. It is a model that can be replicated by NGOs in the community while working with children.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Outdoor Facilities:

CSWNN has a Volley Ball Court /cum Badminton Court behind the Building Complex for outdoor sports activities for the Students

Indoor Facilities:

The Gymnasium is housed on the second floor of the college complex. It has various equipment like the bench press, the cycle and running machine and various weights to enable students to use their leisure time to maintain a fit and healthy body.

There is also a Table Tennis Table and two Carrom Boards for recreational purpose for the Students

Counselling Centre:

CSWNN offers the services of a Counsellor who is available on Campus for students for Counselling and Guidance.

Hostel Facilities:

CSWNN also provides Hostel facilities for outstation girls students managed by Institute of Social Service in the same campus on the 4th and 5th floor of the ISS building. The Hostel has a capacity for 72 girls (50% for CSWNN and 50% for NN Home Science). During 2020-21 since the Pandemic the Hostel was closed as per guidelines of the government.

Canteen Facilities:

CSWNN provides Canteen Facilities for Hostelites and Students. Breakfast, Lunch and Evening Snacks are available for students at affordable prices.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6,377,060

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-equipped library with a rich collection of updated, relevant material for students.

It is computerized and serves all categories of people from the field apart from its services to the college. Library provides a remote login facility to the users.

Users can access online journals and e-databases as per e-resource access policy and remote access policy. The information retrieved from these online journals and e-databases through remote/campus access facility will be used only for their educational and research purpose and not for any commercial gains. Library having iSLIM software is developed by Algorhythms Consultants. It is a leading and long service technology solution provided for library and archives automation in India and abroad with its head office in Pune. Library purchased this software in 2012 and in 2022 purchased cloud version. Around 26000 books and more than 50000 other documents details are archived in this software.

Our library is also having Drillbiit plagiarism software.

Data Requirement: Provide a description of the library with

- Name of the ILMS software - iSLIM (Cloud based)
- Nature of automation (full or partial) - Partial
- Version - Cloud
- Year of automation - 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
Books - Rs. 72,280 & Journals Rs. 37,990	
File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
200	
File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

CSWNN has five classrooms. Each classroom has installed 5.0 ghz wifi router and internet service provider is Hathway Broadband Services. Download speed is 50 MBPS and Upload speed is upto 15 MBPS (depends on frequency of use. and load of users).

The college has provided Office 365 A-1 licences to students including Microsoft Teams, Office 365 licences provided to faculty members and SPSS 16 used by Research Unit and Research Students. Each classroom and computer lab has been installed with Net Protector Anti-Virus Security Software (Cloud Version).

College has installed Dell Sonic Wall (Fire Wall) System as a protective measure to avoid any unwanted hacking of the system or any illegal software piracy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
281	27

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.edu.in/sites/default/files/users/user23/4.3.4%20-%20Institution%20has%20facilities%20for%20e-content%20development.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

Rs. 21,78,289

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Library

1. The CSWNN Library covers 2514 sq.ft with a total seating capacity of 100 students.
2. The Library is open from Monday to Friday from 9 am to 6 pm

3. The membership of the library is open to all the students, faculty, non teaching staff and alumni of the college with a deposit and reading charges.
4. The Library is partially automated and uses a commercial software - iSLIM. The database is configured to NList.
5. In case of loss of books, the borrower must immediately inform the librarian of the same in writing.
6. Silence is maintained in the library.
7. Disregard of library rules, will lead to refusal for access to the library.
8. All visitors including alumni are requested to sign the visitor's book kept at the counter.
9. The librarian reserves the right to call back any issued books at any time.
10. Students can borrow two books at a time.
11. Students will be issued one borrowing card which must be produced at the time of issuing and returning books.

Support Facilities:

1. The Gymnasium is open for students and other staff from 4pm to 7pm.
2. The students have to mark their entry into the Gymnasium on the register.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.edu.in/sites/default/files/users/user23/Infrastructure%20Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

38

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	https://cswnn.edu.in/sites/default/files/users/user23/5.1.3%20-%20The%20Capacity%20Development%20and%20Skill%20Enhancement%20activities%20.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

40

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

8

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

2

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is a body that facilitates the curricular and extra-curricular activities for the college students.

The year, the 2020 pandemic had an impact on activities of the student council. The Student Council for the academic year

2020-2021 was formed using the online/virtual platform.

