

COVER LETTER BY DOCTORAL SCHOLAR

To
Chairperson
Institutional Review Board
College of Social Work (Autonomous), Nirmala Niketan
Mumbai – 400020

Subject - Submission of research proposal for ethical review

Respected Sir/Madam:

I am a PhD scholar. I am hereby submitting my research proposal for ethical clearance to the IRB.

- Name of the scholar:
- Phone Number:
- Email:
- Title of research study:
- Reg No:
- Year of Enrolment in the PhD Program:
- Name of the guide:
- Names of the research advisory committee members:
- Date of proposal presentation at CSWNN:

I am attaching the required document for your kind perusal and commit that I will start data collection only after the IRB grants approval.

Documents	Attached (Yes/No)	if No, state the reason
Face sheet		
Ethics framework		
Research proposal		
Study tools		
Participant information sheets		
Informed consent forms		

Name and Signature of Scholar:

Statement by guide: The scholar named above works under my guidance and presented the proposal on _____(Date). The scholar has included the feedback given during research advisory committee meetings. I have instructed the scholar to begin data collection only after the IRB issues its approval.

Signature of Guide:

Date: