

The Annual Quality Assurance Report (AQAR) of the IQAC

2011-2012

Part – A

1. Details of the Institution

1.1 Name of the Institution

COLLEGE OF SOCIAL WORK

1.2 Address Line 1

NIRMALA NIKETAN

Address Line 2

38, NEW MARINE LINES

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400020

Institution e-mail address

nn@cswnn.edu.in

Contact Nos.

022-22002615; 022-22067345

Name of the Head of the Institution:

Dr. GEETA BALAKRISHNAN

Tel. No. with STD Code:

022-22002615; 022- 22067345

Mobile:

09892874410 (Dr. Geeta Balakrishnan)

09820327249 (Prof. Anjali Kanitkar)

Name of the IQAC Co-ordinator:

Dr. HELEN JOSEPH

Mobile:

09820209831

IQAC e-mail address:

iqaccsw@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10106

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

March 31, 2007/RA/007

1.5 Website address:

www.cswnn.edu.in

Web-link of the AQAR:

http://www.cswnn.edu.in/naac/aqar_2011_12.pdf.

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Five Star	75+	2001	2001-2006
2	2 nd Cycle	A+	930/1000	2007	2007-2012

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07/04/2004

1.8 AQAR for the year (for example 2010-11)

2011-2012

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 submitted to NAAC on 28/06/2008
- ii. AQAR 2008-09 submitted to NAAC on 12/07/2009
- iii. AQAR 2009-10 submitted to NAAC on 12/07/2010
- iv. AQAR 2010-11 submitted to NAAC on 29/10/2011

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

UGC-COP Programmes

Any other (*Specify*)

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level 5

(ii) Themes

Anti-oppressive Social Work Practice, Communal violence in Kandhamal,
Credit Based Semester Grading System

2.14 Significant Activities and contributions made by IQAC

The college continued all the short term courses initiated in the previous years and during this assessment year.

It initiated the PG Diploma in Therapeutic Intervention Skills for Psycho-social Disorder, affiliated to the University of Mumbai.

A series of lectures and workshops were organised for Undergraduate (UG) and Postgraduate (PG) sections on Human Rights with the financial assistance received from UGC.

Monthly support of Rs. 500 given to 34 students given to the students from the SC/ST/OBC categories.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Garner more support for the socio-economically weaker students	Monthly support of Rs. 500 given to 34 students given to the students from the SC/ST/OBC categories for fieldwork, stationary and other incidental expenses.
2) Equip the Board Room for conducting the online 'Peace Education' Course	Polycom Video Conferencing Unit was installed with the help of Peace and Conflict Studies Department, Tokyo University of Foreign Studies, Japan.
3) Undertake second phase of monitoring utilization of funds and promote other peace building activities	One hundred and seven houses were built for the affected families with the help of AINDC, Paris. Faculty members undertook the second phase of monitoring during this year.
4) Pursue and continue the existing exchange programmes.	The International Exchange program for teachers and students was continued. Two faculty members and five students from HES-SO, Switzerland visited the college. Two faculty members from the college participated in the International Teaching Week at HES-SO. Two faculty members of the college visited Tokyo University, Japan. One faculty member from Ryerson University, Toronto visited the college.
5) Initiate Syllabus Review for Introducing Credit-based Semester System	Three workshops were conducted to acquaint faculty members to the Credit Based Semester Grading System (CBSGS). Subcommittees were formed for revising MSW syllabus.

* Refer to Annexure I for the academic calendar of the year 2011-12.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management facilitated the monitoring of utilization of funds towards the rehabilitation of the affected families in Kandhamal, Orissa

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	--	--	--
PG	3	--	2	--
UG	1	--	--	--
PG Diploma	1	1	2	--
Advanced Diploma	--	--	--	--
Diploma	1	--	--	--
Certificate	5	2	7	--
Others	--	--	--	1
Total	12	3	11	1

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	--
Annual	2

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Refer Annexure II for Teaching Assessment Questionnaire (TAQ)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of MSW syllabus as per the CBSGS was initiated.
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	08	11	--	--

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest faculty: 27

Visiting faculty: 9

Temporary faculty: 2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	12	18
Presented papers	1	2	5
Resource Persons	0	3	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Institution encourages teachers to attend various seminars and workshops, which are conducted at national and international levels, as well as orientation and refresher courses organized by the UGC. The knowledge acquired therefore is put to use in class room teachings and practice areas. Teachers have the flexibility to go beyond the boundaries of the syllabi, and include new and emerging perspectives which makes the courses relevant to the changing social realities.

2.7 Total No. of actual teaching days during this academic year 180 days per year as per the University

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study (BoS) / Faculty / Curriculum Development Workshop 3 in BoS, 1 in Academic Council, 19 in Syllabus Review Sub-Committee

2.10 Average percentage of attendance of students >80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSW	45	1 (2.2%)	12 (26.67%)	25 (55.56%)	5 (11.11%)	93.34%
MSW	61	-	22 (36%)	36 (59%)	0	95%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC contributed to the preparation and finalisation of the modified MSW syllabus under the Semester system. IQAC planned and organised the teaching calendar.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	1
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	4
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others (ICSSR)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	3	0	0
Technical Staff (Non Grant)	08	0	0	0
Administrative Staff (Non Grant)	12	2	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promoted the research climate in the college while facilitating faculty members to identify and conduct research in newer and needed areas. One example can be given of the need assessment survey conducted in Shriji Ka Kheda village in Rajasthan to ascertain problems of women who had lost their husbands to silicosis as a result of working in the stone quarries.

