



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	COLLEGE OF SOCIAL WORK (AUTONOMOUS) , NIRMALA NIKETAN
• Name of the Head of the institution	DR.LIDWIN DIAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	22002615
• Alternate phone No.	22002615
• Mobile No. (Principal)	9969439319
• Registered e-mail ID (Principal)	cswnnprincipal@gmail.com
• Address	38,New Marine Lines
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400020
<b>2.Institutional status</b>	

• Autonomous Status (Provide the date of conferment of Autonomy)	01/02/2019
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr Vaijayanta Anand Jagtap
• Phone No.	22002615
• Mobile No:	9820459664
• IQAC e-mail ID	cswnniqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://cswnn.edu.in/aqar-reports">https://cswnn.edu.in/aqar-reports</a>
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://cswnn.edu.in/Calendar">https://cswnn.edu.in/Calendar</a>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	75 and above range	2001	22/03/2001	31/03/2007
Cycle 2	A+	93	2007	31/03/2007	01/05/2015
Cycle 3	A	3.53	2015	01/05/2015	31/12/2024

6.Date of Establishment of IQAC 01/06/1995

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount

Nil	Nil	Nil	Nil	Nil
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**8. Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
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**9. No. of IQAC meetings held during the year**

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	Yes
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**10. Did IQAC receive funding from any funding agency to support its activities during the year?**

	No
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**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

National Conference (Hybrid Mode) Fieldwork: Planning, Assessment, and Good Practices 21st & 22nd Nov2022
The two-day Student-Led Conference (10-11th March 2023) was organized on the theme: Psychosocial Dimensions of Marginalization.
Introduced A two-year post-graduate academic programme 'M.A in social innovations and entrepreneurship
Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up
National Conference was held on Issues and Concerns of Adivasis (Tribals) in India: A Way Forward 9th - 10th December, 2022

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Starting a post graduate program in social innovation and entrepreneurship	Introduced A two year post-graduate academic programme 'M.A in social innovations and entrepreneurship
Planning a National conference on field work practice with the aim of bringing all the educators and practitioners in social work on one platform	Held a National Conference (Hybrid Mode) Fieldwork: Planning, Assessment, and Good Practices 21st & 22nd Nov2022.
Providing platform for the senior students of BSW and MSW to organise a student led	The two-day Student-Led Conference (10-11th March 2023) was organized on the theme: Psychosocial Dimensions of Marginalization.

national level conference on social issue	
Collaborate iwth NSDC and be part of skill India for youth.	Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up
Planning a national level conference on the issues related to Tribal communities.	National Conference was held on Issues and Concerns of Adivasis (Tribals) in India: A Way Forward 9th - 10th December, 2022

<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name of the statutory body	Date of meeting(s)
Governing body	26/04/2022

<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Year</li> </ul>
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Year	Date of Submission
2021-22	19/12/2022

### 15. Multidisciplinary / interdisciplinary

The Social work education curriculum is multidisciplinary in nature. The curriculum includes social science subjects as well as core social work discipline subjects. The Social Science subjects include Sociology, Psychology, Political sciences, Economics, Social Movement and other similar ones. One can say that the social science subjects builds a foundation necessary for learning the social work method subjects. This year College has introduced A two-year post-graduate academic programme 'M.A in social innovations and entrepreneurship which brings in a different discipline to the variation in program offered.

### 16. Academic bank of credits (ABC):

The College has appointed a nodal officer and has initiated the process of registering in to Accademic bank of credit portal.

### 17. Skill development:

The Social work education curriculum has field work as an important component for learning skills. The entire curriculum is designed to imparting learning of social work methods basing it on theoretical

framework to imparting learning of social work methods basing it on theoretical framework. Every semester 6 credits is allotted to field work component. Students are expected to put in 180 hours of field work per semester under the guidance of the teaching faculty and the field work agency representatives. The college provides the field work training in collaboration with more than 50 organisations. Along with field work skills are also imparted in various other courses in the form of workshops and seminars. College has also Initiated a skill hub and offered a course in office assistance in collaboration with National Skill Development Corporation a government set up

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Understanding Indian culture, history , heritage , social movements is seen as important component of the curriculum The subjects like Social exclusion and inclusion, Social movements help in integrating Indian Knowledge system in training of the students. Through field work and method subjects students learn the local culture, community structures and cultural diversity. The students also have the option of writing their answer papers in The students also have option of writing their answer papers in either Marathi or Hindi other than English language.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College adopted revised syllabus from the year 2019 the year college received autonomy. The new syllabus framework was completely focused on outcome based education. The outcome based education /learning goals were spelt out for every subject and the learning framework was designed keeping the outcome based education goals. This helped in making the learning centred on the needs of the learner and envisaging the outcome for the learner in gaining information or skills or experiencing change in the perspectives.

**20.Distance education/online education:**

No .

**Extended Profile**

**1.Programme**

1.1

9

Number of programmes offered during the year:

**File Description**

**Documents**

Institutional Data in Prescribed Format

[View File](#)

**2.Student**

2.1

368

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	151
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	356
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	125
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	19
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	19
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	104
4.2 Total number of Classrooms and Seminar halls	7

4.3	85
Total number of computers on campus for academic purposes	
4.4	111.78
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered.

