

The meeting of IQAC of the College of Social work, Nirmala Niketan was held on 28th August ,2018 at 3.00 pm

Dr. Nilima Mehta
Mr. Daniel Koshi
Mr. Elvis Thomas
Ms. Gracie Joseph
Dr. Vaijayanta Anand
Dr. Prabha Tirmare
Dr. Anita Panot
Dr. Lidwin Dias
Ms. Shweta Malvankar
Mr. Pravin Gavali
Ms. Niharika –Student representative
Mr.Suheel - Student representative

Apologies-

Ms. Nasreen

- 1 Minute silence was observe in the memory of demise of Dr. Neela Shroff, esteemed trustee of NGO –Vatsalya (NGO Initiated from college) and erstwhile faculty of the College.
- Minutes were read and approved.
- 1. AQAR Reports needs to be completed and uploaded immediately , Dr. Nilima expressed concern about the delay.
- 2. Dr. Prabha reported on Spandhan 6 student placed.
 - Work on people’s livelihood.
 - Locating documents of people to get government jobs.Dr. Nilima Suggested that the faculty in charge should create a web site and contact people. She also volunteered to help in formatting the Vision and Mission.
- 3. Dr. Lidwin reported on the UNESCO Course, A course on Water and Religion is being conducted in collaboration with UNESCO. Two batches are in the process of completion of course.
- 4. Mr. Elvis reported that the the National conference on Sustainable Development through Intervention Programmes will be held in December 21st and 22nd 2018.
- 5. Dr. Lidwin and Dr.Vaijayanta reported on the progress related to National Conference on “ Healthy Ageing “ to be held in January 2019. Some suggestion by given by the members which include preparation of informative kit. Dr. Nilima suggested one of the themes on being “ Living with Digenity”
- 6. Dr. Vaijayanta reported on the safety Policy in Field Work.
 - Mr. Kosihi suggested that the College should have an agreement with the Field work organisation also.
 - Dr. Nilima pointed out that some organisations should be told about the policy as a few may not have the ability to ensure student’s safety.
 - Mr. Koshi informed that there is a Law.
 - Ms.Niharika spoke about her own experience.
 - Mr. Koshi also suggested other aspects of safety eg. Read safety, travelling etc.

7. Dr. Lidwin reported on the progress of the Biogas plant.
8. Mr. Elvis reported on the fund raising for kerala.
 - Dr. Lidwin reported that we will be collaborating “Kottapuram Integrated development society for Flood Relief work in Kerela.
 - Dr. Nilima volunteered to help in ToT for PTSD.
 - Dr. Lidwin stated that long term involves working in collaboration with KIDS.
9. As decided earlier a state level workshop will be organised for all non teaching staff of all Social Work Colleges in Maharashtra. Mr.Pravin reported that the title of the workshop will be “A Journey from Self Management to Enhanced Administration” it will be held on 30th November,2018.
10. The student expressed happiness and satisfaction with regard to facilities provided by the college.

Mr. Elvis Thomas
IQAC Co-ordinator

**MINUTES OF THE IQAC MEETING HELD ON 27TH NOVEMBER 2018 AT 2 PM.
AT THE COLLEGE OF SOCIAL WORK, NIRMALA NIKETAN PREMISES**

Apologies: Mr Daniel Koshi, Ms. Niharika and Mr. Suheel - Student representatives

AGENDA OF THE MEETING:

1. Reading of the Minutes of the IQAC meeting held on August 28th 2018.

Minutes of the previous meeting were read and the Action Taken Report was presented by Mr Elvis Thomas.

Action Taken Report

Mr Elvis Thomas read the Action Taken Report.

<i>Interventions Planned</i>	<i>Action Taken</i>
National conference on Sustainable Development through Intervention Programmes will be held in December 21 st and 22 nd 2018.	A total of 19 abstracts has been received. Dr. Shalini Gharat, Director of TISS would deliver the key note address.
National Conference on “Healthy Ageing” January 24 th and January 25 th 2019. An informative kit could be provided to the participants on the basic services and schemes for the elderly. Dr. Nilima Mehta suggested that one of the sessions could focus on the theme “ <i>Living with Dignity</i> ”	Dignity Foundation, Help Age India, Silver Innings Foundation were contacted for providing the resource material, flyers on their services and schemes for the elderly. They have agreed to do the same. Professor Shiva Raju would be delivering the key note address. Representatives from Non-governmental organizations would be the main participants of the event. A total of 100 participants are expected to be present. The Alumni group of the senior citizens certificate course would be presenting a cultural programme. The main highlight of the event is the session on <i>Creative Art Skills for social Work Practice with senior citizens</i> .
Biogas plant.	The bio gas installation was officially inaugurated on 12 th October 2018 By <i>Britto Energy</i> . Bajaj electricals sponsored Rs. 80,000/- and students had raised Rs. 40,000/-. The total expenses incurred were Rs. 70,000/-

	the balance will be utilized for the ongoing maintenance.
Kerala Relief Work Orientation on dealing with Post Traumatic Stress Disorder (PTSD) for volunteers Collaboration with KIDS organization	The Kerala Relief Work Phase II: 3 rd Nov to 14 th Nov 2018 Sixteen students from MSW I volunteered for the Kerala Flood relief work long with Mr Albin Thomas, Faculty, College of Social Work Nirmala Niketan. The post disaster intervention of the team included: providing manual labour in constructing basements, laying the foundation of two homes and basements of toilets, Livelihood, polutary, data entry and anlysis were undertaken. A total amount of Rupees of Six Lakhs Thirty-Four Thousand Six Hundred and Forty only received by College was donated to KIDS organization, with Two Lakhs from the College.