By virtue of their position as field instructors many of the faculty members enjoy consultative status in the organisations they are associated with. Some of the faculty members are also members of the board of trustees in such organisations.

Members of the IQAC as well as other faculty members are members of ethics review committees of research institutes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Two	One		Two
	Formative Process Evaluation of Computer Assisted Learning (CAL) Project		3.01	Yes
	Multi-Sectoral Development of Areas Prone to Communal Tension: Bhiwandi			Yes
		Strengthening Child Protection Systems and Addressing Violence	4.05	
Outlay in Rs. Lakhs	7.06			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Four	Two		
	Dandi Village: A Survey on Maternal and Child Health		1.02	
	A Rapid Appraisal of Teach for India Programme		2.36	
	Baseline Survey of Demonstration Site of Girls Gaining Ground (GGG) Program		3.17	
	Development Initiatives by Voluntary Organizations Working for the Muslim Community in the State of Maharashtra		0.46	
		End Line Survey of Demonstration Site of Girls Gaining Ground (GGG) Program	0.81	
		A Baseline Needs Assessment of Baddi, Navghar and Barutiwala	1.66	
Outlay in Rs. Lakhs	9.48			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	2	
Non-Peer Review Journals	-	-	1
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	One to Two years	Minority Commission, Government of Maharashtra, UNICEF	4.06	3.66
Minor Projects	One to Two years	Bhavishya Alliance,	1.59	1.28
Interdisciplinary Projects				
Industry sponsored		Bharat Petroleum Corporation Limited (BPCL), JSW Steel Ltd.	6.41	6.41
Projects sponsored by the University/ College		Nirmala Niketan Institute (FCRA)	1.66	0.64
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			13.72	11.99

3.7 No. of books published: Nil

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
			1	1		

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **NA**

University level State level
National level International level

3.22 No. of students participated in NCC events: **NA**

University level State level
National level International level

3.23 No. of Awards won in NSS: **NA**

University level State level
National level International level

3.24 No. of Awards won in NCC: **NA**

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="3 FAPs and 3 extension Project/activities"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Initiating field action projects (Extension Programs) to respond to specific social situations/ crisis has been a characteristic hallmark for the College of Social Work since its inception. Currently the College is running 6 extension and field action projects, a brief description of which is given below:

1) AROEHAN

AROEHAN, works with rural/ tribal people of Mokhada Taluka of Thane district on livelihood and governance issues. Its staff members are selected as Master Trainers at the state level for monitoring the implementation of NREGA. It also focuses on education of the girl child, women empowerment, agricultural productivity, watershed development and problems of child marriage and malnutrition.

2) Anubhav Mumbai

The project works with students and non student youth. Its primary objective is to create awareness on various social issues and make the youth responsible and sensitive to the problems faced by the people. During the year, the programmes covered 85 colleges of Mumbai University. Anubhav Mumbai collaborated with United Way Mumbai Helpline in spreading awareness about Hepatitis B and Hepatitis C. Nearly, 5000 youth were trained as health educators in the city of Mumbai to spread awareness among the masses.

3) CHIRAG

Community Health Initiative and Action Group (CHARAG) primarily works with people living with HIV/AIDS infected and affected families. Apart from providing treatment, referral, counselling and foster care services the project engages in capacity building activities for income generation.

4) SWAYAM

A Community Based Disaster Risk Management programme focuses on reducing vulnerability and enhancing capabilities of vulnerable communities/group by supporting the development of coping strategies to minimise the impact of disasters. By 2012, it has crossed the target of training 10,000 college and community youth, 604 police personnel, 143 railway porters, 314 municipal school teachers, 548 community health workers of Bombay Municipal Corporation and several others in various aspects of Disaster Management.

5) SAKSHAM

Saksham continued its training programmes and during the year 2011-12, 313 counsellors were trained from various organisations from Mumbai, and from the states of Karnataka, Goa and Maharashtra and a team of 75 experts conducted sessions during the training programs. This included 3 batches of Induction

training for counsellors for 12 days of duration each and for 10 batches of refresher training for counsellors for duration of 6 days each.

6) Kandhamal Project

College has initiated this project to help the victims of communal violence that took place in 2008. This year, College undertook the second phase of monitoring of the shelter cum livelihood support programme for the survivors of the violence. Apart from these services, peace building among communities was a major objective of the Kandhamal project.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1664.2 sq. mts	--		
Class rooms	06 in Main Campus and 03 in Extension Centre	--		09
Laboratories	One computer Laboratory	--		01
Seminar Halls	One in Extension Centre	--		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	<ul style="list-style-type: none"> •Computers (Laptops and Desktops) •Cables •Printers •LCD projector •Strontium •USB Pen drives •DVD Writer •Tuner •External Antivirus 	<ul style="list-style-type: none"> •Video Conference Camera and the Accessories •Jaws Pro Talking software •Magic Pro Magnification Software •Open book OCR(3) •Bonita Portable Mouse Magnifier(3) •1st floor hall - false ceiling •Ground floor lobby •Washroom units (2) •Pump Room •Plumbing, Electrical Work & Carpentry work •Microphone audio mixer and speakers •Wireless system •Microphones •Computers and computer accessories (10) •Water Pump 	UGC and Management	Same as (Existing +Newly Created)
Value of the equipment purchased during the year (Rs. in Lakhs)	9.33	25.62	UGC and Management	34.95