The BSW program aims at building committed grassroots level development workers who understand the economic realities. It provides learners viewpoints and skills to understand the world in a globally changing environment. The program outcomes include critical thinking, communication, ethics. The program specific outcomes include professional use of self and leadership. The MSW program aims at providing a comprehensive education and includes applying bio-psycho-social frameworks. The MSW program aims at providing instruction and diverse practical knowledge. The program outcomes include critical thinking, communication, and leadership skills. The program specific outcomes include policy analysis and research, social and economic justice. The MA-SIE program aims at providing a conducive environment for sustainable social entrepreneurship. This is reflected in its program outcomes such as marketing them. The course outcomes include incubation and

File Description

Upload additional information, if any

Link for additional information

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description

Minutes of relevant Academic Council/BOS meeting

Details of syllabus revision during the year

Any additional information

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered

42

File Description

Curriculum / Syllabus of such courses

Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses

MoUs with relevant organizations for these courses, if any

Any additional information
<b>1.2 - Academic Flexibility</b>
<b>1.2.1 - Number of new courses introduced across all programmes offered during the year</b>
12
File Description
Minutes of relevant Academic Council/BoS meetings
Any additional information
Institutional data in prescribed format (Data Template)
<b>1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective C</b>
3
File Description
Minutes of relevant Academic Council/BoS meetings
Any additional information
List of Add on /Certificate programs (Data Template)
<b>1.3 - Curriculum Enrichment</b>
<b>1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human \</b>
The College aims to train students of all courses in professional ethics with sustainability. There are numerous courses related to these themes : etc.The course Introduction to Social Work orients the learners towards Environmental Studies covers problems such as pollution, global warming, desertification and helps make them a major focus of scientists, policy out of a felt concern for gender equality, often considered the "academic work gives learners an understanding about human beings and the changing Sustainable Development and Environment explains how development is not quality of life for everyone, taking ecological conditions into account. social justice and social change. Peace education aims to draw out, enrich concept of peace and the competencies, perspectives, attitudes, values, the 21st century. Education and development explains how education plays transformation
File Description
Upload the list and description of the courses which address issues related to Gender, Environment ar curriculum
Any additional information
<b>1.3.2 - Number of value-added courses for imparting transferable and life skills offered during</b>
14



File Description
List of value-added courses
Brochure or any other document relating to value-added courses
Any additional information

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

289

File Description
List of students enrolled
Any additional information

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

289

File Description
List of programmes and number of students undertaking field projects / internships / student project
Any additional information

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A.

File Description
Provide the URL for stakeholders' feedback report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / E
Any additional information

**1.4.2 - The feedback system of the Institution comprises the following**

A.  
the

File Description	Do
Provide URL for stakeholders' feedback report	
Any additional information	

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

300

File Description
Any additional information
Institutional data in prescribed format

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as p

80

File Description
Any additional information
Number of seats filled against seats reserved (Data Template)

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses students' learning levels and organises special programmes for bot

Educational Support is organized by CSWNN to support and aid students' le effectively in the field. During these sessions, the course instructors pace and level of comprehension of students.

1. Supportive Study Classes - These include extra coaching of the student to understand the subject theory and prepare themselves effectively
2. Remedial English Classes - These classes have served the purpose of students comprehend the language as taught in the College and prepare
3. Computer Application lectures - learning commonly used software and documentation and presentation for e.g. Mind Mapping Software, Data I

**Inclusive Teaching Approach:** The college adopts an inclusive teaching approach for impaired students. They also have access to software that enables the student assisted with readers and their colleagues who help them to cope with the

File Description
Upload any additional information
Paste link for additional information

### 2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students
31/03/2022	300

File Description
Upload any additional information

## 2.3 - Teaching- Learning Process

### 2.3.1 - Student-centric methods such as experiential learning, participative learning and problem

Techniques for experiential learning included watching educational movies, seminars. The teachers choose appropriate outside speakers to help student

and rural and urban studies.

Participatory learning strategies, which combine article reviews, student promote the learning of students from a variety of academic and social ba

Through orientation visits and fieldwork, students are given the chance t strategies in a range of contexts. The fieldwork from this academic year agencies.

To assist the theory-practice linkage in the field the students are assi the knowledge gap. The college also has a counsellor to guide the student recap of the class, question banks, a compendium, and reading materials.