2. International Exchange Programme

Dr. Lidwin reported that Professors Mr Julian Vomsattel and Prof Daniella Duff Director Faculty of Social Work, Hesso University, Sierre, Switzerland visited the College for review the Memorandum of Understanding of the International Exchange programme with the College of Social Work, Nirmala Niketan from 18th to 25th Oct 2018.

The College organized meeting with Faculty Members and International Exchange Committee members to dialogue on the strengths and limitations of the Excahnge Programme and the way forward. It was decided that the assessment of students sent by Hesso University would be done in a structured format finalized by the University and conducted periodically. Faculty Members would be involved in the supervision of the programme. Skype Conference could be used for the continuous feedback and assessment of the learning outcomes achieved by the students. Weekly recordings could be submitted to the Field Instructor. Field Visits to various organizations, Family Service Centre, SPJ Sadhana, Sahayini, Sakhya, were organized for the visitors to discuss the kind of placements where students could gain the best learning opportunities in view of the language barriers. As an outcome of the visit a memorandum was finalized for the next student exchange programme.

The meeting ended with a vote of thanks to the Chair person and one and all present.

Sd/-

Dr. Lidwin Dias

Principal In-Charge

Sd/-

Mr. Elvis Thomas

IQAC Convener

MINUTES OF THE IQAC MEETING HELD ON 4TH JANUARY 2019.

Apologies: Ms. Nisreen Ebrahim and Mr. Koshy Daniel.

AGENDA:

- 1. Minutes of the previous meeting and business arising: The minutes of the previous meeting was read and confirmed. There was no points raised of the previous minutes.**

2. DOROTHY BAKER CHAIR:

The Dorothy Baker chair would be held on 13th March 2019. The Chief Guest would be Ms. Gail Omvedt. She spoke on the theme "Peace and Development". All the field work organisations would be invited and the faculty members along with the senior students of BSW III and MSW II will attend the lecture.

3. MARIE ADELAIDE PLAY LAB:

Dr. Anita Machado and Ms. Sonia reported about the inauguration of Marie Adelaide Play Lab on the 3rd Floor. The inauguration would be on 9th January 2019 by Dr. Maggie Allesu, President NNI. The purpose of this lab is as follows-

1. To demonstrate a model to students handling students group in the field work to use Play Therapy as a model of intervention.
2. Facilitate Theory – Practice linkages
3. The equipment's will also be borrowed by students to conduct activities in the field.

4. HUMAN RIGHTS AND LEGAL WORKSHOP:

Mr. Elvis informed that a workshop for the BSW III on 22nd January 2019 will be organised by Ms. Anjana. The speaker would be Ex. Police Commissioner Julio Rebello and Advocate Bharat Kale.

5. AUTONOMY:

Dr. Lidwin reported that a follow up of the autonomy status has been carried out on a regular basis with the University and the UGC. We await the results in January 2019.

6. KRANTI JYOTI SAVITRIBAI PHULE LECTURE SERIES:

On 23rd January 2019 Ms. Swati Kamble, an Alumna of college currently pursuing her doctoral studies in Geneva is the chief guest for the programme. She will speak on "Caste and Gender" through the pursuit of Education and Social Work education and the narratives of Dalit women's rights.

7. COGNIZANT FOUNDATION:

It was shared that 5 students from MSW I are selected with the criteria of 75% attendance, 60% marks at Graduation plus MSW I Semester I and with an annual family income below 3 Lakhs. The following student's qualified for the same

1. Akash Jude
2. Sonam Mohite
3. Dannis Devasia
4. Manali Desai
5. Swapnil Surase.

8. NON-TEACHING STAFF WORKSHOP:

The state level workshop of Non-teaching staff which was scheduled on 5th December 2018 on digital communication and cybercrime was well appreciated by Dr. Lidwin. The morning session on digital communication and data management was very informative and it was decided to invite Mr. Iyer for a half day workshop for teaching staff. Dr. Lidwin appreciated the efforts of Mr. Pravin, Ms. Shweta and Ms. Sabeena towards this workshop.

The meeting ended with a vote of thanks to the Chair person and one and all present.

Sd/-

Dr. Lidwin Dias

Principal In-Charge

Sd/-

Mr. Elvis Thomas

IQAC Convener