4.2 Computerization of administration and library

The library has the facility of computerised access to books and journals. It also provides online access to e-journals. Similarly, administrative tasks of the college are also done with the aid of computers. Staff is trained to use computers for the respective tasks allocated to them.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	939	484062	381	249096	1320	733158
Reference Books	36	96481	22	11434	58	107915
e-Books	-	-	-	-	-	-
Journals	67	349978	-	67413	67	417391
e-Journals	08	-	08	-	08	-
Digital Database	01	20000	-	5000	01	25000
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	38	-	-	-	7	35	-
Added	60	20	-	-	-	12	18	16
Total	140	58	-	-	-	19	53	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers are provided with computers having internet access. Students can access the computer and internet services at the well-equipped computer lab, managed by trained staff. Academic programmes have specialised training courses for computer education to increase students' computer proficiency.

4.6 Amount spent on maintenance in lakhs :

i) ICT	18.13
ii) Campus Infrastructure and facilities	0
iii) Equipments	0.11
iv) Others	17.07
Total :	35.31

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Under the leadership and guidance of IQAC, the college provides information to the students regarding various financial assistance schemes-loan/grants to students who are from poor socio-economic background. This year 34 students from ST/SC/OBC groups were provided financial support to meet their expenditures. College also provides interest – free educational loans to poor students who can repay the amount in easy instalments when they take up jobs after the completion of their academic programme.

Pre-admission counselling is provided to students from disadvantaged groups and minority communities. Information about the counselling services is given to the students in the beginning of every academic year, during the orientation programme.

5.2 Efforts made by the institution for tracking the progression

The graduating students are encouraged to keep in contact with the college as members of the alumni. The college does not have any formal method of tracking the students' progression. However, the college maintains records of transcripts / copies of migration certificates of students which indicate that several of them opt for higher studies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (Short term courses)
166	119	9	354

(b) No. of students outside the state

(Bachelor of Social Work - BSW + Master of Social Work - MSW)

56

(c) No. of international students

3

(Bachelor of Social Work - BSW + Master of Social Work - MSW)

(d) Men (BSW + MSW)

No	%
87	31

Women (BSW + MSW)

No	%
198	69

Number of BSW & MSW Students Last Year – 2010						Number of BSW & MSW Students This Year – 2011					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
181	37	16	23	4	261	197	45	17	21	5	285

Demand ratio: BSW – 1:1.7

MSW – 1:3.8

Dropout %: BSW – 2%

MSW – 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Preparatory classes for civil service examinations (MPSC and UPSC) initiated with the financial support from Merged Schemes of the UGC XIth Plan Grant continues to attract civil services aspirants. Apart from candidates from outside, our BSW/MSW students also took advantage of this opportunity. Retired and currently serving civil officers are invited to train the candidates.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations: **No records available**

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

A full time counsellor is appointed by the college and information is provided to all students about the counselling services available in the campus. A large number of students approach the counsellor to seek psychosocial support every year. College provides career guidance to students and the counsellor also acts in the capacity of a placement officer. Prospective employers from the government or non-government organisations are invited to the college for recruitment of the candidates

No. of students benefitted

80

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	>20	15	

5.8 Details of gender sensitization programmes

A number of programs were organised by the Women’s Development Cell such as –

- Talk on ‘Dealing with Sexual Harassment
- Awareness program on cancer care,
- Workshop on feminist counselling.
- As a part of Krantijyoti Savitribai Phule lecture series, a lecture was delivered on ‘Gerontological Issues and Feminisation of Ageing’.

These activities are undertaken by the College apart from the regular courses taught on Gender Studies both at the UG and PG levels.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: **Nil**

State/ University level National level International level

No. of students participated in cultural events; **Nil**

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: **Not Applicable**

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	15	221270
Financial support from government	70	923316
Financial support from other sources	16	211565
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives: Nil

Fairs : State/ University level National level International

Exhibition: State/ University level National level International

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No grievances**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision Statement:

To contribute to the building up of a new social order in India based on human dignity and social justice. It is with a preferential option to work with the vulnerable and exploited groups in society towards their development and empowerment.

The College strives to relate the educational content of the courses to contemporary social reality such that the requisite knowledge, skills, attitudes and values are inculcated in students and they develop a keen sense of social responsibility and commitment to nation building.

As an academic institution, the College strives to build a cadre of professional social workers equipped with a keen intellectual ability to analyse the complexities of contemporary society and effectively intervene as catalysts of social change at multiple levels in society. In view of the changing social reality in the context of globalization, the College aims at creating among its students sensitivity to regional, national and global issues and a critical perspective about national and international dynamics affecting marginalized populations. The College also aims that this cadre of professionals shall build their life on a strong value foundation such as compassion, personal integrity, tolerance, moderation and respect towards self and others, to usher in a society where human rights, social justice and dignity are valued above all.

The Mission of the College:

The mission of the College is to build a cadre of qualified, committed personnel who will be trained to become aware of social ills so as to mitigate them and promote an egalitarian, participatory and democratic society. The College will develop dialogical and interactional training to disseminate information about social situations in India and other countries, and build values of social justice and human rights in classroom teaching and through field practice. The College, through innovative field action projects will demonstrate the complementarity of knowledge, skills and attitudes essential to professional social work. The College through all its programmes and projects will make a commitment to praxis and promote knowledge-building through an ongoing process of critical inquiry – in classroom teaching, in field action, in research and other extension work.