File Description

Upload any additional information

Link for additional Information

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learni

The Teachers use ICT enable tools - these include the use of MS Microsoft Clips, Posters, Slogans, Visits to actual demonstration units like incub students soft copies of reading materials that were often given before ci and reading compendiums were provided as reference materials so that they provided during some lectures so that the reading materials like books ar

Additional assistance was provided to the students through workshops for documents and using softwares like Mendeley, SPSS that helped them to org findings both in quantitative and qualitative forms. The access to online Journals. Since the College has subscribed to various Online Journals, th workshops and ICTs the learning process has become more approachable, app

File Description

Provide link for webpage describing ICT enabled tools including online resources for effective teachin

Upload any additional information

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

19

File Description

Upload year-wise number of students enrolled and full-time teachers on roll

Circulars with regard to assigning mentors to mentees

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar prepared by the IQAC team focuses on providing a struct operations and effective planning. The different areas of focus in the ac Induction, Class and Field work commencement dates, Submission and Viva c ATKT. The extra-curricular activities include Seminars, Workshops, Confer

Sports day etc. Effective Planning of the academic calendar allows the st  
This helps in coordinating and planning these events. The academic Calenc  
the institution and its stakeholders, including students, faculty, staff,  
of the academic calendar long-term strategic planning of educational inst  
structured timeline for academic program development, curriculum changes,  
vital tool for the institute and it is formulated taking into considerati  
It provides a framework for planning, coordination, and communication.

File Description

Upload the Academic Calendar and Teaching Plans during the year

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description

Year-wise full-time teachers and sanctioned posts for the year

List of the faculty members authenticated by the Head of HEI

Any additional information

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DI

10

File Description

List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt.

Any additional information

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time tea

14

File Description

List of teachers including their PAN, designation, Department and details of their experience

Any additional information

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the dec

30

File Description

List of Programmes and the date of last semester-end / year-end examinations and the date of declar

Any additional information

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total numbe

0

File Description

Upload the number of complaints and total number of students who appeared for exams during the year

Upload any additional information

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Examination Management System (EMS) of the Institution

The institution has initiated significant efforts by the integration of Information Technology. It has made significant contribution in enhancing the examination Management System and the Efficiency of the Examination Process. The integration of Information Technology in examination processes, including examination Fee processing, Hall Ticket processing, etc., reduces manual workload, minimizes errors, and enhances overall efficiency.

Implementing online registration and fee payment systems streamlines the examination process. The integration enables the use of secure IT infrastructure, that has made the existing MIS system there is scope to include data analytics tools to analyze examination results.

The integration of Information technology has contributed significantly to the Continuous Examination Management System. The incorporation of IT has benefited both the student and the institution, giving scope for a technologically compatible approach to the examination process.

File Description

Upload any additional information

Paste link for additional Information

## 2.6 - Student Performance and Learning Outcomes

### 2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are communicated to teachers and students

After gaining academic autonomy, the college revised the course syllabus. The syllabus are selected depending on current events and demands. The syllabus are designed keeping learner's objectives, unit plan with description and content, and current needs in mind.

During the induction session, the subject, curriculum, and course overview are discussed to students in selecting their courses, the subject teacher introduces the subject to the students.

Furthermore, the teacher shares the knowledge with the students upon entering the college, electronically, and for their convenience, it is also available online.

File Description

Upload COs for all courses (exemplars from the Glossary)

Upload any additional information

Link for additional Information

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

### 2.6.2 Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college conducts both internal and external student assessments in order to evaluate the learning outcomes. The assessments comprise assignments and class exams. The tests are designed to assess the students' analytical abilities. Each semester, at the end of the term, a written test is conducted towards the end of each semester to help the students to self-assess their learning outcomes.

The college assigns its students to field studies where they work with diverse communities. At the end of each semester, an evaluation of the students is conducted. The evaluations comprise a written test and a field work viva. The research projects of the MSW II students participate in the project with the guidance of their mentors at every level of the project's development. Furthermore, student projects are evaluated by outside experts.

File Description

Upload any additional information

Paste link for additional Information

## 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

114

File Description

Upload list of Programmes and number of students appear for and passed in the final year examinations

Upload any additional information

Paste link for the annual report

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may refer to the link below)

<https://cswnn.edu.in/sites/default/files/users/user23/SSS%20Report%202021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

#### 3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy implemented

The Institution strives to provide all the necessary infrastructural facilities within the campus. To facilitate research efforts, the College has a well-equipped library with computers, and LCD facilities. The Research Unit is recognized and conducts research projects. The Research & Development Unit conducts independent research as well as commissioned research for National-International Agencies. The Research & Development Unit aims to disseminate accessible, comprehensible knowledge and person-centered interventions. The unit also conducts research on various topics.

The college library provides faculty and students with sufficient journals and books. Minor Research study opportunities have been made available by the institution.

conferences, workshops, and seminars to foster a culture of academic research and to plan the students' research projects. Periodically, the Research Committee examines research projects for plagiarism using plagiarism detection software. The following followed.