The Student Council celebrated the college annual day on 28th of March, 2021. The theme for the college annual day was "Mama earth! What have we done to you?". It focused on the problem of climate change as well as the pandemic that the world is experiencing. The online platform selected to host the event was Microsoft Teams. There were around 150 participants. The events were pre-recorded to avoid technical difficulties.

The Sports Committee encourages the students to participate in sports. Some sports and games were conducted online by the students.

On 16th September 2020 The Students Council of Nirmala Niketan College of Social Work organised a session #LetsTalk on the account of World Suicide Prevention Day through YouTube live streaming on college's channel. Two guest speakers were invited for conducting the session. A small video called 'let's talk' was shown

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cswnn.edu.in/students-council

5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

ALUMNI ASSOCIATION OF THE COLLEGE OF SOCIAL WORK is registered under Society Registration Act 1860 with registration number

577/1987 GBBSD. It was founded on 7th December 1987. The alumni association is involved in:

- Conducting periodic meetings of the committee to chalk out plan of action.
- Conducting training sessions on evolving social work practices
- Conducting person development trainings, and capacity building programs.
- Conducting welfare activities such as blood donation, health awareness programs, tree plantation, cleanliness drive etc.
- Conducting re-unions of ex- students and felicitation of student achievers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://cswnn.edu.in/alums-association

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

In line with its vision, College strives to contribute to the building of a new social order based on human dignity and social justice to work towards empowerment of vulnerable, exploited groups in society at the local and global level. Its mission is to build a cadre of young committed professionals having a global perspective and strong value base of compassion, personal integrity, moderation, tolerance and self-respect.

College adopts a democratic and participatory mode of governance in all its decision making processes with all the stakeholders participating actively in its management. College has a Perspective/Strategic Plan in place to help it develop in a

systematic, well-thought-out and phased manner. The Internal Quality Assurance Cell (IQAC) is instrumental in ensuring the quality of academic programmes and inculcating decentralization in college management. Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process. Review and planning meetings are held at the end of each academic year to help strengthen the connection between the Vision, Mission of the college, academic programs and field practicum. The college IQAC plays an active role in formulating qualitative strategies by collecting feedback from various stakeholders

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

College practices decentralisation and participatory management in keeping with its belief in collective leadership and democratic traditions. It is through the constitution of two important bodies - IQAC and College Development Cell (CDC), the Management ensures decentralisation and participative management for all its stakeholders. IQAC undertakes significant decisions on academic development, infrastructure development, project, extension work and student welfare program towards translating vision and mission of the college into reality. CDC consisting of Principal, management representatives, teaching and non-teaching staff, NGO and CSR representatives provides timely recommendations for the college. A particular reflection of this practice is the constitution of various committees to facilitate smooth functioning of college such as examination committee, Women Development Cell, Job Placement Cell, students' council, Rotaract club, Research and Term Paper committee, student welfare committee, Minority committee etc. Each of these committees has representation from teaching and non-teaching staff along with students' representatives in some of the committees. Another significant practice of participative management is enlisting timely feedback from all the stakeholders namely students, teachers, NGO partners, alumni and parents. Feedback is sought both through meetings and self-reported questionnaires. Efforts are then undertaken to address the concerns (as received through

feedback) in best possible manner

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The year 2020-21 was a distinctive year due to unprecedented pandemic crisis. The college strived towards implementing its strategic/perspective plan even in the pandemic context. A series of webinars and information sessions were organized to learn about the challenges posed by pandemic which were of great use towards reorganization of classroom teaching and field practicum in the pandemic context.

As per the Strategic Plan of College, 2019-22 under RUSA 2.0, it was envisaged to develop an Entrepreneurship Employability Career Hub which included:

1. Develop and implement field action project on Youth
2. Develop and implement field action project on Livelihood for Women Tribal Populations
3. Implement projects on Youth and Women
4. Develop projects on elderly and persons with disability
5. Implement projects on Youth, Women, Elderly and Persons with Disability
6. Review and Consolidate projects

It is in line with the Strategic Plan that the College continued working towards grassroots mobilization, interventions of its Field Action Projects Disaster Management Response to the Covid 19 pandemic, and the initiatives of the Nimriti Centre for Social Innovation and Entrepreneurship

Website- E- Cell

College of Social Work (Autonomous) Social Entrepreneurship Report for RUSA 2020-21