6.2 Does the Institution has a management Information System

The College keeps records of students' profile, attendance, field work records, workshops and seminars, scholarships, performance in internal and external evaluation, teachers' leave, research studies, assets and appraisals.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Intense and thematic discussions were held among the faculty members with the support of external subject experts to review the curriculum for MSW program to be introduced from the academic year 2012-13. Many courses were added to the new syllabi to keep it relevant. New theoretical perspectives were also added to the existing courses.

6.3.2 Teaching and Learning

Several faculty members attended workshops/seminars on varied themes. Some were allowed to pursue their doctoral studies. Internet was made accessible to all and classrooms were fitted with relevant audio-visual aids. Attendance of students was closely monitored and the University norms were implemented.

6.3.3 Examination and Evaluation

Examination and evaluation systems were brought under the credit based semester grading system (CBSGS in BSW) in line with the changes introduced by the University in this regard.

6.3.4 Research and Development

Research unit of the college has undertaken various research studies commissioned by well known government and non-government organisations.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Accessibility to books and journals in the library has been enhanced through the introduction of new library software (SLIM 21) and indexing journal articles.

Audio-visual unit has also added several equipments to its collection.

6.3.6 Human Resource Management

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6.3.7 Faculty and Staff recruitment

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6.3.8 Industry Interaction / Collaboration

College approached industry/corporate for recruitment as well as for fundraising or sponsorship of field action projects. The Research Unit of the college collaborated with the industry for commissioned research.

6.3.9 Admission of Students

College participates in career fairs organised in the city to publicise about the programs. College courses are advertised in the local newspapers. Brochures are distributed among colleges/institutions.

6.4 Welfare schemes for

Teaching	Interest free loans
Non teaching	Interest free loans for the staff and for their children's education
Students	Interest free educational loans, 50% travel allowance for students in rural placement

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **No**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	--	--	--	--

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? **NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Our students are placed with many organisations in the city and adjacent rural areas where most of the social workers are alumni of the college who have inculcated the value system which the college tries to promote. Thus, alumni assist our students in their professional development.

6.12 Activities and support from the Parent – Teacher Association

The College does not have a Parent – Teacher Association.

6.13 Development programmes for support staff

Administrative staff of the college participated in a training workshop on the credit based semester grading system introduced by the University of Mumbai.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Management of the College maintains the garden in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online Peace Education course was initiated in partnership with the Department of Peace and Conflict Studies, Tokyo University of Foreign Studies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

College continued its collaboration with three international universities. Two students from Ryerson University from Toronto, 5 students of HES-SO University, Sierre, Switzerland and 4 students from Caritas School of Social Work, Czech Republic successfully completed their internship with the help of College.

The partnership with the HES-SO University was continued and two Professors from HES-SO University, Switzerland, visited College and shared their experiences. Two faculty members of the College visited HES-SO University in the International Teaching Week

The course on Peace and Conflict Studies was initiated and two faculty members of the College visited Japan and Kashmir to finalise the syllabus.

Two Professors from Ryerson University, Toronto delivered lectures and conducted workshops on “Anti-Oppressive Social Work Practice for our teachers and students, as part of the ongoing collaboration with the College.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – 1

2011-2012

Title of the Practice

Collaborative Ventures with International Institutes for Exploring New Areas of Study

Goal

- i) To keep updated with the contemporary socio-political realities
- ii) To respond to newer areas of practice

The Context

The College has always endeavoured to respond to contemporary social realities either through updating theory, introducing new course, or through initiating work in newer practice areas. Its work during communal riots and attacks on religious minorities and during the terror attack on Mumbai are examples of this.

The aftermath of the American War against Terror and the growing Islamophobia in the world, coupled with the volatile situation in Taliban-affected Afghanistan and Pakistan, has resulted in an unstable condition for the country especially in Jammu & Kashmir and the adjoining borders.

In view of the above, when College was approached by one of its alumnus Mr Kenji from Japan to consider evolving social work practice in conflict zones, College seized at the idea.

Mr Kenji visited the College and narrated his experiences of being part of the UN Peace-keeping force IN Afghanistan. He also explained his analysis of the impact that withdrawal of the American forces in Afghanistan would have on India and the neighbouring countries.

The Practice

To explore what could be the response of a social work college to the increasing geo-political conflicts in the Asian sub-continent, several meetings were held between faculty members of the College and their counterparts in the Global Campus Programme in the University of Foreign Studies, Tokyo, Japan.

Two faculty members went to Tokyo and with other members of Universities from Cambodia, Malaysia, Sri Lanka and the Philippines, brainstormed about the role of higher education institutes in spreading the message of peace in the world.

The result is the on-line course on Peace Studies that is being initiated simultaneously in five universities across the South Asian countries and is being conducted by the College in collaboration with the Global campus programme of Tokyo University. The other Universities involved in this venture are the Gadjah Mada University of Indonesia, the Pannasastra University of Cambodia, the University of Peradeniya, Sri Lanka and the Islamic University of Science and Technology, Srinagar, India.

Evidence of Success

The Peace and Conflict Studies Department of the Tokyo University of Foreign Studies, Japan has installed a Polycom Video-conferencing Unit in the College to begin the course from 2012. Two faculty members from the College visited Tokyo and Srinagar to develop the curriculum for the course.