File Description

Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research projects

Provide URL of policy document on promotion of research uploaded on the website

Any additional information

### **3.1.2 - The institution provides seed money to its teachers for research**

#### **3.1.2.1 - Seed money provided by the institution to its teachers for research during the year**

**Rs . 359100**

File Description

Minutes of the relevant bodies of the institution regarding seed money

Budget and expenditure statements signed by the Finance Officer indicating seed money provided and

List of teachers receiving grant and details of grant received

Any additional information

### **3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advancement**

**0**

File Description

e-copies of the award letters of the teachers

List of teachers and details of their international fellowship(s)

Any additional information

### **3.2 - Resource Mobilization for Research**

#### **3.2.1 - Grants received from Government and Non-Governmental agencies for research projects**

**Rs . 1474606**

File Description

e-copies of the grant award letters for research projects sponsored by non-governmental agencies/or

List of projects and grant details

Any additional information

#### **3.2.2 - Number of teachers having research projects during the year**

**1**

File Description

Upload any additional information

Paste link for additional Information

List of research projects during the year

### 3.2.3 - Number of teachers recognised as research guides

7

File Description

Upload copies of the letter of the university recognizing teachers as research guides

Institutional data in Prescribed format

### 3.2.4 - Number of departments having research projects funded by Government and Non-Gov

1

File Description

Supporting document from Funding Agencies

Paste link to funding agencies' website

Any additional information

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge orientation, incubation, etc.

The college has an established Research and Development Cell (R&D Cell), The Research and Development Cell carries out numerous research projects responds to research study requests from Local, State, National Government, social work-related knowledge for social work practice, education, social oriented research. It seeks to identify practical field practice approach quality of life.

The College also has Nirmiti Center for Innovation and Entrepreneurship & Ideas into Innovative projects. Students are encouraged to gain hands on seminars and lectures on multivariate topics related to entrepreneurship interact with outstanding entrepreneurs.

Both the unit offers an atmosphere to the students that is favourable to The students receive guidance to advance their research and entrepreneurial in research that addresses the needs of the community.

File Description

Upload any additional information

Paste link for additional information

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Prop



41

File Description

Report of the events

List of workshops/seminars conducted during the year

Any additional information

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

B.

File Description

Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list check

Any additional information

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to)

#### 3.4.2.1 - Number of PhD students registered during the year

19

File Description

URL to the research page on HEI website

List of PhD scholars and details like name of the guide, title of thesis, and year of registration

Any additional information

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during

0

File Description

List of research papers by title, author, department, and year of publication

Any additional information

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

1

File Description

Upload any additional information

Paste link for additional information

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description

Any additional information

Bibliometrics of the publications during the year

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science - h-index

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description

Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution

Any additional information

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Rs. 84000/-

File Description

Audited statements of accounts indicating the revenue generated through consultancy and corporate training

List of consultants and revenue generated by them

Any additional information

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff during the year

Rs. 84000/-

File Description

Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff

List of training programmes, teachers and staff trained for undertaking consultancy

List of facilities and staff available for undertaking consultancy

Any additional information

### 3.6 - Extension Activities

#### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues

Students of College of Social Work (Autonomous), Nirmala Niketan are placed in various NGOs in Churchgate campus as well as Goregaon campus for fieldwork as well as in Pravas (Goregaon). The College also reached out for disaster relief work in Pravas which happened on 12th March, 2023 rendering around 2000 people homeless.

File Description
Upload any additional information
Paste link for additional information

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students during the year**

0

File Description
Number of awards for extension activities in during the year
e-copy of the award letters
Any additional information

**3.6.3 - Number of extension and outreach programmes conducted by the institution through programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organized**

130

File Description
Reports of the events organized
Any additional information

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

652

File Description
Reports of the events
Any additional information

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange**

129

File Description
Copies of documents highlighting collaboration
Any additional information

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance (functional MoUs with ongoing activities to be considered)**

7

File Description
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e-copies of the MoUs with institution/ industry/ corporate house

Details of functional MoUs with institutions of national, international importance, other institutions e

Any additional information

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, vi

Class Rooms: 10

The total strength of Students in BSW and MSW together has been 292.

Marie Adelaide Play Lab: has been set up for Children in 2019.

Computer Room / Unit : equipped with 24 Computers. Utilized as a space for students with visual disability.

Board Room: In the main campus building and one large Seminar Room in the with the state of the art LCD Projectors, Laptops, Speakers and Mikes .

Auditorium: At the CSWNN Extension Centre, Goregaon which has the seating

Physical Facilities - Refreshing Room

- Adequate and well-equipped Toilets are provided for Women and Men Students Physically Challenged

Academic Facilities - Classrooms, Laboratories - Computer Lab, Play Lab;

- Academic - Workshops, the College makes the premises available on Friday programmes and activities for their staff, networking partners Alumni

Sports Facilities / Complex:

Laboratories & Innovation Centres:

File Description

Upload any additional information

Paste link for additional information

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indo

Outdoor Facilities:

CSWNN has a Volley Ball Court /cum Badminton Cour/ cricket facility behind Students

Indoor Facilities:

The Gymnasium is housed on the second floor of the college complex. It has machine and various weights to enable students to use their leisure time

Table and two Carrom Boards for recreational purpose for the Students

#### Counselling Centre:

CSWNN offers the services of a trained Counsellor who is available on Car

#### Hostel Facilities:

CSWNN also provides Hostel facilities for outstation girls students manag and 5th floor of the ISS building. The Hostel has a capacity for 72 girls

#### Canteen Facilities:

CSWNN provides Canteen Facilities for Hostelites, Students and staff mem for students at affordable prices.