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cswnn.edu.in/sites/default/files/users/user23/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution is governed by the Management, supported by a Governing Body. Governing Body patronizes the Board of Studies, Academic Council, Internal Quality Assurance Cell, College Development Cell and various statutory and non-statutory committees. Statutory Committees are those which are outlined by the requisites of UGC namely Student Welfare, Grievance Redrassal and Anti-Ragging Committee. Non Statutory Committees comprise of Academic Audit, Autonomy Cell, Admissions, Fieldwork, Camps and Block Placement, Student Induction and Orientation, Social Entrepreneurship Cell, Examination, Library, Women Development, Research & Term Paper, Co-Curricular, Career Guidance & Job Placement, Computer Centre & Website, Purchase, Scholarship. These committees are headed by groups of faculty members who structure programs into the calendar year to suit academic and program needs of the college. Apart from these, within non-statutory committees, there are 3 Ad-hoc committees viz, Syllabus review, Annual Day and Institute Day committees, which are constituted when the need arises.

All the appoitments are carried out as per the government rules and regulations, service rules are also followed as pergovernmentprocedures. The college management has always been considerateand specific welfare measures are made available to both teaching and non-teaching staff members of the college as and when need arises.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution holds high credibility to the welfare and development of its staff members by carefully designing programs to ensure the same. Pre-existing welfare measures include interest free loan schemes, financial support for attending conferences for teaching staff and interest free loans for medical, housing, educational or other emergency purposes, uniform etc. existing for non-teaching staff. In the reported year, even with loss of connectivity and virtual work practices, the management paid keen attention on ascertaining capacity building of the staff to meet the needs of the time and also supported staff throughout the pandemic by adding to its welfare schemes. Welfare measures included charting days of work as per pandemic regulations and availability of staff, assisting staff members with laptop to ensure continuity of work and offering financial help whenever required. To ensure career development, the institution bridged the gap in use of technology for both teaching and non-teaching staff by organizing series of meetings for training in use of

Microsoft Teams between May-June 2020. The institution organized workshops in the interim period focusing on maintaining physical and mental well-being of staff. It also encouraged staff members to participate in various webinars and conferences in the reporting period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts both internal and external financial audits regularly. The institution is assisted by Chotalal Shah and Company in compiling Internal Audit Reports on a half yearly basis. Further, it is also helped by Salvin Tuscano & Associates in conducting GST audits and filing monthly and annual returns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC at the College of Social Work, NN consistently reviews various processes and also seek feedback from all the stakeholders to undertake required efforts towards translating the vision and mission of the college in reality. It sets the qualitative benchmarks for all the academic programs along with field level commitments of the college.

The IQAC has been at the forefront in ensuring that academic vigour and community engagement continued through dialogue with stakeholders and peers and grass-root interventions. The IQAC spearheaded various discussions with stakeholders on responding to the challenges to education caused by the Pandemic. Development of a plan of action for curriculum and Fieldwork based on need assessment; guiding and providing feedback to committees for implementation of annual plans; review of value-added courses; coordinating feedback; review and finalization of syllabus, prospectus; documentation and report writing were important initiatives taken by the IQAC. The IQAC also organized webinars and staff development programmes during the academic year. Finalizing the academic calendar was the first major and challenging tasks of the IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The year 2020-21 has been a challenging year, conducting classes and field work in an online mode was a great challenge for staff and students too. With IQAC taking lead, various guidelines were prepared for conducting classes and also for organisation of field work in online mode in the same location as of students. IQAC prepared academic calendar and also ensured that the classes, field work and other co-curricular activities are carried out in online mode as well. Various guidelines and protocols were developed for the same.

With regard to assessment and examination, student friendly protocols were developed and examinations were also carried out in online mode. Before examinations, the examination committee explored the challenges, lived realities of students and evolved the procedures for the conduct of examinations through an online survey using google forms. The Continuous Internal Assessment Policy was revised, the date of submission of marks, preparation of timetables, supervision list, the conduct of mock online examinations, orientation to invigilators and students on online examinations were undertaken.

Research and Term paper policies were revised and all the students at MSW II level had to take term paper keeping in mind the pandemic context.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://cswnn.edu.in/annual-report
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Some important initiatives undertaken by the College are enumerated below based on the international, and national policies.

The Women's Development Cell (WDC) actively promotes gender awareness and equality through its planned activities each year. The Kranti Jyoti Savitribai Phule Lecture series is organized in January and International Women's Day is celebrated in March.

