

## **ALUMNI ASSOCIATION COLLEGE OF SOCIAL WORK ANNUAL REPORT 2022-23**

### **COMMITTEE MEMBERS:**

1. President - Mr. Cletus Zuzarte
2. Vice President - Mr. Albin Thomas
3. Secretary – Ms. Shama Sawant
4. Joint Secretary – Mr. Akhlaque Khan
5. Treasurer – Mr. Akash Jude (Absent)
6. Executive Members - Mr. Alvin D'souza, Ms. Siddhi Gheewala, Ms. Anna Assisi, Ms. Sumita Bhadrige, Ms. Apurva Shinde, Mr. Namdev Yedage, Mr. Shailesh Bhutka
7. Ex-Officio Members –
  - a. Dr. Lidwin Dias – Principal
  - b. Dr. Sameer Mohite - Faculty
  - c. Ms. Pallavi Xalxo - Faculty

### **COMMITTEE MEETINGS**

The Executive Committee set out to work on the very first day of the appointment on the 30<sup>th</sup> April, 2022. There after the Committee met regularly practically every month on the first Saturday, especially in the run up to the Annual Meet, with a total of 8 Monthly Meetings held Offline and some Online – April, June, July, August, October, Jan, Feb, Mar.

Through brainstorming and discussion on possible programmes and activities to be conducted. The Committee decided to focus on a Membership Drive through reunions and establishing Alumni Chapters and providing opportunities for Alumni to upgrade their skills through value added refresher courses.

The AACSW undertook the following Programmes, Events and Activities during their tenure

### **Activities**

#### **Membership Drives / Enrolment:**

To add to the existing lists of emails of Life Members, the team undertook the task of reworking on the Online Format for Collecting data of the Alumni by circulating a Google Form to all the known members of the Alumni through the existing Alumni Whatsapp Groups 1, 2 and 3.

#### Creating Database

Another strategy was employed by asking each of the Alumni Association Members to get their classmates to fill the Google Form and get data from at least 4 members from their batch.

#### Regularizing list of life members

Another approach that was used was to collect the list of students who have graduated from BSW and MSW. The administration staff – Shweta, Swati, Alka and Maya shared some of the excel files that they had created with student data which was compiled from 1999 to 2023. Finally an excel sheet was prepared profiling the batches of NN Students who have graduated from 1999 to 2023.

Ms. Shama the Secretary was able to prepare a list of Life Members who have paid the Life Membership Fees. This was obtained from the Receipts Book. From 2010 to 2022. The remaining list of receipts from 1987 to 2010 which will be completed before the end of next month.

#### Regularizing the list of NN Graduating Students

During this process it was also decided to go back to some of the registers that noted the details of students from the inception of the College. From 1969 onwards the registers of MSW and BSW were taken. It was there that the inception of the first batch of BSW in 1971 was discovered, that makes the students of this batch Golden Jubilarians and also the first batch to graduate from College of Social Work Nirmala Niketan.

#### **Regularization of Account**

The first process that was undertaken was to get the Canara Bank into an operational status as the new signatories had to be appointed. As per the decision taken in the June meeting, the resolution was submitted to the bank and the statement of accounts were obtained from the bank from 2010 onwards which would be essential for the auditing of the accounts.

The next process was to get the Alumni Association Pan Card for which the necessary form was filled and submitted. We are awaiting the dispatch of the Pan Card from the UTI office.

#### **Charity Commissioner**

A visit to the Charity Commissioner's office was planned and finally a visit was undertaken on the 14<sup>th</sup> March to study the current status of the Alumni Association. The necessary trust registration certificate and the MOA was submitted and the process of initiating a change report was recommended by the officers. The support of the then committee members in 1987 would be required to regularize this status.

#### **Auditing of Accounts**

Along with this there was a need to submit the audited accounts too. The audited accounts from 2010 to 2023 have been initiated with Auditors - Mr. Soham Kelkar and Associates who were appointed on the 6<sup>th</sup> March in the Alumni Association Executive Meeting. The audited accounts are as follows:

#### **Fund Raising:**

##### Funds from Milaap yet to be received:

Funds obtained in 2019 to 2020 through the online crowdfunding platform – Milaap has still to be obtained as the official in charge of the transfer was awaiting the documents. We have submitted the required documents from Alumni Association however they have not yet replied as now they have informed us they require the Alumni Association Pan Card.

#### **Fund Raising for Disaster – Appapada Fire**

The Alumni Association immediately after the Appapada Fire collaborated with the College of Social Work and shared the resources required for Relief Work and Funds. Cash Donations were received through the College Account from four Alumni who had informed the Association that they contributed directly to the College. One Alumni got her Corporate Firm and through the HR mobilized the employees to contribute, they purchased the required articles and they were reached to the College Extension Centre which was then sent to the Field.

## **PROGRAMMES AND EVENTS**

### **Alumni Refresher Workshops:**

Four Refresher Workshops were planned after consulting the Alumni by ascertaining their opinion and willingness to participate through a Flyer and an Online Feedback Form

A total of three Alumni Refresher Workshops were held in July, September and October, 2022

1. Basics of Social Entrepreneurship on the 22<sup>nd</sup> and 23<sup>rd</sup> July, 2022 from 10am to 4pm at the College of Social Work (Offline)
  - a. 12 participants, 6 Resource Persons
2. Contemporary Disability Perspectives and Experiences of Persons with Disability: Implications for Social Work Practice on the 24<sup>th</sup> September, 2022 from 5pm to 8pm Online – 16 participated, 3 Resource Persons
3. Social Work Interventions with Older Persons on 15<sup>th</sup> October 2022 from 9.30am to 1.30pm. 15 participated Online

### **Alumni Dinner Meet**

The process of planning for the Alumni Meet for 2023 began in December of 2022 and earlier it was decided to have it on the 11<sup>th</sup> February. It was then postponed & held on the 25<sup>th</sup> March 2023.