File Description

Geotagged pictures

Upload any additional information

Paste link for additional information

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description

Upload any additional information

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in

111.77414

File Description

Upload audited utilization statements

Details of Expenditure, excluding salary, during the years

Any additional information

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software - iSLIM

Nature of automation - Partial

Version - 1.7.3.13888

Year of Automation - 2012

The library is partially automated and uses commercial software i.e. iSLIM library processes and provides an interactive user experience. iSLIMfocus on Acquisition, Cataloguing, Circulation, and Serials. It automates routine focus on more value-added activities. At present 26000 book details and more iSLIM is available on a cloud basis and accessible for 24 hrs. iSLIM also for issue return. The software also provides the SMART card scanning facility reports in various formats.

File Description	Documents
Upload any additional information	
Paste link for additional information	

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A.

File Description
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership
Upload any additional information

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year**

279660

File Description
Audited statements of accounts
Any additional information
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

6000

File Description
Upload details of library usage by teachers and students
Any additional information

**4.3 - IT Infrastructure**

**4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for the same**

It is important to recognize that the online classroom is in fact a classroom with both your peers and your instructors. Netiquette refers to the rules of conduct to recognize that certain behaviours are expected when you communicate with others. SECURITY: It is imperative to change the default password given by colleges and not to share it with anyone. In case of breach or violation the owner of email account must log in using their official college account only. All students are encouraged to use an enhanced classroom experience. In the absence of the laptop/computer, mobile phone can be used as video input sources in advance to avoid any problems at a later stage. All

regards to Wi-Fi connectivity and minimum distraction. If any student has members of the Student Induction? Orientation Programme Committee.

File Description

Upload any additional information

Paste link for additional information

#### 4.3.2 - Student - Computer ratio

Number of Students

Number

292

27

File Description

Upload any additional information

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B.

File Description

Details of bandwidth available in the Institution

Upload any additional information

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A.

File Description

Upload any additional information

Paste link for additional information

List of facilities for e-content development (Data Template)

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, etc

111.774

File Description

Audited statements of accounts

Upload any additional information

##### 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic etc.

The CSWNN library covers 2514 sq. Ft with a total seating capacity of 1000 pm. The members include students, faculty, non-teaching staff and alumni &

Rs.400 is refundable (once membership is closed) and Rs. 600 is the reading fee for one book for the period of seven days.

The library uses a commercial software - iSLIM. The database is configured to facilitate an atmosphere of silence.

Gymnasium: is housed on the second floor of the college complex. The students are required to display their College I.D. Card on entry

Classrooms: There are seven classrooms in the main college building at Chittoor. Each of these classrooms and seminar room is fitted with the state of the art facilities for academic sessions.

#### Audio Visual Unit

File Description

Upload any additional information

Paste link for additional information

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government

51

File Description

Upload self-attested letters with the list of students receiving scholarships

Upload any additional information

##### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution

24

File Description

Upload any additional information

Institutional data in prescribed format

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A.

File Description

Documents

Link to Institutional website

<https://cswnn.edu.in/sites>

Details of capability development and schemes

Any additional information



#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations

50

File Description

Any additional information

Number of students benefitted by guidance for competitive examinations and career counseling during

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A.

File Description

Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment

Details of student grievances including sexual harassment and ragging cases

Upload any additional information

#### 5.2 - Student Progression

##### 5.2.1 - Number of outgoing students who got placement during the year

22

File Description

Self-attested list of students placed

Upload any additional information

##### 5.2.2 - Number of outgoing students progressing to higher education

18

File Description

Upload supporting data for students/alumni

Details of students who went for higher education

Any additional information

##### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g. government examinations) during the year**

3

File Description

Upload supporting data for students/alumni

Any additional information

### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities (each event should be counted as one) during the year

0

File Description

e-copies of award letters and certificates

Any additional information

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative activities

The development of skills amongst students is an important component of Nirmala Niketan opportunities for these are provided through various clubs. Nirmala Niketan has an active and vibrant students' community. In order to promote literary, cultural and sports events both at the intra-collegiate and inter-collegiate level, a committee is constituted at the college level. This committee has elected representatives for each of the three committees that is literary, sports and cultural events. It also oversees the work of smaller independent committees.

The Studentscommittee also has faculty representatives (two) along with a student committee who facilitate the functioning of the committee and guide students and other stakeholders both within and outside the college. The committee meets regularly at the college and also facilitates participation of students across all the colleges.

File Description

Upload any additional information

Paste link for additional information

5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description

Report of the event

List of sports and cultural events / competitions organised per year

Upload any additional information

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the college

Alumni Association of College of Social Work, Nirmala Niketan has always been an active member of staff of the college. Alumni form active member of IQAC and CDC committee of the college. A number of scholarships and awards are instituted in the name of alumni. Alumni also guide present students and contribute immensely towards academic growth of students by donating books, laptops and through other material and non-material contributions. They also assist students for their future employment through capacity building workshops.