Problems Encountered and Resources Required

--

Best Practice – 2

2011-2012

Title of the Practice

Coaching Students from the Minority Communities and Reserved Categories for Competitive Exams

Goal

- i) To widen the educational access for students from special groups

The Context

The College has always strived to reach out to students from the vulnerable sections of society in different ways. Like in the case of other students, College has also tried to encourage these students to take up higher studies and appear for competitive exams so that the country has at its service government officials who look at issues from a social work perspective- from a compassionate, justice-oriented, rights-based approach.

The Practice

Taking help of one of the Merged Schemes of the UGC XIth Plan Grant, the College initiated coaching classes for the SC/ST and Minority candidates who wished to appear for the Maharashtra Public Service Commission or The Union Public Service Commission exams.

The coaching is given free of charge and the lecturers are often officers who have retired from the Civil services.

Some of the students pursuing the undergraduate programme in the College also attend these classes as preparation for the exams at a later date. The Coaching classes also help the students in perspective-building.

Evidence of Success

Fifteen students who attended the classes (of a total 30) appeared for the MPSC and UPSC examinations this year.

Problems Encountered and Resources Required

--

Contact details

Name of the Principal: Dr Geeta Balakrishnan
Name of the Institution: College of Social work, Nirmala Niketan
City: Mumbai
Pin Code: 400 051
Accredited Status: A+
Work Phone: 022 22002615/22067345 **Fax:** 022 22064880
Website: www.cswnn.edu.in **E-mail:** colsocwk@gmail.com
Mobile: 9892874410

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

College through its placement with various NGOs working on the issues of environment / hygiene / cleanliness tries to reach out to the masses through its awareness programmes.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Introduce the new syllabi under the Credit Based Semester Grading System at MSW level
- Launch online course on Peace Education in collaboration with Tokyo University of Foreign Studies and other universities from South Asia.
- Continue with student/faculty International Exchange Program.
- Collaborate with UGC and MHRD in the e-PG Pathshala Project.
- Introduce more self-financing programmes.

Name ANJALI KANITEAR

Anjali Kanitear

Signature of the Coordinator, IQAC

Name GEETA BALAKRISHNAN

Geeta Balakrishnan

Signature of the Chairperson, IQAC

Annexure I

Calendar of Academic year 2011-12

Calendar 2011 -		
June 13, 2011	Monday	Re-opening of the College for faculty
June 20 - July 01, '11	Monday	English Language Workshop & Orientation for BSW I - 10.00 - 4.00 p.m.
June 27 - July 09, '11	Monday	Orientation for BSW II & III & MSW II
July 02, 2011	Saturday	Inauguration of the Academic Year 2011 - 12
July 02, 2011	Saturday	Parents Meeting (3.30 p.m.)
July 04, 2011	Monday	Regular lectures begin for BSW I & Orientation for MSW I
July 11, 2011	Monday	Regular lectures begin for BSW II, III & MSW I, II
July 14, 2011	Thursday	Concurrent Field Work begins for all students, EXCEPT FOR BSW I
July 20, 2011	Wednesday	Election of Student's Committee Members of the College & Nominations for Students Council.
July 27, 2011	Wednesday	Welcome party for MSW I & BSW I
August 03, 2011	Wednesday	Educational Programme
August 05, 2011	Friday	Concurrent Field Work begins for BSW I
August 10, 2011	Wednesday	Celebration of Independence Day
August 16, 2011	Tuesday	Last day for Assignment topics to be given for all classes
August 17, 2011	Wednesday	Election of Secretary of the Student's Council & General Body Meeting
August 24, 2011	Wednesday	Cultural Competition
September 07, 2011	Wednesday	Teachers Day Celebration
September 14, 2011	Wednesday	Indoor Sports Competition
Sept 16 - 24, 2011	Saturday	First Block Field Work for all Classes
Sept 26 - Sept 30, '11	Monday	Regular lectures for all Classes BSW I & II classes continue till Oct 04, '11.
Sept 28, 2011	Wednesday	Indoor Sports Competition

of Events 2012

Oct 01 - 10, 2011	Friday	Study Leave for BSW III, MSW I & II
Oct 05 - 14, 2011	Thursday	Study Leave for BSW I & II
Oct 11 - 22, 2011	Wednesday	Terminal Exams Begin for BSW III, MSW I & II
Oct 15 - 22, 2011	Saturday	Semester Exams begin for BSW I & II
Oct 24 - Nov 13, 2011	Sunday	Diwali Vacations for ALL
Nov 04, 2011	Friday	Results of BSW I & II to be declared
Nov 14, 2011	Monday	Classes begin for ALL
Nov 12, 2011	Monday	Semester Re-Exams begin for BSW I & II - 2nd attempt
Nov 15 - 21 2011	Monday	Camps for all classes begin & 1st term ends after the camp
Nov 22, 2011	Tuesday	Camp Presentation
Nov 23, 2011	Wednesday	Second term begins for all classes
Nov 23 - Dec 02, 2011	Wednesday	Workshops & Regular lectures for ALL
Nov 28 - Dec 02, 2011	Monday	Civil Defence & First Aid courses for BSW I & II
Nov 29 - Dec 02, 2011	Tuesday	Classes for BSW I & II
December 3, 2011	Saturday	Sports Day
Dec 05 - Dec 23, 2011	Monday	Second Block Field Work for all classes
Dec 8, 2011	Thursday	Institute Day, Non-Instructional Day
Dec 24 - Jan 01, 2012	Saturday	Christmas Break
Jan 2, 2012	Monday	Classes begin for ALL
Jan 4, 2012	Wednesday	Christmas & New Year Party

Annexure II

Teaching Assessment Questionnaire (TAQ)

COLLEGE OF SOCIAL WORK, NIRMALA NIKETAN
TEACHING ASSESSMENT QUESTIONNAIRE

Instruction :

- A) DO NOT disclose your identity or identity of the teacher.
आपली ओळख अथवा प्राध्यापकांची ओळख येथे उघडकीस आणू नये.