On Friday 9th October 2020, the report of the signature campaign launched by the College for seeking immediate interventions for the family of the brutal gang-rape victim at Boolgarhi village in Hathras, Uttar Pradesh and was sent to concerned authorities.

On Women's Day Poetry Slam, 8th March 2021, the Rotaract club hosted an in-house poetry slam session which included a recital of poems written by students as well as selected poems.

Internal Complaints Committee (ICC): Orientation to students organized across classes (regular courses) on the prevention of Sexual Harassment at the workplace (Prevention, Prohibition and Regulation Act 2013), was conducted.

Women Studies and concerns Integration with Curriculum:

Feminist Social Work practice through Field Work Practicum

RUSA sponsored workshops on gender-based violence and the law

Rotract Club Initiatives

Field Action Project Spandhan focuses on reproductive health.

Gender-Sensitive Provisions for the female staff Members

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Waste segregation

- Provision of separate bins for wet and dry waste.
- Orientation to all the classes to create consciousness towards keeping the environment clean.
- Students are encouraged to keep their classrooms clean by taking responsibility for ensuring cleanliness and cleaning it on their own (Shramdaan) when required.
- Display posters on all class notice boards on measures of keeping the classroom clean.
- Housekeeping staff and gardeners help in the segregation of waste.

Solid Waste Management

- Waste is systematically collected, segregated, and sold to

authorized vendors for its recycling.

- College adopts almost paperless concept by the digitization of office procedures through electronic means via WhatsApp, email, and Google classroom
- Use of paper printed on one side is encouraged in sending fax, print drafts before the final document, meeting minutes, memos, and notes in the office.
- Students are encouraged to use wastepaper and newspaper in creative practices during various subject-based workshops and extracurricular activities

Bio-Medical waste

Arrangements for the disposal of Sanitary napkins are made in all the washrooms of the College.

E-Waste Management

- Electronic gadgets are repaired for minor defects to ensure their optimum utilization

Waste Recycle System

- Paper waste is sold out for its recycling in the paper industry.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College has always taken several initiatives for Community peacebuilding through its field action projects like Salokha, Disaster mitigation response during Communal riots, and promotional activities. Carrying forward its legacy, the College has taken several initiatives for peacebuilding during the year 2020-21.

The Global Campus Online Peace Education programme in collaboration with the Global Campus Programme of Tokyo University of Foreign Studies, Japan, and Universities in South Asia- the Gadjah Mada University (Universitas Gadjah Mada), Indonesia; the Pannasastra University, Cambodia; the Peradeniya University, Sri Lanka; Quaid-Azam University, Islamabad, Pakistan; and the Islamic University of Science and Technology, Srinagar, India.

Post Graduate Diploma in Sustainable Development co-branded with UNESCO-Cardinal Paul Paupars Chair at St Andrew's College, Institute of Indian Culture and College of Social Work. On 21st September 2021, the Short-Term Courses commemorated International Peace Day online.

Human Rights Day was celebrated on 10th December 2020.

A Two Day Online International Conference on 'Community-Based Peacebuilding: Challenges and Opportunities 18th and 19th December 2020.

Minority and Interfaith Committee initiatives

An Online Catholic Youth Fest 2021

The college celebrates Marathi Bhasha Diwas, showcasing the literary works of great Marathi writers. Marathi Speeches are organized, and posters are displayed.

Student Welfare Committee initiatives

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- During the inaugural program of every academic year and student induction program, input sessions are organized across classes on Constitutional values, rights, duties, and responsibilities as citizens.
- The Constitution Day was observed through a three-day webinar on Community-Based Peace Building from 25th to 27th

November 2020. Dr. Ram Punyani, Dr. Meena Longjam, and Mrs. Swati Kishor Rane were the guest speakers. The sessions underscored the importance of upholding the Constitutional values in practice, the challenges and concerns of women, youth, and the importance of opportunities.

- Twelve online sessions on Constitutional values were organized by Anubhav Mumbai (field action project) of the college in Shailendra Degree College, Shailendra Jr. College, KES College, and Nanavati College between September 21st, 2020, and February 23rd, 2021.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A Panel discussion to mark International Women's Day 2021 on 13th March 2020 was organized by WDC

The College commemorated International Social Work Day on Tuesday, March 23rd, 2021, through Assembly across classes and a Joint webinar on the theme Challenges for Social Work Education and The National Council of Social Work Bill A Way Forward.

On 16th September 2020, the Students Council organized #LetsTalk to commemorate World Suicide Prevention Day.