Total Number of members in Alumni Association in 2023 - 41 New Members ac

Financial Contribution provided by Alumni in 2023 - Rs. 20,500/-

Fund Raising for Disaster - Appapada Fire (Malad)

The Alumni Association immediately after the Appapada Fire collaborated v  
for Relief Work and Funds. Cash Donations were received through the Colle  
they contributed directly to the College. One Alumni got her Corporate Fi  
purchased the required articles and they were reached to the College Ext

File Description

Upload any additional information

Paste link for additional Information

5.4.2 - Alumni's financial contribution during the year

A.

File Description

Upload any additional information

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the '

The democratic and participatory method of governance, which permeates ev  
theCollege 's decision-making procedures. The college and its many consti  
and updated on a regular basis. This perspective plan offers a more comp  
development. The college's Internal Quality Assurance Cell works methodic  
and planning meetings are held at the conclusion of each academic year to  
field experiences, align with the mission. Specific administrative and acc  
management ethos. These committees include representatives from the stude  
including teaching and nonteaching personnel. In addition to guaranteeing  
system also helps to guarantee that all action plans are in line with the

File Description

Documents

Upload any additional information

Paste link for additional Information

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization

Through decentralization, College endeavors to govern both fiscal and acc  
design, teaching, student evaluation, teacher recruitment , infrastru  
works with teachers, parents, students and others throughopen dialogue ar  
constitution of two significant bodies, that is, IQAC and CDC has ensured  
college functioning with the participation of all stakeholders. Various s  
facilitate the process of decentralisation and participative management s

File Description

Documents

Upload strategic plan and deployment documents on the website	
Upload any additional information	
Paste link for additional Information	<a href="https://cswnn.edu.in/s">https://cswnn.edu.in/s</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College of Social Work remains committed to delivering high-quality education through the framework of the Perspective Plan. In the aforementioned year, the College has provided support to faculty members and staff. The plan is implemented in the following manner:

1. Improvement of Institutional research profile through INFLIBNET Vidyanidhi
2. Continuing to participate in NIRF ranking of the institute
3. Improvement of student job placement via appointment of Counsellor-curriculum
4. Providing financial support to the faculty members to attend conferences and complete their Ph.D work at the institute.
5. To motivate the students to self-learning, they have been sponsored to attend various workshops and seminars.

File Description	Documents
Strategic Plan and deployment documents on the website	
Paste link for additional information	
Upload any additional information	

### 6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from

Governing Body guides and supports Board of Studies, Academic Council, IQAC, and statutory committees. Committees are constituted as per UGC guidelines in the areas of Academic Welfare, and Grievance redressal. Several non-statutory committees are also constituted which are as follows: Admissions committee, Field work committee, Camps and Cell, Women Development Cell, Research and Term Paper Committee, Career Guidance committee, library committee, etc. Constitution of most of these committees involves all sections of the college including teaching faculty, administrative unit and non-teaching faculty members who structure programs into the calendar year to suit academic requirements. All activities are carried out as per the government rules and regulations, service rules and regulations. The management has always been considerate and specific welfare measures are taken for the benefit of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://cswnn.edu.in/s">https://cswnn.edu.in/s</a>

Upload any additional information	<a href="#">View</a>
Paste link for additional Information	<a href="https://cswnn.edu.in/sites/default/files/users/user23/Organogr">https://cswnn.edu.in/sites/default/files/users/user23/Organogr</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B.

File Description
ERP (Enterprise Resource Planning) Documen
Screen shots of user interfaces
Details of implementation of e-governance in areas of operation
Any additional information

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and av

Institution always takes keen interest in the well-being of its staff members and progression. Various welfare schemes are undertaken by college on request for loans for medical, housing, educational or other emergency purposes, uniforms and family related needs.

Both teaching and administrative staff members are encouraged to upgrade their skills. Development programs are organised in this regard both for teaching and administrative staff members to attend conferences/seminars/orientation and refresher courses.

File Description
Upload any additional information
Paste link for additional information

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshop

6

File Description
Upload any additional information
Details of teachers provided with financial support to attend conference, workshops etc during the year

#### 6.3.3 - Number of professional development / administrative training programmes organized

4

File Description
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)

Upload any additional information

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Pr Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description

Summary of the IQAC report

Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)

Upload any additional information

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts both internal and external financial audits regularly. It is compiling Internal Audit Reports on a half yearly basis. Further, it is conducting internal audits and filing monthly and annual returns.

File Description

Upload any additional information

Paste link for additional information

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

166.96

File Description

Annual statements of accounts

Details of funds / grants received from non-government bodies, individuals, philanthropists during the year

Any additional information

##### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

College of Social Work management ensure efficient use of available financial resources. Institute also has in place a mechanism to monitor effective and adequate utilisation of funds to meet academic needs of the college. For the said financial year, both UGC grants and individual donations by our benefactors and Institute's management have been utilised for the college.

At the beginning of each academic year, all the committees submit their reports to the Finance Committee to facilitate the appropriate allocation and utilisation of funds. Major financial transactions are reviewed by the financial committee. Institution adheres to utilisation of budget as approved by the Finance Committee. Financial transparency is ensured as details of all transactions are maintained in a ledger and audited by a chartered accountant every year to verify the compliance.