1. The professor's ability to get the attention of the class is

		1	2	3	4	5	6
1	Very effective						
2	Effective						
3	Somewhat effective						
4	Ineffective						

१. प्राध्यापकांची विद्यार्थ्यांचे विषयावर लक्ष केंद्रीत करण्याची क्षमता :

		1	2	3	4	5	6
१.	अत्यंत परीणामकारक						
२.	परिणामकारक						
३.	काहीअशी परिणामकारक						
४.	अपरिणामकारक						

2. While lecturing, the professor is clear

		1	2	3	4	5	6
1	Very audible & clear						
2	Audible and clear						
3	Somewhat audible and clear						
4	Not audible and clear						

२. विषय शिकविताना वर्गामध्ये प्राध्यापकांचा आवाज : (क्षमता, स्पष्टता, आवाजाचा वेग)

		1	2	3	4	5	6
१.	समजण्यास अत्यंत सोप्या व सुस्पष्ट						
२.	समजण्यास सोप्या व सुस्पष्ट						
३.	समजण्यास काहीसा सोप्या व स्पष्ट						
४.	समजणे अवघड						

3. The professor's ability to express herself / himself in simple English

		1	2	3	4	5	6
1	Very good						
2	Good						
3	Somewhat effective						
4	Ineffective						

३. प्राध्यापकांची सोप्या इंग्रजीमधून स्वतःला व्यक्त करण्याची क्षमता :

		1	2	3	4	5	6
१.	अतिउत्तम						
२.	उत्तम						
३.	काहीसा परिणामकारक						
४.	अपरिणामकारक						

4. The professor's organization and presentation of this course is :

		1	2	3	4	5	6
1	Very organised						
2	Organised						
3	Somewhat organised						
4	Not organised						

४. प्राध्यापकांचे स्वतःच्या विषयातील मांडणी आणि प्रस्तुतीकरण :

		1	2	3	4	5	6
१.	सुसंगत						
२.	सुसूत्र						
३.	काहीसे व्यवस्थित						
४.	अस्ताव्यस्त						

5.The professor's coverage of the syllabus is :

		1	2	3	4	5	6
1	Very good						
2	Good						
3	Average						
4	Poor						

५. प्राध्यापकाची अभ्यासक्रम पूर्ण करण्याची क्षमता :

		1	2	3	4	5	6
१.	अतिउत्तम						
२.	उत्तम						
३.	साधारणतः						
४.	कमकुवत						

6. The professor's method of teaching consists mainly of :

		1	2	3	4	5	6
1	Use of blackboard/AV/dictation of notes/handouts without any explanation						
2	Repetition of text book material with limited use of blackboard/AV						
3	Use of blackboard/AV/PPT with limited explanation.						
4	Useful explanation of the text/material, with appropriate use of blackboard/AV/Simulation exercises						

६. प्राध्यापकांचा शिकविण्याच्या पध्दतीमधील सुसंगतपणा

		1	2	3	4	5	6
१.	शिकविताना फळ्याचा वापर/दृक्श्राव्य माध्यमाची /अभ्यासक्रमाची लेखी नोंद/स्पष्टीकरण न देता विषय संपविणे						
२.	फळ्याचा / दृक्श्राव्य माध्यमाचा कमीत कमी वापर करून पाठ्यपुस्तकातील वाक्यांची पुनरावृत्ती करणे.						
३.	कमी स्पष्टीकरण देऊन फळा/(AV)/PPT चा वापर						
४.	सुयोग्य स्पष्टीकरणासहित फळ्याचा /दृक्श्राव्य माध्यमाचा (AV) उत्तम वापर						

7. The professor's Use of different teaching methods like audiovisual aids, demonstrations, simulation games etc is:

		1	2	3	4	5	6
1	Very adequate						
2	Adequate						
3	Somewhat adequate						
4	Not adequate						

७. शिकविताना नवीन कार्यपध्दतीचा वापर उदा. दृकश्राव्य उपकरणे (AV) / प्रात्यक्षिके

		1	2	3	4	5	6
१.	खूप प्रमाणात वापर						
२.	पुरेसा वापर						
३.	काहीवेळी वापर						
४.	पुरेसा वापर नसणे						

8. The professor's explanation of difficult concepts in the course is:

		1	2	3	4	5	6
1	Very clear						
2	Clear						
3	Somewhat clear						
4	Unclear						

८. प्राध्यापकांची अभ्यासक्रमातील अवघड मुद्द्यांचे स्पष्टीकरण देण्याची पध्दत

		1	2	3	4	5	6
१.	अत्यंत सुस्पष्ट						
२.	स्पष्ट						
३.	काही प्रमाणातस्पष्ट						
४.	अस्पष्ट						