### **AGBM**

The AGBM was planned when the Alumni Dinner Meet was planned. Gathering in the experiences of the previous years, the Executive Committee met successively in Feb and March and meticulously planned for the flow of the AGBM. There were a few brainstorming sessions on how to improve the engagement and functioning of the Alumni Association. The ideas that were emerging were then put down and a possible way forward was visualized that would gain the confidence of the Alumni and give a clear orientation for the future.

### **Way Forward - Strategic Plan 2022-23**

#### **STRATEGIC PLAN FOR THE ALUMNI ASSOCIATION COLLEGE OF SOCIAL WORK – 2023 - 26**

**Vision:** Vibrant and Enthusiastic Alumni of CSWNN working towards creating effective networks of CSWNN Social Work Professionals & enhancing their impact in society and the social work profession

### **Mission / Goals:**

1. Supporting and Foster Social Work Education of Students
2. Providing the necessary support for Development Initiatives of Students and Professionals
3. Promoting critical reflection and action on any pertinent identified current social issue.
4. Building Networks among CSWNN Alumni through a database and platforms of interaction – to promote learning at the Professional level and at CSWNN Academic Level
5. Expansion of Forums of Alumni Interaction through State and International Chapters
6. Improve /Update skills and capacities of CSWNN Alumni through Refresher Capacity Building Workshops and Trainings
7. Raise Funds for furthering the expansion of CSWNN Educational Initiatives

**Proposed Strategy to activate the Goals:**

1. Form Committees that will work with a plan for at least one activity or event during an academic/ calendar year to achieve the goal.
2. One or two elected committee members will head and drive the goal with a plan
3. Support for the actualization of the event will be worked out through mobilization of human and financial resources from the membership list
4. Membership List will consist of four members from each batch who will be AACSW members who will be in contact with the AACSW

**Deliverables:**

1. Alumni association that will be of help to CSWNN
2. Alumni work that works on a curriculum (in sync with the professional world)
3. Alumni help with field work, internships and job placements
4. One major Alumni Meet (can include a fundraiser) in January (as NRIs will be around)
5. AGBM can be in April first week

**Privileges of being an Alumni Association Member:**

1. Access to CSWNN Library Resources and Computer Lab
2. Access to Membership Lists of CSWNN Professionals – for networking & partnerships
3. Access to Job Postings
4. Access to Counselling Services

**AACSW Executive Committee** will consists of the following:

1. Core Team(4+2) – President, Vice President, Secretary and Treasurer + Nominated Members (Principal & IQAC member)
2. Remaining elected Committee members will be aligned to each of the Mission Goals of the Alumni Association – two members per goal
3. Core Team will work on Administration, Membership and Fundraising objectives of AACSW

**Timeline:**

1. 2023-24 – Regularization of Administration Documents, Membership, Formation of Chapters – State Level
2. 2024-25 – Building of a Professional Networking Forum, Formation of Chapters – International Level, One Refresher Workshop as per needs assessment of Alumni
3. 2025-26 – Fund Raiser towards – fostering SW Education and Development Initiatives

Year /Qtr	Task / Goal	Responsible Persons One Elected & One AA Volunteer
2023 – 1 <sup>st</sup>	Pending – Bank Docs, Auditing & Change Reports	Secretary & Treasurer
2023 – 2 <sup>nd</sup>	Formation of City / State Chapter – Pune	Alvin & Sandesh
2023 – 3 <sup>rd</sup>	Formation of City / State Chapter – Delhi	
2023 – 4 <sup>th</sup>	Formation of International Chapter – UK / Canada / US (any one)	
2024 – 1 <sup>st</sup>	As per Goals	
2024 – 2 <sup>nd</sup>	Formation of State / City Chapter	

2024 – 3 <sup>rd</sup>	Formation of International Chapter – UK / Canada / US (any one)	
2024 – 4 <sup>th</sup>	As per Goals	
2025 – 1 <sup>st</sup>	As per Goals	
2025 – 2 <sup>nd</sup>	Formation of State / City Chapter	
2025 – 3 <sup>rd</sup>	Formation of International Chapter – UK / Canada / US (any one)	
2025 – 4 <sup>th</sup>	As per Goals	

## **SUGGESTIONS FOR CHANGES IN THE MEMORANDUM OF ASSOCIATION:**

### **Proposed Resolutions:**

E (b)

Existing -

The Executive Committee shall have the following Office Bearers.

- i) President
- ii) Vice President
- iii) Secretary
- iv) Joint Secretary
- v) Treasurer

Proposed -

The Executive Committee shall have the following Office Bearers.

- i) President
- ii) Vice President
- iii) Secretary
- ~~iv) Joint Secretary~~
- v) Treasurer

**E (d)**

Existing - The term of office of the members of the Executive Committee shall be one year. Executive Committee Members may be re-elected to serve the same post for subsequent years.

Proposed - The term of office of the members of the Executive Committee shall be **three** years. Executive Committee Members may be re-elected to serve the same post for **not more than two subsequent terms**.

### **Proposed F – xv**

Proposed – The Executive Committee may appoint a new member from among the members of the Association for any position vacated due to any reason for that particular term.

## **SUGGESTIONS FROM EXPERIENCE:**

1. Categorization of Photographs from the Albums of CSWNN
2. Drafting a History of the College of Social Work
3. Meet you Teacher – once a Month – Alumni can interact with one Teacher from yesteryears.