File Description

Upload any additional information

Paste link for additional Information

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance initiatives made during the preceding year with regard to quality (in case of the First Cycle): Incremental in accreditation quality initiatives (Second and subsequent cycles)

IQAC is one of the most important policy making and implementing unit in academic and administrative process at college level. IQAC undertakes systematic monitoring and evaluation, collects feedback from various stakeholders. Qualitative benchmarks are set for various areas of activities in line with the commitments with the vision and mission of the college.

IQAC work towards developing strategic plan of the college which lays down the thematic area for a specified period of time. The cell not just facilitates the implementation of the plan but also measures and provide fruitful guidance towards ensuring the successful execution of the plan. The cell is at the forefront in ensuring that academic rigour and community engagement is the core of the college. Root interventions are taken to address the issues.

File Description

Upload any additional information

Paste link for additional information

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation.

The IQAC improves the teaching-learning process through standard academic procedures.

- a) Preparation of Academic calendar
- b) Course allocation to teachers
- c) Distribution of workload requirements
- d) Timetable preparation
- e) Review of syllabus on regular basis
- f) Implementation of Outcome-based learning education in each program
- g) Participation of college in NIRF, ARIIA, India Today Rankings, and various other agencies
- h) Conducting quality upgradation programs including seminars, conferences, etc.
- i) Seeking feedback from various stakeholders and incorporate the suggestions
- j) Institutionalise the best efforts to make the college campus safe for students with various support systems for students with special learning needs

File Description

Upload any additional information
Paste link for additional information

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A.
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://cswnn.edu.in/s">https://cswnn.edu.in/s</a>
Upload e-copies of accreditations and certification	
Upload details of quality assurance initiatives of the institution	
Upload any additional information	

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Adhering to national and international policy commitments, the College has endeavoured.

- The Women's Development Cell strives to create safe spaces for issues 10th August 2022; 12th Kranti Jyoti Savitri Bai Phule Lecture Series March 2023.
- Orientation on the Internal Complaints Committee was organized across Orientation Programme.
- Besides being offered as a Core subject in Bachelor of Social Work, a theme that cuts across various subjects
- Students are placed in a range of fieldwork settings working on gender themes.
- Various workshops in Women's Studies are organised on gender issues
- A major thrust area of the Field Action projects of the College is the Action Project Anubhav Youth Development Centre, Spandan and Pravasi communities.
- Safety measures, gender-sensitive provisions and policies are introduced

File Description	Documents
Upload any additional information	
Paste link for additional Information	<a href="#">ht</a>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B.
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File Description
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Geotagged Photographs

Any other relevant information

### 7.1.3 - Describe the facilities in the institution for the management of the following types of deg

The measures undertaken are categorised under various headings below:

#### Waste segregation

- Provision of separate bins for wet (like food scraps) and dry (like paper)
- Orientation to all the classes to create environmental consciousness
- Housekeeping staff and gardeners help in the segregation of waste.
- The importance of health, hygiene sanitation and a clean environment

#### Solid Waste Management

- Waste is segregated and sold to approved vendors for recycling
- Enforcement of a paperless system
- The use of one side of the paper is encouraged
- Fines are imposed on a class if waste is not properly managed

#### Bio-Medical Waste

- Arrangements in place to dispose of sanitary napkins in all the washrooms

#### E-Waste Management

- Minor concerns in electronic gadgets are addressed to ensure the full disposal
- Practical demonstrations are made for teaching purposes using electronic waste

#### Waste RecyclingSystem

- Paperless work encouraged
- Paper waste is sold out for recycling
- Use of plastic is banned. Paper-made products and cloth bags are utilized
- Students are encouraged to use wastepaper and newspapers for subject-related projects  
e.g. Backdrop for Annual Day

File Description

Relevant documents like agreements/MoUs with Government and other approved agencies

Geotagged photographs of the facilities

Any other relevant information

### 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B.

File Description

Geotagged photographs / videos of the facilities

Any other relevant information

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A.

File Description

Geotagged photos / videos of the facilities

Various policy documents / decisions circulated for implementation

Any other relevant documents

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D.

File Description

Reports on environment and energy audits submitted by the auditing agency

Certification by the auditing agency

Certificates of the awards received

Any other relevant information

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A.

File Description

Geotagged photographs / videos of facilities

Policy documents and brochures on the support to be provided

Details of the software procured for providing assistance

Any other relevant information

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and other diversities (within a maximum of 200 words).

An inclusive environment facilitated through College welfare measures and learning.

- Establishment of statutory and non-statutory committees for the promotion of diversity, such as the Diversity Committee and Equal Opportunity Cell. Some statutory committees such as the Academic Council and College Development Committee also have student representatives.
- The Field Action Projects have led to various initiatives for the marginalized, such as Spandan and Pravas have been livelihood programmes, capacity building, etc.
- Facilities for the person living with disability through the infrastructure and services include special consideration for marginalised/socially excluded groups.
- To ensure safe workspaces and wellbeing of all its collaborators, the College has implemented the Workplace policy; The Safety Policy of the College and Code of Conduct.
- The College also has a midday meal scheme and laptop bank schemes, 50 per cent reservation for students from marginalised backgrounds.
- The courses offered cater to first-generation learners and learners with special needs.