9. Regarding student's questions in class, the professor :

		1	2	3	4	5	6
1	Encourages them						
2	Is ready to answer them if asked						
3	Answers them superficially						
4	Does not allow questions						

९. प्राध्यापकांची वर्गातील विद्यार्थ्यांच्या प्रश्नांना हाताळण्याची पध्दत

		1	2	3	4	5	6
१.	प्रोत्साहन देणे						
२.	विचारलेल्या प्रश्नांना उत्तरे देण्यास तयारी दर्शविणे						
३.	विद्यार्थ्यांना वरवरची उत्तरे देणे						
४.	टाळाटाळ करणे						

10. The professor treats the students with

		1	2	3	4	5	6
1	Respect and acceptance						
2	Acceptance						
3	Tolerance						
4	Disrespect						

१०. प्राध्यापकांची विद्यार्थ्यांसोबतची वागणूक

		1	2	3	4	5	6
१.	मान आणि स्विकार करणारी						
२.	भेदभाव करणारी						
३.	सहन करण्याच्या भावनेतून						
४.	अपमानास्पद						

11 With regard to guidance outside class, the professor is :

		1	2	3	4	5	6
1	Very approachable						
2	Approachable						
3	Sometimes approachable						
4	Difficult to approach						

११. प्राध्यापकांची वर्गाव्यतिरिक्त बाहेर शिकविण्याची तयारी

		1	2	3	4	5	6
१.	सहज भेट घेऊ शकणे						
२.	वेळ काढून शिकवितात						
३.	काहीवेळा वेळ काढून भेटतात						
४.	भेटणे कठीण आहे						

12. With regard to assignment topic/ class test questions

		1	2	3	4	5	6
1	Very clear						
2	Clear						
3	Somewhat clear						
4	Unclear						

१२. प्राध्यापकांच्या विषयासंदर्भातील गृहपाठ / प्रश्नपत्रिका तयार करण्याची पध्दत

		1	2	3	4	5	6
१.	अत्यंत सुस्पष्ट						
२.	स्पष्ट						
३.	काही प्रमाणात स्पष्ट						
४.	अस्पष्ट						

13. With reference to current events, recent discoveries and view of others related to topics in the syllabus, the professor :

		1	2	3	4	5	6
1	Discusses them whenever possible						
2	Discusses them occasionally						
3	Rarely Discusses them						
4	Does not discuss at all						

१३. चालू घडामोडी / नवीन संशोधन आणि इतर घडामोडींच्या संदर्भात प्राध्यापकांचा दृष्टीकोन:

		1	2	3	4	5	6
१.	आवश्यकतेनुसार चर्चा करणे .						
२.	अधूनमधून चर्चा करतात.						
३.	क्वचित चर्चा करणे						
४.	कधीच चर्चा न करणे.						

14. With regard to punctuality in class, the professor is :

		1	2	3	4	5	6
1	Very punctual						
2	Punctual						
3	Somewhat punctual						
4	Not punctual						

१४. प्राध्यापकांची वर्गतासिके दरम्यान वक्तशीरपणा पाळण्याची पध्दत:

		1	2	3	4	5	6
१.	अत्यंत वक्तशीर						
२.	वक्तशीर						
३.	काहीवेळा वक्तशीर						
४.	कधीच वेळेवर नसणे.						

15. My rating of this professor as a teacher of this course is :

		1	2	3	4	5	6
1	Very Good						
2	Good						
3	Fair						
4	Poor						

१५. संबंधित विषयाच्या संदर्भातील प्राध्यापका विषयीचे माझे मुल्यांकन :

		1	2	3	4	5	6
१.	अतिउत्तम						
२.	उत्तम						
३.	योग्य						
४.	कमकुवत						

Field Work

Please note that your Field Instructor is the person who corrects your recordings and conducts your individual and group Conferences

सुचना : कार्यानुभव व्यवस्थापक तुमची अभिलेखनातील सुधार करून त्यासंदर्भातील वैयक्तिक व Group Conferences घेण्यात येईल.

Name of the Agency:
Agency चे नाव :

Name of the Field Instructor:
कार्यानुभव पर्यवेक्षकाचे नाव :

Name of the Faculty Advisor:
शिक्षक सल्लागार यांचे नाव :

1. In the field setting my Field Instructor is :

1	Very knowledgeable and resourceful	
2	Knowledgeable and resourceful	
3	Somewhat knowledgeable and resourceful	
4	Not knowledgeable or resourceful	

१. माझ्या कार्यानुभव पर्यवेक्षा संबंधी

१	उत्तम दर्जाचे ज्ञान व कार्यप्रविण	
२	ज्ञानी व कार्यप्रविण	
३	विषयासंदर्भातील काहीसे ज्ञान व कार्यप्रविणता	
४	विचार आणि प्राविण्य नाही	

2. The Field Instructor's skill in handling of group related problems / agency problem is :

1	Always skillful and tactful	
2	Skillful and tactful	
3	Somewhat skillful and tactful	
4	Not skillful nor tactful	

२. कार्यानुभव व्यवस्थापकाची कार्यानुभवातील समस्या / Agency समस्या याची हाताळणी

१	अत्यंत कौशल्यपूर्ण व व्यवहार चतुर	
२	कौशल्यपूर्ण व व्यवहार चतुर	
३	काहीवेळेस कौशल्यपूर्ण व व्यवहारीक	
४	कौशल्यपूर्ण व व्यवहारीक नसणे	