Republic Day and Independence Day is celebrated by organising various competitions for students across classes through the Student Council.

Smt Krantijyoth Savitri Bai Phule Lecture Series is organized in the college to commemorate the birth anniversary of Savitri Bai Phule on 25th January 2021 on the theme "Women's Wisdom in Pandemic: Recalling Savitribai's Response in Crisis and towards Social Change".

Introspection #talkyourmind: The Rotaract Club organized a series of IGTV live meets to commemorate World Mental Health Day in October 2020. Community-Based Peace Building, 25-27th November 2020: The Constitution Day was observed through a three-day webinar on Community-Based Peace Building. On Human Rights Day, 10th December 2020 the club organized a webinar in association with Free Life Bahuuddheshiya Samajik Sanstha, Satara. Mr. Ghanshyam Pundlik Thorat was the main speaker

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The College's contribution through grassroots mobilization,

leadership training, and empowerment through the interventions of its Field Action Projects; and the Disaster Management Response to the Covid 19 pandemic were unanimously perceived by all stakeholders as its best practices.

FIELD ACTION PROJECTS

Anubhav Mumbai (AM) is a Field Action Project of the College of Social Work, Nirmala Niketan initiated in June 1997 in collaboration with "Anubhav Shiksha Kendra" focusing on youth development. Spandhan is a Field Action Project started in 2017 focusing on malnutrition in Savroli and Anwir villages of Talsari block of Palghar district, Maharashtra. Pravas aims to create awareness of healthy ageing; provide health service facilities and senior citizen cards to facilitate access to government provisions; form self-supporting groups of senior citizens and create a safe space and blissful environment for the senior citizens along with strong support systems.

COVID 19 RESPONSE

The College responded to the COVID-19 pandemic within the framework of the Global Humanitarian Response Plan, with the following strategic priority: Protect, assist, and advocate for refugees, internally displaced people, migrants, and host communities particularly vulnerable to the pandemic. The Covid 19 response centered on reaching out to vulnerable populations in Maharashtra through information, outreach, and collaboration.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Nirmiti Centre for Social Innovation and Entrepreneurship (NCSIE) was set up in July 2019. It aims to support social entrepreneurship and offer academic programs where the students, immediately after graduation, get guidance, mentoring, physical space, and a network for funding and value-based collaboration.

The Centre Pre-Incubation Meeting Room is located on the third floor of the College. The E-Cell (Students Club) is an Idea Club initiative of NCSIE that aims to foster the spirit of entrepreneurship amongst the 55 students who are enrolled in E-Cell.

As part of the Co-curricular activities conducted, an Online Workshop on Exploring Possibilities with Lateral Thinking - Six Thinking Hats was conducted by Mr. Gaurav Mishra from Navayuvak Entrepreneurs who facilitated the Masterclass on 25th September 2020. 125 students across all classes participated in the programme.

Some of the Academic Programs on Innovation, IPR, and Entrepreneurship Development Offered during the Academic Period (2020-21) include the regular Elective Course, Two Add on Courses, Three Entrepreneurship Development Programme and one Faculty Development Programme.

The college is planning to offer a MA Program in Social Innovation and Entrepreneurship from the 2022-23 batch and initiate the Pre-Incubation and Incubation Process in the next academic year 2021-2022.

File Description	Documents
Appropriate link in the institutional website	https://cswnn.edu.in/sites/default/files/users/user23/NCSIE%20-%202nd%20Annual%20Report%202020-21.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year was reviewed through various meetings of the statutory and non-statutory bodies, feedback reports of stakeholders, committee presentations, and government/university protocols. Some of the areas of focus that emerged and were approved in specific areas are presented below:

Curriculum

- Finalization of Syllabus by May 31st, 2021

Student Supportive Services

- Initiatives by Job Placement and Training Cell to be undertaken
- Skills-based workshops/seminars under RUSA

National and State level Conferences/Workshops/Seminars

- International Conference on community-based peace building: challenges and opportunities
- Student Led Conference to Commemorate World Social Work Day
- Dealing with grief in the times of pandemic
- Mental Health and Self Care
- Child Protection
- Dorothy Baker Chair

Value Added Courses

Focus on Faculty Development Programmes

State-level Conference for Non-Teaching Staff Members

Strengthening of the Alumni Association

Strengthening and expansion of the Social Entrepreneurship Initiatives through Nirmiti Center For Social Innovation and Entrepreneurship