File Description

Supporting documents on the information provided (as reflected in the administrative and academic records)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values education

Some of the initiatives taken by the College to promote the sensitization of students and employees are:

- The national anthem is played at the beginning of every day rekindling the sense of nationalism.
- Protection of rights of socially excluded groups through proactive measures.
- Promoting responsible citizenship and accountability through its Diversity Education Programme.
- Anubhav Youth Development Center implemented its Lahar module in 15th Standard Social Work. Most of the Colleges in Mumbai Suburban attract students from marginalized backgrounds.
- Sessions on key values of the Constitution form the major theme of the Constitution Day Celebrations and the celebration of national events in the College.
- One Social Investigation Report Training in collaboration with Preraksha was conducted in February 2023 as part of a three-series programme.
- Interagency events organised by Fieldwork organizations on themes such as 'Youth for Social Change'.
- Session on the Constitution and related themes was organised as a mandatory activity for all students.

File Description

Details of activities that inculcate values necessary to transform students into responsible citizens

Any other relevant information

<p>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>A.</p>
--	-----------

File Description
Code of Ethics - policy document
Details of the monitoring committee composition and minutes of the committee meeting, number of support of the claims
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, event

- The College of Social Work, Nirmala Niketan celebrated International
- On International Indigenous People’s Day, a symposium on tribal commu
- On 8th August 2022 Student Council and Equal Opportunity Cell organis
- International Friendship Day was celebrated on 10th August 2022 by th
- The Nirmiti Center for Social Innovation and Entrepreneurship organis
- Amrit Mahotsav.
- International Suicide Prevention Day was commemorated on 14th Septemb
- The 12th Kranti Jyoti Savitri Bai Phule lecture series was organized
- To commemorate the International Year of Millets, 2023 a RUSA-sponsor
- members
- The Field action project, observed and celebrated the World Senior Ci
- celebrations.
- World Social Work Day was commemorated through the National Student-1
- International Women’s Day 2023 on 15th March 2023, aligning with the
- was organised by Women Development Cell.

File Description
Annual report of the celebrations and commemorative events for during the year
Geotagged photographs of some of the events
Any other relevant information

**7.2 - Best Practices**

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the pr

In tune with the sustainable development goals to make an inclusive world to building a new social order based on human dignity and social justice exploited, locally, globally’ the Field Action Projects of the College of communities.

Spandan as a Field Action Project was established to promote sustainable issues at Talsari and Dahanu block of Palghar district, Maharashtra. Spar groups promotingsustainable development for better livelihood and focusi

district, Maharashtra. Spandan envisages promoting livelihood options and of Spandan include Sakhi, Kishordhara, Unnati, and Satwaahar.

The operational office is at Gyanjyoti Community College Karajgaon envisage a large number of marginalised communities with specific emphasis on the institutional education system that caters to community-based lifelong learning needs.

File Description	Documents
Best practices in the Institutional website	
Any other relevant information	

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (v

The College of Social Work has significantly contributed to social work education since its inception.

The College has pursued research on social work issues through sponsored projects with various social work organisations.

The College safe spaces and opportunities for learning to students from diverse backgrounds and welfare schemes.

Responding to disasters has been an important area of engagement for the institution. Relief Work: Appapada Community, Malad Fire Outbreak

Field placements are selected based on their engagement relevant to the institution's government and non-government organizations working with marginalised groups.

A related key strategy to situate social work education in ground reality is through field projects. It has three Field Action Projects: Spandan focusing on malnutrition issues, Pravas aiming to senior citizens residing in urban marginalized communities, and leaders and change agents in society.

File Description	Documents
Appropriate link in the institutional website	<a href="#">https://www.gyanjyoti.edu.in</a>
Any other relevant information	

#### 7.3.2 - Plan of action for the next academic year

Two-day Strategic Planning Meeting was held on the 8th and 11th of April 2023. Key areas identified: Reflection, Review, Reinforce, Reframe, Restructuring and Reorientation. These were enumerated through a group discussion and presentation: Perspective Building, Student Support and Progression, International Collaborations, and Research.

Overview of initiatives to be integrated with the Perspective Plan for 2023-24:

1. Training other colleges in Quantitative and Qualitative Research in social work.
2. Research competition for social work colleges to develop rigour in research.
3. Exploring avenues for International student and faculty exchange.
4. FDP for Adhoc and clock hour basis staff.

5. Focus on International research collaborations.
  6. Interdisciplinary research across institutions.
  7. Faculty to be encouraged to participate in Summer schools for added s
  8. Strengthening the Job placement cell of the college to generate more workers for sharing national-level vacancies.
  9. Faculty to appear in national social work bodies.
  10. More faculty to engage in research evaluation of outside universities.
  11. Faculty members to endeavour to publish in one Scopus journal each ac
-