3. With regard to my professional growth, the role of the Field Instructor was :

1	Actively helped the growth of student	
2	Somewhat helpful	
3	Minimal but it did not affect the growth negatively	
4	Very minimal and affected the growth negatively	

३. कार्यानुभवामध्ये माझा व्यवहारिक विकास होण्यासाठी व्यवस्थापकाची भूमिका

१	विकासाच्या दृष्टीकोनातून अतिशय परिणामकारक सहभाग.	
२	थोडीशी मदत करण्याची भूमिका	
३	अतिशय कमी सहभाग परंतु विकासाकडे नकारात्मक दृष्टीकोन नाही.	
४	अतिशय कमी सहभाग व विकासाकडे नकारात्मक दृष्टीकोन	

4. The field instruction/ supervision given by instructor is

1	Very good	
2	Good	
3	Average	
4	Poor	

४. कार्यानुभवामध्ये सुचना / पर्यवेक्षणासंबंधी व्यवस्थापकाची भूमिका

१	अतिउत्तम	
२	उत्तम	
३	साधारणतः	
४	कमकुवत	

5. The Individual conferences are held :

1	Very regularly (once a week)	
2	Regularly(once in two weeks)	
3	Somewhat regularly (once a month)	
4	Irregular/Not held at all	

५. वैयक्तिक बैठक घेण्यात येते :

१	अन्यंत नियमितपणे (आठवड्यातून एकवेळा)	
२	नियमितपणे (आठवड्यातून दोनवेळा)	
३	काहीवेळा नियमितपणे (महिऱ्यातून एकवेळेस)	
४	अनियमितपणे / कधीच न घेणे	

6. The field instructor corrected my recordings

1	Regularly with very helpful comments	
2	Regularly but without comments	
3	Irregularly but with helpful comments	
4	Irregularly and without any comments	

६. व्यवस्थापकाची माझे कार्यानुभवातील अभिलेखन तपासण्याची प्रक्रिया :

१	नियमितपणे अत्यंत मार्गदर्शक असा अभिप्राय देणे	
२	नियमितपणे तपासणे परंतु अभिप्राय न देणे	
३	अनियमित तपासणे परंतु मार्गदर्शक अभिप्राय देणे	
४	अनियमितपणे आणि कोणताही अभिप्राय न देणे	

7. The group conferences with the field instructor and agency contact persons were held:

1	Very regularly	
2	Regularly	
3	Somewhat regularly	
4	Irregular	

७. कार्यानुभव व्यवस्थापकाची आणि संस्थे संबंधीत व्यक्ती सोबत सामुहिक विचारविनिमय घेतले जातात :

१	अत्यंत नियमितपणे	
२	नियमितपणे	
३	काहीवेळा नियमितपणे	
४	अनियमितपणे	

8. The field instructor made visits to the agency

1	Very regularly (once a week)	
2	Regularly(once in two weeks)	
3	Somewhat regularly (once a month)	
4	Irregular/ Once in the semester/Only during block field work	

८. कार्यानुभव व्यवस्थापक हा संबंधीत संस्थेशी भेट घेत असतो :

१	अत्यंत नियमितपणे (आठवड्यातून एकवेळा)	
२	नियमितपणे (पंधरवड्यातून दोनदा)	
३	साधारण नियमितपणे (महििन्यातून एकवेळेस)	
४	अनियमितपणे / सहा महिन्यातून एकदा / फक्त Field work कालखंडामध्ये	

9. The attitude of the Field Instructor towards me is :

1	Very encouraging and understanding	
2	Encouraging and understanding	
3	Somewhat encouraging and understanding	
4	Not encouraging nor understanding	

९. कार्यानुभव व्यवस्थापकाचे विद्यार्थ्यांसोबतचे वागणे :

१	अत्यंत प्रोत्साहनवर्धक आणि समजूतदारपणे	
२	प्रोत्साहनवर्धक आणि समजूतदार	
३	काहीवेळेस प्रोत्साहन देणारे आणि समजूतदार	
४	कधीच प्रोत्साहन देणारे आणि समजूतदार नसणे.	

10. With regard to block placement , I found it was:

1	Very useful and better than weekly (concurrent) field work	
2	Useful and I could learn, but weekly field work is better	
3	Somewhat useful; do not mind weekly or block field work	
4	Wasted time and did not learn much during block field work	

१०. खंड- कार्याक्षेत्र (ब्लॉक प्लेसमेंट) विषयी :

१	साप्ताहिक कार्यक्षेत्रापेक्षा अत्यंत उपयुक्त असे	
२	उपयुक्त असे शिकण्याजोगे परंतु साप्ताहिक कार्यक्षेत्र जास्त चांगले आहे.	
३	थोडेसे उपयुक्त : साप्ताहिक व खंड कार्यक्षेत्रास हरकत नाही.	
४	खंड- कार्यक्षेत्र म्हणजे वेळेचा अपव्यय आणि काहीही न शिकण्याजोगे	

11.The overall rating of the Field Instructor regarding field instruction and supervision:

1	Very good	
2	Good	
3	Average	
4	Poor	

११. व्यवस्थापकाचा कार्यानुभवातील सुचनांचा आणि कार्यपर्यवेक्षणाचा दर्जा

१	अतिउत्तम	
२	उत्तम	
३	साधारणतः	
४	कमकुवत	

Please write your Comments : _____

